

Lincoln County Board of Commission
Meeting Minutes
August 4, 2026

THE LINCOLN COUNTY BOARD OF COMMISSIONERS convened at 8:30 a.m. on August 4, 2026, with Commissioners Joel Arends, Tiffani Landeen, Doug Putnam and Herman Otten present. Alicia Cafaro, Deputy Auditor, served as Clerk of the Board. Chief Civil Deputy State's Attorney, Drew DeGroot, was also present.

Chair, Tiffani Landeen, called the meeting to order.

ROUTINE BUSINESS:

MOTION by Herman Otten and seconded by Joel Arends to approve Agenda. Ayes; Joel Arends, Tiffani Landeen, Doug Putnam, Herman Otten, Nays; None. Motion Passed.

Payroll: \$508,257.53:

Commissioner's \$8,919.24; FICA 552.99, Medicare 129.33, SDRS 165.83
Elections \$975.00; FICA 60.45, Medicare 14.14
Auditor's \$15,174.40; FICA 940.81, Medicare 220.03, SDRS 910.46
Treasurer's \$21,264.46; FICA 1,318.40, Medicare 308.33, SDRS 1,275.87
States Attorney's \$78,1187.74; FICA 4,847.64, Medicare 1,133.72, SDRS 4,651.64
Gen Gov Bldg \$20,423.82; FICA 1,266.28, Medicare 296.15, SDRS 1,223.62
DOE \$41,133.24; FICA 2,550.26, Medicare 596.43, SDRS 2,468.00
ROD \$10,874.02; FICA 674.19, Medicare 157.67, SDRS 652.44
VSO \$2,428.87; FICA 150.59, Medicare 35.22, SDRS 145.73
GIS \$6,192.71; FICA 383.95, Medicare 89.79, SDRS 371.57
IT \$12,345.25; FICA 765.41, Medicare 179.01, SDRS 740.71
HR \$6,517.96; FICA 404.11, Medicare 94.51, SDRS 391.08
Sheriff's \$128,675.87; FICA 7,977.90, Medicare 1,856.80, SDRS 9,527.18
Jail \$30,045.23; FICA 1,862.80, Medicare 435.66, SDRS 1,949.48
County 4-H \$5,933.40; FICA 367.87, Medicare 86.03, SDRS 290.47
Weeds \$4,766.89; FICA 295.55, Medicare 69.12, SDRS 286.02
P & Z \$14,030.35; FICA 869.88, Medicare 203.44, SDRS 817.83
Highway \$53,572.90; FICA 3,321.52, Medicare 776.81, SDRS 3,063.18
Communications \$36,742.52; FICA 2,278.04, Medicare 532.77, SDRS 2,206.42
EM MGMT \$4,217.67; FICA 261.50, Medicare 61.16, SDRS 252.16
Airport \$3,134.39; FICA 194.33, Medicare 45.45, SDRS 188.06
24/7 \$2,701.60; FICA 167.50, Medicare 39.17, SDRS 216.12

Reports:

Commission Report - US Bank Department Expense Report \$55,056.76
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Recognition of significant anniversaries: August 2026

Kyle Lease – 911 Communications – 25 Years
Travis Johns – Sheriff's Office – 20 Years
Aaron Bartscher – Sheriff's Office – 19 Years
David Dixon – GIS Office – 12 Years
Waylon Wellman – Highway Department – 11 Years

MOTION by Joel Arends and seconded by Herman Otten to approve Consent Agenda items. Ayes; Joel Arends, Tiffani Landeen, Doug Putnam, Herman Otten, Nays; None. Motion Passed.

CONSENT AGENDA:

MOTION by Joel Arends and seconded by Herman Otten to approve County Commission Minutes: 07.30.2026. Ayes; Joel Arends, Tiffani Landeen, Doug Putnam, Herman Otten, Nays; None. Motion Passed.

MOTION by Joel Arends and seconded by Herman Otten to approve the Step Increase for Chris Castro, Deputy Sheriff, in the Sheriff's office, effective the first date of the biweekly pay period following, 7/28/2026, SO1/4 at \$37.23. Ayes; Joel Arends, Tiffani Landeen, Doug Putnam, Herman Otten, Nays; None. Motion Passed.

MOTION by Joel Arends and seconded by Herman Otten to approve the Step Increase for Linnea Lee, Records Clerk, in the Register of Deed's office, effective the first date of the biweekly pay period following, 8/05/2026, 104/10 at \$28.44/hr. Ayes; Joel Arends, Tiffani Landeen, Doug Putnam, Herman Otten, Nays; None. Motion Passed.

MOTION by Joel Arends and seconded by Herman Otten to approve the Step Increase for Joseph Stiegel, 911 Dispatcher, in the Department of Communication's office, effective the first date of the biweekly pay period following 8/07/2026, 106/6 at \$29.23. Ayes; Joel Arends, Tiffani Landeen, Doug Putnam, Herman Otten, Nays; None. Motion Passed.

MOTION by Joel Arends and seconded by Herman Otten to approve the Step Increase for Katlyn Wieme, Paralegal, in the State's Attorney's Office, effective the first date of the biweekly pay period following 8/05/2026, 107/6 at \$31.27/hr. Ayes; Joel Arends, Tiffani Landeen, Doug Putnam, Herman Otten, Nays; None. Motion Passed.

MOTION by Joel Arends and seconded by Herman Otten to approve the Step Increase for Jozlyn Zimmer, Property Technician, in the Equalization Office effective the first date of the biweekly pay period following 08/10/2026, 104/8 at \$27.07/hr. Ayes; Joel Arends, Tiffani Landeen, Doug Putnam, Herman Otten, Nays; None. Motion Passed.

MOTION by Joel Arends and seconded by Herman Otten to approve the Step Increase for Amanda Turner, Appraiser, in the Director of Equalization office, effective the first date of the biweekly pay period following, 8/11/2026, 108/2 at \$30.32/hr. Ayes; Joel Arends, Tiffani Landeen, Doug Putnam, Herman Otten, Nays; None. Motion Passed.

MOTION by Joel Arends and seconded by Herman Otten to approve the date and time for the FIRST READING to occur August 11, 2026, and the SECOND READING & PUBLIC HEARING to occur between 7:30 p.m. and adjournment of the August 25, 2026, Board of Commissioners Meeting for an Ordinance amending Chapter 154: Zoning – Sections 154.058(Z) and 154.178(P) of the Code of Ordinances of Lincoln County, SD. Ayes; Joel Arends, Tiffani Landeen, Doug Putnam, Herman Otten, Nays; None. Motion Passed.

MOTION by Joel Arends and seconded by Herman Otten to approve the date and time for a Public Hearing with the Sioux Falls City Council to occur August 25, 2026 at 7:00 p.m. for a Resolution adopting the Joint Jurisdictional Lincoln County/City of Sioux Falls 2050 Comprehensive Plan. Ayes; Joel Arends, Tiffani Landeen, Doug Putnam, Herman Otten, Nays; None. Motion Passed.

Jim Schmidt entered the meeting at 8:35 a.m.

REGULAR BUSINESS:

COMMISSIONER BRIEFING: Sheri Lund, Lincoln County Auditor, introduced David Weidler to the South Dakota Legislative Audit. David and his office will be conducting the fiscal compliance audit for calendar year

ending December 31, 2025. David briefly went over audit parameters, objectives and cost. No public input was heard.

MOTION by Joel Arends and seconded by Doug Putnam to approve and authorize the Chair and Auditor to execute the letter of engagement with the South Dakota Department of Legislative Audit for the Audit covering 01.01.2025 through 12.31.2025. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Doug Putnam, Herman Otten, Nays; None. Motion Passed.

COMMISSIONER DISCUSSION: Terry Fluit, Highway Superintendent, introduced Josh Prather and Justin Pump with IMEG. Prather and Pump were present at the meeting to go over the results of a traffic study done at CR 106 and Western Ave. intersection and gave recommendations for improvement. No public input was heard.

COMMISSIONER DISCUSSION: Doug Putnam, Lincoln County Commissioner, had a discussion with the Board regarding the Lincoln County Justice Center. No public input was heard.

OPPORTUNITY FOR PUBLIC COMMENT

No public comments were heard.

COMMISSIONER REPORT (INFORMATIONAL ONLY)

Commissioner reports were given.

EXECUTIVE SESSION:

MOTION by Jim Schmidt and seconded by Herman Otten to enter into Executive Session at 9:15 a.m. For the following purposes: Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters. SDCL 1-25-2(3) and preparing for contract negotiations or negotiating with employees or employee representatives. SDCL 1-25-2(4). Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Herman Otten, Nays; None. Motion Passed.

MOTION by Jim Schmidt and seconded by Joel Arends to exit Executive Session at 10:11 a.m. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Herman Otten, Nays; None. Motion Passed.

ADJOURNMENT

MOTION by Jim Schmidt and seconded by Joel Arends to adjourn at 10:11 a.m. until 8:30 a.m. on August 11, 2026. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Doug Putnam, Herman Otten, Nays; None. Motion Passed.

Lincoln County Board of Commissioners

Tiffani Landeen, Lincoln County Chair

Attest: _____
Alicia Cafaro, Deputy Auditor

To be approved: August 11, 2026
Please publish the week of August 10, 2026