

Lincoln County Board of Commission
Meeting Minutes
July 7, 2026

THE LINCOLN COUNTY BOARD OF COMMISSIONERS convened at 6:30 p.m. on July 7, 2026, with Commissioners Joel Arends, Jim Schmidt, Tiffani Landeen, Doug Putnam present. Alicia Cafaro, Deputy Auditor, served as Clerk of the Board. Chief Civil Deputy State's Attorney, Drew DeGroot, was also present.

Chair, Tiffani Landeen, called the meeting to order.

ROUTINE BUSINESS:

MOTION by Joel Arends and seconded by Jim Schmidt to approve Agenda. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Doug Putnam, Nays; None. Motion Passed.

Payroll: \$539,143.82

Commissioner's \$9,064.24; FICA 537.89, Medicare 125.80, SDRS 165.83
Elections \$836.25; FICA 51.85, Medicare 12.13
Auditor's \$16,396.72; FICA 908.90, Medicare 212.57, SDRS 979.60
Treasurer's \$21,435.02; FICA 1,170.95, Medicare 273.85, SDRS 1,278.91
States Attorney's \$80,093.68; FICA 4,615.24, Medicare 1,079.37, SDRS 4,707.80
Gen Gov Bldg \$20,361.42; FICA 1,127.64, Medicare 263.72, SDRS 1,211.79
DOE \$48,430.02; FICA 2,151.16, Medicare 503.09, SDRS 2,214.03
ROD \$10,969.02; FICA 605.97, Medicare 141.72, SDRS 652.44
VSO \$2,453.87; FICA 143.24, Medicare 33.50, SDRS 145.73
GIS \$6,150.72; FICA 341.24, Medicare 79.81, SDRS 366.35
IT \$12,415.25; FICA 738.01, Medicare 172.60, SDRS 740.71
HR \$6,587.96; FICA 357.61, Medicare 83.63, SDRS 391.08
Sheriff's \$148,012.10; FICA 8,066.08, Medicare 1,886.42, SDRS 10,231.74
Jail \$27,631.54; FICA 1,683.17, Medicare 393.64, SDRS 1,889.89
County 4-H \$5,914.65; FICA 351.92, Medicare 82.30, SDRS 290.47
Weeds \$4,977.71; FICA 308.62, Medicare 72.18, SDRS 283.67
P & Z \$13,955.35; FICA 849.67, Medicare 198.71, SDRS 817.83
Highway \$53,734.45; FICA 3,110.23, Medicare 727.39, SDRS 3,066.56
Communications \$39,671.43; FICA 2,299.14, Medicare 537.70, SDRS 2,377.94
EM MGMT \$4,222.67; FICA 239.18, Medicare 55.94, SDRS 252.16
Airport \$3,134.39; FICA 194.33, Medicare 45.45, SDRS 188.06
24/7 \$2,695.36; FICA 167.11, Medicare 39.08, SDRS 215.62

Reports:

Public Hearing Notice: City of Tea City Council; Monday, July 6th, 2026, 6PM
Commission Report: US Bank Department Expense Report - \$46,720.93

Recognition of significant anniversaries: July 2026

Thomas Wollman – State's Attorney – 26 Years
Greg Poppenga – 911 Communications – 23 Years
Brock Nelson – Sheriff's Office – 11 Years

MOTION by Joel Arends and seconded by Jim Schmidt to approve Consent Agenda items. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Doug Putnam, Nays; None. Motion Passed.

CONSENT AGENDA:

MOTION by Joel Arends and seconded by Jim Schmidt to approve County Commission Minutes:

06.30.2026. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Doug Putnam, Nays; None. Motion Passed.

MOTION by Joel Arends and seconded by Jim Schmidt to approve and authorize the I.T. Director to execute a new service agreement with FirstDigital for Phone Services. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Doug Putnam, Nays; None. Motion Passed.

MOTION by Joel Arends and seconded by Jim Schmidt to approve the Affidavit of Replacement Warrant submitted by Siouxland Federal Credit Union in the amount of \$5,579.71; original warrant number 35331, issued on 5/5/26. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Doug Putnam, Nays; None. Motion Passed.

MOTION by Joel Arends and seconded by Jim Schmidt to approve the Step Increase for Bethany Bawdon, Payroll Specialist, in the Auditor's Office, effective the first date of the biweekly pay period following 7/07/2026, 105/3 at \$24.63/hr. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Doug Putnam, Nays; None. Motion Passed.

MOTION by Joel Arends and seconded by Jim Schmidt to approve the Step Increase for Carrie Draeger, Correctional Officer 1, in the Sheriff's Office, effective the first date of the biweekly pay period following 7/8/2026, 106/11 at \$32.10/hr. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Doug Putnam, Nays; None. Motion Passed.

MOTION by Joel Arends and seconded by Jim Schmidt to approve the hire of Jackson Marnette, Deputy State's Attorney, in the State's Attorney Office, effective 8/10/2026, 114/1 at \$3,781.62/biweekly. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Doug Putnam, Nays; None. Motion Passed.

MOTION by Joel Arends and seconded by Jim Schmidt to approve and authorize the Chair and Auditor to execute the quarterly single signature sheet for the Local Emergency Management Performance Grant. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Doug Putnam, Nays; None. Motion Passed.

REGULAR BUSINESS:

COMMISSIONER BRIEFING: Drew Degroot, Chief Civil Deputy State's Attorney, gave instructions to the Board, per South Dakota Codified Law, for the nomination and election process for the District 2 vacancy. A public ballot was distributed to each of the Commissioners as well as Sheri Lund, Lincoln County Auditor, who acted as a Commissioner for the purpose of voting. Public input was heard.

Commissioner Putnam and Commissioner Arends voted for Duane Carlson; Commissioner Schmidt, Chairwoman Landeen and Auditor Lund voted for Herman Otten. By majority vote, Herman Otten was elected by the Board and sworn in to serve as the County Commissioner for District 2 for the remainder of the term which will end 12.31.2028.

COMMISSIONER DISCUSSION: The Board of Commissioners discussed details of the 2027 budget request. Public input was heard.

OPPORTUNITY FOR PUBLIC COMMENT

Public comments were heard.

COMMISSIONER REPORT (INFORMATIONAL ONLY)

Commissioner Administrative Assistant and Commissioners gave reports.

EXECUTIVE SESSION:

No Executive Session was needed.

ADJOURNMENT

MOTION by Jim Schmidt and seconded by Joel Arends to adjourn at 8:32 p.m. until 8:30 a.m. on July 14, 2026. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Doug Putnam, Nays; None. Motion Passed.

Lincoln County Board of Commissioners

Tiffani Landeen, Lincoln County Chair

Attest: _____
Alicia Cafaro, Deputy Auditor

To be approved: July 14, 2026
Please publish the week of July 13, 2026