

Lincoln County Board of Commission
Meeting Minutes - UNAPPROVED
July 14, 2026

THE LINCOLN COUNTY BOARD OF COMMISSIONERS convened at 8:30 a.m. on July 14, 2026, with Commissioners Joel Arends, Jim Schmidt, Tiffani Landeen, Doug Putnam and Herman Otten present. Alicia Cafaro, Deputy Auditor, served as Clerk of the Board. Chief Civil Deputy State's Attorney, Drew DeGroot, was also present.

Chair, Tiffani Landeen, called the meeting to order.

ROUTINE BUSINESS:

MOTION by Joel Arends and seconded by Jim Schmidt to move Consent Agenda Items #5 and #8 to Regular Business and approve Agenda. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Doug Putnam, Herman Otten, Nays; None. Motion Passed.

Reports:

June 2026 Register of Deeds Report

MOTION by Jim Schmidt and seconded by Joel Arends to approve Consent Agenda items. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Doug Putnam, Herman Otten, Nays; None. Motion Passed.

CONSENT AGENDA:

MOTION by Jim Schmidt and seconded by Joel Arends to approve County Commission Minutes: 07.07.2026. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Doug Putnam, Herman Otten, Nays; None. Motion Passed.

MOTION by Jim Schmidt and seconded by Joel Arends to approve Lincoln County Claims in the amount of: \$3,830,797.23: GENERAL: 31point Capital Llc, Poor Relief-Rent, 700; A & B Pure Water Online Corp, Acct #Lc75, 207.8; A To Z World Languages Inc, Interpreter Services, 100; Aj's Automotive Llc, 23-6 Oil Change, 157.63; All Nations Interpreters Inc, Interpreting Services, 1,167.30; Alvine Law Firm, Llp, Crt Appt Atty, 1,121.40; Anderson, Jennifer Marie, Mi Eval, 3,715.77; Applied Concepts Inc, 200-0999-60 Assy, Dsr Enhanced Counting Unit, 1.5 , 3,470.00; Avera , Inmate Medical, 4,011.17; Axon Enterprise Inc, Taser 7 Basic Bundle , 2,436.91; Baloun Law, Pc, Crt Appt Atty-Juv, 352.06; Bridgeway Counseling Center Inc, Psych Eval, 2,650.00; Buddi Us Llc, June Tagging Days, 2,200.00; Campbell, Grace, Gasoline, 65; Cannabis Chemlab, Llc, Lab Testing, 520; Centralsquare Technologies, Ps Pro Odyssey Warrants Interface Subscription, 5,302.36; Century Business Products, Copier Contract, 84.49; City Of Canton, Acct # 03-00000221-00-4, 991.92; City Of Harrisburg, Fuel, 7,133.63; City Of Sioux Falls Public Works, Acct #3486, 20.16; Collins, Jace, Meals For 6 Days, 308; Colshan, E.J., Picture Frames, 26.53; Dakota Data Shred, Document Shredding, 231.49; Dakota Embalming & Transport Service Inc, Transport - Lc26-56, 1900; Dakota Law Firm Prof Llc, Crt Appt Atty-Juv, 1,164.00; Dakotabilities Inc, July/August/September 2026 - 8 Ppl, 1,440.00; Davison County Sheriff's Office, Cadwallader, Nathan Allen - 1* Days At \$105.00, 105; Delta Dental Of South Dakota, May 2026 Dental Cobra, 208.9; Diverse Lawn & Landscaping Llc, 2 Mows - Round-A-Bout, 60; Don Llc D/B/A Don Fee, Installation Of Radar System And Radio Swap In Tah, 4010; Election Systems & Software Inc, Governor Run-Off Election Ballots, 7,599.21; Fed Ex, Shipping, 86.07; Fidelity Security Life Insurance Company Corp, Ae-Cobra Vision Premium May 2026, 15.34; Fleetpride, Inc., Wo1668, 351.96; Fox Law Firm Pllc, Mi Board-Yankton, 109.75; Frantzen Reporting/Pgr8r Inc, Transcript, 793.4; G & R Controls Inc, Customer # Lic100, 313.33; Griesse Law Firm, Pc, Crt Appt Atty, 2113.49; Harrisburg Ace Hardware, Dw T20 Bit 2" 2pk, 13.98; Healthpartners, Retiree July 2026, 951.48; Highpointe Townhomes, Poor Relief-Rent, 937; Ihnen, James L, Poor Relief-Rent, 1,000.00; Isi, Llc, 06/25/26 Interpreter, 110; Jack's Uniforms & Equipment, Uniforms, 6799.64; Jerry's Chevrolet Of

Beresford, 26-4 Program Key Fobs, 487.94; Katie Johnson Plc, Mi Board, 6,825.90; Kirbside Car Wash, 7 Carwash , 80; Lennox Independent Llc, Publishing Tea Weekly & Lennox Independent -, 1,155.30; Lookout Plan + Code Consulting Llc, 06.2026 Lp + Cc Plan Review, 801; Mcleod's Printing & Office Supply, 97723u #10 Win Envelopes Qty 5,000, 369.9; Midamerican Energy Co, Acct # 48001-35014, 694.83; Midwestern Mechanical Inc, Customer #4608, 300; Minnehaha Co Human Services, County Assistance For July 2026, 8,189.31; Minnehaha Co Regional Jdc, Juvenile Housing, 29,505.00; Minnehaha County Jail, May Housing Contract, 363,567.58; Myers Billion, Llp, Indigent Persons Contract Fiscal Year 2026, 18,565.75; National Association Of Extension 4-H Youth Development Professionals, 2026 Member Full Conference Registration Early (Re, 620; Newvision Automotive Llc, J20-2 Windshield, 490; Northern Safety Technology, Inc, Tahoe Equipment Lights, 1,816.61; Paragon Health & Wellness, Blood Draws, 2,700.00; Pat Beck, Court Reporter, Gj Transcript, 561.95; Pennington County Jail, May Inmate Transportation, 143.51; Peterson Stuart & Klentz, Prof Llc, Public Defender Contract, 77,964.91; Phillip Loving, Mi Eval, 4,723.24; Pmb 0112, Executive Mgmt Finance Office, Microfilm, 608.4; Redwood Toxicology Laboratory, Lab Testing, 88.68; Riverside Technologies Inc, Printer Parts, 130; Route 1, Wireless Routers, 3,007.08; Sanford Health, Inmate Medical, 819.09; Sanford Health Pathology Clinic, Coroner Calls - June 2026, 2,476.00; Schiltz, Ann C., Mi Hearing, 272; Schlagel, Randall, 2026 Primary Election , 12.35; Sd Dept Of Health, Lab Testing, 2,415.00; Sd Dept Of Public Safety, Boiler Inspections For The Justice Center, 160; Sd Division Of Criminal Investigation, Background Check(S), 100; Sd State Treasurer, 06.2026 - Yankton Sdhsc, 2,495.70; Sdaao, 2026 Annual Assessor School, 2,700.00; Sioux Valley News Inc, Publishing- Sioux Valley News, 1000.04; South Lincoln Rural Water System, Acct #4177, 284.5; Southeastern Behavioral Healthcare, Mobile Crisis - June 2026, 461.33; Southeastern Electric Co-Op Inc, Poor Relief-Utility, 300; Storo, Tracie, June 2026 Mileage, 168.84; Strange, Farrell, Johnson & Brewers Pc, Crt Appt Atty, 8,717.19; Streicher's, Jkt-S315vky.L/R Ea Jacket: #S315v, Black/Yellow, C, 502; Stryker Sales Llc, Tr-Syk Lp Cr Plus To Cr2 Aed, 4,119.40; Sturdevant's Auto Value, Battery, 130.99; Syverson Tricia L, Mi Hearing, 179.2; The Dakota Scout Llc , Publishing The Dakota Scout -, 606.04; Thomson Reuters-West Publ Corp, Online Software Subscription, 1460.86; Tiresandmore, 25-06 Tires, 874.82; Transunion Risk & Alternative Data Sololutions Inc, True Lookup Person Search, 100; Van Beek Linda , Mi Hearing, 35; Voyager Fleet Systems Inc, June 2026 Voyager Fuel , 1,078.12; Warne Chemical & Equipment Co, Arbornectin - 1 Quart, 447.26; Witnesses/Jurors, Fees And Mileage, 1804.4; Xcel Energy, Acct # 51-6177129-3, 13,142.14; Yellow Robe Consulting Inc, Remote Testimony, 1,800.00; ROAD AND BRIDGE FUND: Astech Corp, 26.Mic, 901,440.35; Autopros Tire & Service Center, Tire Repair, 28.55; Bomgaars, Tool, 22.99; Butler Machinery Co, Filters, 721.93; Bx Civil & Construction Inc, 26.Rab, 83,518.23; Canton Home & Farm Supply, Supplies-Fdr140, 43.98; Cintas Corp, Uniform, 178.88; Coles Petroleum Products Inc, Gas And Diesel, 26,366.72; Culligan Water Conditioning Corp, Water, 40; Duinink Inc, Gravel, 58,262.69; Healthpartners, Cobra July 2026, 951.48; Knife River - South Dakota, G2, 2390.03; Lyle Signs Inc, Load Limits-42-070-195 , 312.27; Midamerican Energy Co, Gas/Heat, 61.52; Myrl & Roys Paving Inc, G1 - Fdr140, 232,148.50; Novak Sanitary Svc Corp, Trash, 383.06; Presto-X, Pest Control, 217.98; Rechnagel Construction Inc, Inventory - V1, 85,000.00; Sd Dept Of Transportation, 0adh, 1,275.04; Sioux Falls Ford, Wo1664, 160.73; Sir Lines A Lot, Llc , Signing - Fdr140, 12,663.00; South Lincoln Rural Water System, Water, 217.15; Southeastern Electric Co-Op Inc, Electric, 11,378.75; Transource Truck & Equipment Inc, Wo1652, 265.17; Verizon Connect Fleet Usa Llc, Fleet Gps, 998.54; E911 COMMUNICATIONS: Language Line Services Inc, Over-The-Phone Interpretation, 122.12; Bluepeak, Lennox/Sf 911 Circuit Trunk, 1,028.37; RURAL FIRE PROTECTION: Alcester Rural Fire Assoc, Rural Firefighter Assoc - 1st Allocation 2026, 3,708.84; Beresford Rural Fire Assoc, Rural Firefighter Assoc - 1st Allocation 2026, 6,799.54; Canton Rural Fire Assoc, Rural Firefighter Assoc - 1st Allocation 2026, 6,799.54; Centerville Rural Fire, Rural Firefighter Assoc - 1st Allocation 2026, 3,708.84; Fairview Rural Fire Assoc, Rural Firefighter Assoc - 1st Allocation 2026, 6,799.54; Harrisburg Rural Fire Assoc, Rural Firefighter Assoc - 1st Allocation 2026, 6,799.54; Hudson Rural Fire Assoc, Rural Firefighter Assoc - 1st Allocation 2026, 6,799.54; Lennox Rural Fire Assoc, Rural Firefighter Assoc - 1st Allocation 2026, 6,799.54; Tea Rural Fire Assoc, Rural Firefighter Assoc - 1st Allocation 2026, 6,799.54; Worthing Rural Fire Assoc, Rural Firefighter Assoc - 1st Allocation 2026, 6,799.54; AIRPORT: Pfeifer's Implement Co., Parts For Mower, 86.09; A-1 Pumping & Excavating Inc, Pumping Of Septic, 287.5; Helms & Associates, Hangar Expansion, 1,022.59; 24/7 SOBRIETY FUND: Pharm Chem Inc, Sweat Patch Analysis, 95.85; Jack's Uniforms & Equipment, Pants, 101.95; STATEWIDE SOBRIETY FUND:

Sd Attorney General's Office, Cam Daily Fee State, 8054.27; MODERN/PRESERV/RELIEF: Sdaco, June M & P State Fund, 2,112.00; STATE MOTOR: Sd State Treasurer, Sd State Treasurer-June Payment, 1,696,399.59; BIRTHS, DEATHS, & TITLES: Sd State Treasurer, June Vitals State Portion, 1,510.00. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Doug Putnam, Herman Otten, Nays; None. Motion Passed.

MOTION by Jim Schmidt and seconded by Joel Arends to authorize the second quarter 2026 Highway Fund Transfer Request -- Fuel Material & Parts/Labor cost transferred to the Highway Fund from and in the amounts as follows: Auditor - \$2,118.82; Buildings & Grounds - \$1,736.77; Emergency Management - \$259.58; Equalization - \$435.17; Jail - \$1,540.81; Planning & Zoning - \$515.21; Sheriff - \$9,069.86; State's Attorney - 728.58; Tea Airport - \$50.32; Weed Control - \$826.66. Transfer effective 6.30.2026. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Doug Putnam, Herman Otten, Nays; None. Motion Passed.

MOTION by Jim Schmidt and seconded by Joel Arends to approve and authorize the chair to sign an agreement for a voluntary right of way donation containing .03 acres of perpetual easement and .43 acres of temporary easement with Leif Grane. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Doug Putnam, Herman Otten, Nays; None. Motion Passed.

MOTION by Jim Schmidt and seconded by Joel Arends to approve and authorize the chair to sign an agreement for a voluntary right of way donation containing .3 acres of perpetual easement and .43 acres of temporary easement with Suzanne Anderson and Eric Grane. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Doug Putnam, Herman Otten, Nays; None. Motion Passed.

MOTION by Jim Schmidt and seconded by Joel Arends to approve and authorize the chair to sign an agreement for a voluntary right of way donation containing .02 acres of perpetual easement and .44 acres of temporary easement with CBC Land LLC. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Doug Putnam, Herman Otten, Nays; None. Motion Passed.

MOTION by Jim Schmidt and seconded by Joel Arends to approve and authorize a motion to appoint Commissioner Herman Otten to all Boards and Committees previously assigned to Betty Otten. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Doug Putnam, Herman Otten, Nays; None. Motion Passed.

REGULAR BUSINESS:

COMMISSIONER DISCUSSION: Kari Elling, Human Resources Director, introduced Dr. McGrath from McGrath Human Resources Group. Dr. McGrath went over the details of the Compensation and Benefits Study approved by the Commission in December 2025. Public input was heard.

COMMISSIONER DISCUSSION: Doug Putnam, Commissioner, spoke to the Board about the process utilized to appoint Herman Otten to the District 2 Commissioner vacancy. Public input was heard.

COMMISSIONER BRIEFING: John Rombough, Buildings and Grounds Superintendent, presented to the Board the list of budgeted equipment needed for the new Justice Center. Rombough also brought before the Board an unbudgeted proposal from American Fence Company to provide and install approximately 222 feet of 6-ft commercial, galvanized chain link fence at Lincoln County south storage facility near the intersection of W. 7th Street and Main Street for the proposed cost of \$14,316.00. Lastly, Rombough revisited previously discussed options for how to move forward with the Old Courthouse. Public input was heard.

MOTION by Joel Arends and seconded by Doug Putnam to approve the Buildings and Grounds Superintendent budgeted equipment purchase for the Justice Center without the 5 refrigerators and 2 under-counter beverage coolers listed, for a total of \$126,989. Ayes; Joel Arends, Jim Schmidt, Doug Putnam, Herman Otten, Nays; Tiffani Landeen. Motion Passed.

MOTION by Joel Arends and seconded by Herman Otten to approve the Buildings and Grounds Superintendent to accept a proposal from American Fence Company to provide and install approximately 222 feet of 6-ft commercial, galvanized chain link fence at our south storage facility near the intersection of W. 7th Street and Main Street for the proposed cost of \$14,316.00. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Doug Putnam, Herman Otten, Nays; None. Motion Passed.

MOTION by Joel Arends and seconded by Doug Putnam for the Buildings and Grounds with assistance from the States Attorney's Office to prepare and publish a Request for Proposals for engineering services regarding restoration of the Old Courthouse. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Doug Putnam, Herman Otten, Nays; None. Motion Passed.

COMMISSIONER DISCUSSION: Jim Schmidt, Commissioner, discussed with the Board the possibility of adopting an ordinance Imposing a Gross Receipts Tax and a Use Tax for Lincoln County. Public input was heard.

A short break was called by the Chair from 10:47 – 10:57 a.m.

COMMISSIONER DISCUSSION: The Board of Commissioners discussed details of the 2027 budget request. Public input was heard.

Joel Arends left the meeting at 11:58 a.m.

COMMISSIONER BRIEFING: This is Consent Agenda #5 and was pulled by Commissioner Putnam. Kari Elling, Human Resources Director, spoke about the Memorandum of Personnel Action, which presented for Board approval the Step Increase for Michael Molstad in the Highway Department. No public input was heard.

MOTION by Jim Schmidt and seconded by Herman Otten to approve the Step Increase for Michael Molstad, Equipment Operator, in the Highway Department, effective the first date of the biweekly pay period following 7/22/2026, HWY1/3 at \$27.33/hr. Ayes; Jim Schmidt, Tiffani Landeen, Doug Putnam, Herman Otten, Nays; None. Motion Passed.

COMMISSIONER BRIEFING: This is Consent Agenda #8 and was pulled by Commissioner Putnam. Sheri Lund, Lincoln County Auditor, explained to the Board why a budgeted cash transfer of \$2,000,000 from the General Fund to the Highway Fund happens and where it appears within the budget. No public input was heard.

MOTION by Jim Schmidt and seconded by Herman Otten to approve and authorize the Auditor to process a budgeted cash transfer from the General Fund to the Highway Fund in the amount of \$2,000,000.00. Ayes; Jim Schmidt, Tiffani Landeen, Doug Putnam, Herman Otten, Nays; None. Motion Passed.

OPPORTUNITY FOR PUBLIC COMMENT

Public comments were heard.

COMMISSIONER REPORT (INFORMATIONAL ONLY)

Reports given by Commission Administrative Assistant and Commissioners.

EXECUTIVE SESSION:

Executive session was not needed.

ADJOURNMENT

MOTION by Jim Schmidt and seconded by Doug Putnam to adjourn at 12:14 p.m. until 6:30 p.m. on July 30, 2026. Ayes; Jim Schmidt, Tiffani Landeen, Doug Putnam, Herman Otten, Nays; None. Motion Passed.

Lincoln County Board of Commissioners

Tiffani Landeen, Lincoln County Chair

Attest: _____
Alicia Cafaro, Deputy Auditor

To be approved: July 30, 2026
Please publish the week of August 10, 2026