

**Lincoln County Board of Commission
Meeting Minutes
May 5, 2026**

THE LINCOLN COUNTY BOARD OF COMMISSIONERS convened at on May 5, 2026, with Commissioners Joel Arends, Jim Schmidt, Tiffani Landeen, Doug Putnam present. Alicia Cafaro, Deputy Auditor, served as Clerk of the Board. Chief Civil Deputy State's Attorney, Drew DeGroot, was also present.

Chair, Tiffani Landeen, called the meeting to order.

ROUTINE BUSINESS:

MOTION by Jim Schmidt and seconded by Joel Arends to move Items 4 & 5 from the Consent Agenda to Regular Business and approve Agenda. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Doug Putnam, Nays; None. Motion Passed.

Reports:

Commission Report - US Bank Department Expense Report: \$24,752.67
Auditor's Office Transaction Report - April 2026

Recognition of significant anniversaries: May 2026

Tamara Ractliffe - 911 Communications - 30 years
Christina Davies - Treasurer's Office - 20 years
Jessica Sommervold - State's Attorney's Office - 20 years
Jared Narum - Highway Assistant Superintendent - 15 years
Cory McCloud - Sheriff's Office - 14 years
Kyle Paulson - Highway Department - 13 years

Shaun Steffen - Highway Department - 13 years

MOTION by Joel Arends and seconded by Doug Putnam to approve Consent Agenda items. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Doug Putnam, Nays; None. Motion Passed.

CONSENT AGENDA:

MOTION by Joel Arends and seconded by Doug Putnam to Approve County Commission Minutes: 04.28.2026. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Doug Putnam, Nays; None. Motion Passed.

MOTION by Joel Arends and seconded by Doug Putnam to approve the 2026-2027 renewal of the Uniform Alcoholic Beverage License Applications for structures submitted by the following: Raj & Sons, RB-2619, Carlson TR #2 & Lot 1 of Carlson Tr #2 S1/2 SW1/4- 31-96-50; Lenkota Country Club, RB-2767, 65.65 AC Lying w of Hwy 44 Ex RR & Tr In SE ¼ 31-99-51; Skydine Inc RB-3062, Lot 1 SE ¼ (ex H-23) and South 50' East 1007.10' Muellers Lot 2 & Lot 2 & Lot A in H-2 SE ¼; Riverview Farms LLC, RB-25444 Lot 3 of Section 29, Township 99, Range 48; CHS Cenex Zip Trip, RB - 2684, BLDG 2012 Replat of Fodness TRS 1 & 2-NE 1/4; Horsted Enterprises LLC, RB - 25443, South 300' of the North 565' of the East 632.3 ft of the West 1002.3' & the South 105' of the North 565' of the West 1002' all in the Govt Lot 2 of the South quarter of section 19.. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Doug Putnam, Nays; None. Motion Passed.

MOTION by None and seconded by Doug Putnam to declare as surplus, remove from Sheriff's inventory and dispose by gifting as retirement gift; Asset #: 7263, Glock 45 Pistol, Serial #:

BWVV040. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Doug Putnam, Nays; None. Motion Passed.

REGULAR BUSINESS:

COMMISSIONER BRIEFING: John Rombough, Director of Buildings and Grounds, presented to the Board the information regarding the purchase of 5 Automatic External Defibrillators from Avera Hospital in the amount of \$7,625. No public input was heard.

MOTION by Jim Schmidt and seconded by Joel Arends to approve the purchase of 5 Automatic External Defibrillators from Avera Hospital in the amount of \$7,625. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Doug Putnam, Nays; None. Motion Passed.

COMMISSIONER BRIEFING: Jake Oakland, IT Director, and Krista Bast, Sergeant with the Lincoln County Sheriff's Office, presented information regarding purchases of IT and security equipment, fixtures and furniture for the Justice Center. Sheriff Swenson also provided information via phone call. Public input was heard.

MOTION by Jim Schmidt and seconded by Joel Arends for discussion. After discussion, Joel Arends withdrew his second.

MOTION by Joel Arends and seconded by Doug Putnam to approve Sheriff's Office and Information Technology Furniture, Fixture and Equipment purchases for the Justice Center except for the PD-6500i Walk-Through Metal Detector. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Doug Putnam, Nays; None. Motion Passed.

COMMISSIONER BRIEFING: John Rombough, Director of Buildings and Grounds, and Commissioner Tiffani Landeen gave broad information regarding the process of surplussing the County's items. He did not have specific information about the particular item being surplussed. Public input was heard.

MOTION by Joel Arends and seconded by Jim Schmidt to declare as surplus, remove from inventory and trade in the following item from the Sheriff's Office: Asset#: 6127, Medtronic LifePac AED, Serial #: 47767870. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Doug Putnam, Nays; None. Motion Passed.

COMMISSIONER BRIEFING: Drew Degroot, Chief Civil Deputy State's Attorney, gave details regarding the step increases stated in the Memorandum of Personnel Actions. No public input was heard.

MOTION by Joel Arends and seconded by Doug Putnam to approve the Step Increase for Shaun Steffen, Team Lead, in the Highway Department, effective the first date of the biweekly pay period following 05/13/2026, HWY3/10 at \$40.86/hr. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Doug Putnam, Nays; None. Motion Passed.

MOTION by Joel Arends and seconded by Doug Putnam to approve the Step Increase for Brandon Otte, Building Maintenance Technician, in the Buildings & Grounds Department, effective the first date of the biweekly pay period following 05/22/2026, 104/6 at \$25.02/hr. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Doug Putnam, Nays; None. Motion Passed.

OPPORTUNITY FOR PUBLIC COMMENT

Drew Degroot, Chief Civil Deputy State's Attorney, gave a quick reminder that the County Building is an active Absentee Voting Place and therefore, campaigning is not allowed, including during the

opportunity for public comment.

No public comments were heard.

COMMISSION OFFICE REPORT (INFORMATIONAL ONLY)

COMMISSIONER REPORT (INFORMATIONAL ONLY)

Commissioners reports were given.

EXECUTIVE SESSION:

No Executive Session was needed.

ADJOURNMENT

MOTION by Jim Schmidt and seconded by Joel Arends to adjourn at 9:13 a.m. until 8:30 a.m. on May 12, 2026. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Doug Putnam, Nays; None. Motion Passed.

UPCOMING MEETINGS & EVENTS:

[MIN_FOOT]