

**Lincoln County Board of Commission
Meeting Minutes
June 4, 2026**

THE LINCOLN COUNTY BOARD OF COMMISSIONERS convened at on June 4, 2026, with Commissioners Joel Arends, Jim Schmidt, Tiffani Landeen, Doug Putnam present. Alicia Cafaro, Deputy Auditor, served as Clerk of the Board. Chief Civil Deputy State's Attorney, Drew DeGroot, was also present.

Chair, Tiffani Landeen, called the meeting to order.

ROUTINE BUSINESS:

MOTION by Jim Schmidt and seconded by Joel Arends to approve Agenda. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Doug Putnam, Nays; None. Motion Passed.

Recognition of significant anniversaries: June 2026

Denise Winter – Buildings & Grounds – 18 Years

Jake Oakland – Information Technology Director – 15 Years

Cindi Ostbye – Register of Deeds – 13 Years

Tammi Ralfs – Treasurer's Office – 12 Years

Reports:

Commission Report: US Bank Department Expense Report - \$39,590.21

Auditor's Office Monthly Transaction Report - May 2026

MOTION by Joel Arends and seconded by Jim Schmidt to approve Consent Agenda items. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Doug Putnam, Nays; None. Motion Passed.

CONSENT AGENDA:

MOTION by Joel Arends and seconded by Jim Schmidt to approve County Commission Minutes: 05.26.2026. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Doug Putnam, Nays; None. Motion Passed.

MOTION by Joel Arends and seconded by Jim Schmidt to approve the Step Increase for **Nancy Becker**, Property Technician, in the Equalization Office, effective the first date of the biweekly pay period following 06/17/2026, 104/4 at \$23.80/hr. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Doug Putnam, Nays; None. Motion Passed.

MOTION by Joel Arends and seconded by Jim Schmidt to approve the Step Increase for **David Dixon**, GIS Administrator, in the GIS Department, effective the first date of the biweekly pay period following 06/15/2026, 113/3 at \$3611.11/biweekly. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Doug Putnam, Nays; None. Motion Passed.

MOTION by Joel Arends and seconded by Jim Schmidt to approve the Step Increase for **Brendan Feldhaus**, Deputy Sheriff, in the Sheriff's Office, effective the first date of the biweekly pay period following 06/15/2026, SO1/03 at \$33.48/hr. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Doug Putnam, Nays; None. Motion Passed.

MOTION by Joel Arends and seconded by Jim Schmidt to approve the Step Increase for **Nicholas Lord**, Correctional Officer, in the Sheriff's Office, effective the first date of the biweekly pay period

following 06/16/2026, 106/2 at \$25.71/hr. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Doug Putnam, Nays; None. Motion Passed.

MOTION by Joel Arends and seconded by Jim Schmidt to approve the Promotion for **Courtney Smith**, Property Technician in Department of Equalization, to Human Resources Technician in the Human Resources Department, effective 06/08/2025, 105/10 at \$29.30 per hour. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Doug Putnam, Nays; None. Motion Passed.

REGULAR BUSINESS:

The County canvass of the 06.02.2026 Primary Election occurred. The Board of Canvassers consisted of Auditor Sheri Lund and the following Commissioners: Doug Putnam, Jim Schmidt, Joel Arends and Tiffani Landeen. The Lincoln County Board of Canvassers completed the duties as required by South Dakota Administrative Rule 5:02:17:12. No public input was heard.

MOTION by Joel Arends and seconded by Doug Putnam to approve and execute the abstract of the results of the votes cast for each of the candidates and each of the issues. Ayes; Joel Arends, Tiffani Landeen, Doug Putnam, Nays; None. Motion Passed.

The post-election audit lottery was held with Precinct 1-14 and Precinct 2-10 being drawn and the following races being drawn: Precinct 1-14 the Statewide race is the United States Representative, the second race will be Amendment B; Precinct 2-10 the Statewide race is the United States Representative, the second race is At-Large Council A; the post-election audit will be held on 06/16/2026 at 10:00 a.m.

COMMISSIONER BRIEFING: Drew DeGroot, Chief Civil Deputy State's Attorney, presented to the Board a Request for Proposal for indigent defense services. No public input was heard.

MOTION by Joel Arends and seconded by Doug Putnam to approve an advertisement for Request for Proposals for Indigent Defense Services. Ayes; Joel Arends, Tiffani Landeen, Doug Putnam, Nays; None. Motion Passed.

OPPORTUNITY FOR PUBLIC COMMENT

Public comments were heard.

COMMISSION OFFICE REPORT (INFORMATIONAL ONLY)

COMMISSIONER REPORT (INFORMATIONAL ONLY)

Commissioners gave reports.

EXECUTIVE SESSION:

Executive Session was not required.

ADJOURNMENT

MOTION by Joel Arends and seconded by Doug Putnam to adjourn at 10:27 a.m. until 8:30 a.m. on June 9, 2026. Ayes; Joel Arends, Tiffani Landeen, Doug Putnam, Nays; None. Motion Passed.

UPCOMING MEETINGS & EVENTS:

[MIN FOOT]