

**Lincoln County Board of Commission  
Meeting Minutes  
September 23, 2025**

THE LINCOLN COUNTY BOARD OF COMMISSIONERS convened at 12:00 AM on September 23, 2025, with Commissioners Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam present. Alicia Cafaro, Deputy Auditor, served as Clerk of the Board. Chief Civil Deputy State's Attorney, Drew DeGroot, was also present.

Chair, Tiffani Landeen, called the meeting to order.

**ROUTINE BUSINESS:**

MOTION by Commissioner Arends and seconded by Commissioner Otten to approve Agenda. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

Payroll: \$477,754.97

Commissioner's \$8,684.18; FICA 538.42, Medicare 125.92, SDRS 161.78  
Auditor's \$17,913.46; FICA 1,110.63, Medicare 259.75, SDRS 1,074.80  
Treasurer's \$20,034.92; FICA 1,242.17, Medicare 290.51, SDRS 1,202.10  
States Attorney's \$78,162.91; FICA 4,846.10, Medicare 1,133.36, SDRS 4,606.36  
Gen Gov Bldg \$19,054.70; FICA 1,181.39, Medicare 276.29, SDRS 1,141.66  
DOE \$37,309.61; FICA 2,313.20, Medicare 540.99, SDRS 2,189.79  
ROD \$10,415.81; FICA 645.78, Medicare 151.03, SDRS 624.95  
VSO \$2,311.06; FICA 143.29, Medicare 33.55, SDRS 138.66  
GIS \$3,438.16; FICA 213.17, Medicare 49.85, SDRS 206.29  
IT \$11,761.75; FICA 729.23, Medicare 170.55, SDRS 705.71  
HR \$5,991.16; FICA 371.45, Medicare 86.87, SDRS 359.47  
Sheriff's \$114,948.25; FICA 7,133.73, Medicare 1,668.37, SDRS 8,568.62  
Jail \$26,107.86; FICA 1,618.69, Medicare 378.56, SDRS 1,797.89  
County 4-H \$4,608.90; FICA 285.75, Medicare 66.83, SDRS 276.54  
Weeds \$4,480.08; FICA 277.76, Medicare 64.96, SDRS 268.81  
P & Z \$13,665.80; FICA 847.28, Medicare 198.15, SDRS 782.45  
Highway \$55,393.93; FICA 3,201.40, Medicare 748.71, SDRS 2,949.20  
Communications \$33,789.47; FICA 2,111.70, Medicare 493.86, SDRS 2,003.19  
EM MGMT \$4,124.17; FICA 255.70, Medicare 59.80, SDRS 246.01  
Airport \$2,983.25; FICA 184.96, Medicare 43.26, SDRS 179.00  
24/7 \$2,929.23; FICA 181.61, Medicare 42.47, SDRS 234.34

Reports:

Mileage: Sheriff's Office Civil Fee - August 2025

Auditor Account with County Treasurer report and financial reports - August 2025

MOTION by Joel Arends and seconded by Doug Putnam to move items 6 and 7 from the Consent Agenda to Regular Business. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION by Jim Schmidt and seconded by Joel Arends to approve Consent Agenda items. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

**CONSENT AGENDA:**

MOTION by Jim Schmidt and seconded by Joel Arends to approve County Commission Minutes: 9.11.2025. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION by Jim Schmidt and seconded by Joel Arends to approve CORRECTED County Commission Minutes to include Budget Resolution: 9.2.2025. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION by Jim Schmidt and seconded by Joel Arends to approve Lincoln County Claims in the amount of: \$1,115,510.48; General Fund: O'leary Law Office, Crt Appt Atty, \$ 2,778.40; Beck Law, Prof LLC, Crt Appt Atty, \$ 881.00; Strange, Farrell, Johnson & Brewers Pc, Crt Appt Atty, \$ 2,190.09; Samp Law Office, Crt Appt Atty, \$ 1,728.00; Eich Law Office Prof LLC, Crt Appt Atty, \$ 816.00; Griese Law Firm, Pc, Crt Appt Atty, \$ 593.00; Angel Law, Prof LLC, Crt Appt Atty, \$ 3,468.00; Chuukese Native Language Solution LLC, Interpretation Services, \$ 160.00; Sd Human Services Center, Comp Eval, \$ 600.00; Dakota Psychological Services, Psych Eval, \$ 2,700.00; Sandra V. Guzman, Interpreter Services, \$ 45.00; Knecht, Andrew J, Crt Appt Atty-Juv, \$ 1,296.00; Dakota Law Firm Prof LLC, Crt Appt Atty-Juv, \$ 144.00; Katie Johnson PLLC, Crt Appt Atty, \$ 10,910.00; Pat Beck, Court Reporter, Gj Transcript, \$ 552.25; Terri Lembcke Schildhauer, Rpr, Transcript, \$ 196.00; Gunner, Andrea, Transcripts, \$ 24.50; Juror Fees, Daily Fee & Mileage, \$ 4,848.06; Healthpartners, Premium, \$ 890.66; Redwood Toxicology Laboratory, Lab Testing, \$ 198.02; Cannabis Chemlab, LLC, Lab Testing, \$ 65.00; Paragon Health & Wellness, Blood Draws, \$ 2,025.00; Minnehaha County Jail, Blood Draws, \$ 550.00; Pmb 0112, Executive Mgmt Finance Office, Access Fees, \$ 232.00; Sd Dept Of Health, Lab Testing, \$ 8,745.00; Stephanie Moen & Associates, Grand Jury Transcripts, \$ 46.80; Jena Skorczewski, Court Reporter, Transcript, \$ 348.50; Avera, Mental Health Exam, \$ 1,316.17; Otis Elevator Company, Quarterly Elevator Service Contract #1 & #2, \$ 1,590.54; Diverse Lawn & Landscaping LLC, Mowing And Weed Control In The Round-A-Bout, \$ 90.00; Automatic Security Company Inc, Fire System Work - Replaced Duct Detector, \$ 701.72; Napa Auto & Truck Parts Of Sioux Falls, Replacement Pieces For Tools, \$ 150.98; G & R Controls Inc, Hvac Repair Parts, \$ 634.55; Prochem Dynamics LLC, Custodial Supplies, \$ 244.95; Canton Home & Farm Supply, Wire And Plumbing Supplies, \$ 288.64; Cintas (First Aid), First Aid Supplies, \$ 205.27; Bomgaars, Stump And Root Herbicide, \$ 35.98; Dust-Tex Services, Inc, Rug Exchange And Cleaning - Ch - 07/08 2025, \$ 362.00; Grainger, Led Light Bulb For Outdoor Security Lights, \$ 84.13; City Of Sioux Falls Public Works, Excess Garbage Disposal - Fg, \$ 20.47; Novak Sanitary Svc Corp, Garbage And Refuse Collection - Ch, \$ 735.68; Kirbside Car Wash, Fleet Maintenance (3) Vehicles, \$ 38.00; Century Business Products, Contract Invoice 811595 - Printing Services, \$ 463.39; Vanguard Appraisals Inc, Special Appraisal Serv For Commercial/Industrial, \$ 5,070.00; Pictometry, 2024 Aerial Flight Fee - (Payment 2) Comprehensive, \$ 44,070.00; Riverside Technologies Inc, Technology Storage, \$ 264.00; Well365, LLC, Wellness Activities, \$ 2,121.40; Elling, Kari, Human Resources Cptm Certification Fees & Shrm Training Course Fees, \$ 4,577.50; Sd Division Of Criminal Investigation, Background Checks, \$ 86.50; Harrisburg School District 41-2, Fee Service Fee Per Rental Addendum- 8/11/2025 (Cu, \$ 2,000.00; Sioux Falls Area Humane Society, Lincoln County Contract: Flat Rate, \$ 4,326.90; Tiresandmore, Fleet Maintenance & Repair, \$ 759.16; Don Fee, LLC, Fleet Maintenance - Dept. Equipment Retrieval, \$ 550.00; Newvision Automotive LLC, Fleet Maintenance - Minor Repair, \$ 50.00; Octane Ink LLC, County Signage For Vehicles, \$ 550.00; Harrisburg Ace Hardware, Keyrafter #14 Brass, \$ 11.91; Applied Concepts Inc, 200-0944-11 Li Battery Handle, Sii, X-Series, Pro, \$ 164.00; Genesis Autoworks Inc, 24-4 Repairs, \$ 3,539.33; Transwest Trucks Of Sioux Falls, Fleet Maintenance - Repair, \$ 222.65; Aj's Automotive LLC, Fleet Maintenance - Repair, \$ 353.18; Hughes Co Jail, Inmate Housing, \$ 420.00; Pennington County Jail, August Transport, \$ 421.16; Davison County Sheriff's Office, Inmate Housing 25-01509, \$ 105.00; Sanford Health, Coroner Services, \$ 3350; Minnehaha Co Regional Jdc, Juvenile Housing, \$ 42,397.09; Xcel Energy, Poor

Relief-Utilities, \$ 184.15; Southeastern Electric Co-Op Inc, Poor Relief-Utilities, \$ 390.34; George Boom Funeral Home, Poor Relief-Funeral, \$ 2,500.00; Ver Beek Law Prof LLC, Mi Board, \$ 3,948.00; Yankton Co Sheriff's Office, Mi Served-Yankton, \$ 50.00; Anderson, Jennifer Marie, Mi Evals, \$ 1,402.48; Erin M. Johnson PLLC, Mi Board, \$ 2,376.00; Phillip Loving, Mi Evals, \$ 2,951.73; Schiltz, Ann C., Mi Hearing, \$ 80.00; Syverson Tricia L, Mi Hearings, \$ 96.00; Thompson, Paige, Mi Evals, \$ 330.00; Van Beek Linda, Mi Hearings, \$ 90.00; Sd State Treasurer, Mi - Redfield, \$ 120.00; Southeastern Behavioral Healthcare, Mobile Crisis - August, \$ 385.57; Lennox Independent LLC, Advertising 3433, \$ 283.80; Storo, Tracie, Tracie Aug Miles, \$ 443.54; 4-H Club Leaders, Ad Premiums, \$ 3,589.50; Whitehead, Myra, Ad Judge, \$ 25.00; O'connor, Merritt, Ad Judge, \$ 25.00; Benco Products Inc, Supplies, \$ 296.54; Sweeter, Marlene, P&Z Board Mileage Reimbursement, \$ 20.80; Jongeling, Jerry, P&Z Board Mileage Reimbursement, \$ 19.07; Boots, Todd, P&Z Board Mileage Reimbursement, \$ 47.54; Green, Scott, P&Z Board Mileage Reimbursement, \$ 20.40; Scott, Erik, P&Z Board Mileage Reimbursement, \$ 7.65; Road & Bridge: Healthpartners, Premium, \$ 890.66; Jnr Adjustment Company, Inc., 106 Damages - 2024, \$ 966.47; North Central Rental & Leasing LLC, Dbl Drum Roller, \$ 1,931.40; Cintas Corp, Mats, Towels, Uniform, \$ 164.46; Butler Machinery Co, Vision Link, Additional Supplies, \$ 1,254.37; The Fillin' Station, Work Order Supplies, \$ 176.95; Johnson Feed Inc, Work Order Supplies, \$ 384.18; Cintas (First Aid), Supplies, \$ 50.17; Lyle Signs Inc, Sign Post Inventory, \$ 4,097.50; Midwest Motor Supply Co, 9.9.25 Inv103729386, \$ 444.46; Fleetpride, Inc., Work Order Supplies, \$ 936; Deans Distributing, Supplies, \$ 3,032.94; Transource Truck & Equipment Inc, Work Order Supplies, \$ 595.5; Napa Auto & Truck Parts Of Sioux Falls, Work Order Supplies, \$ 31.96; Bartlett Tools Inc, Tools, \$ 247.95; Bomgaars, Work Order Supplies, \$ 75.98; Coles Petroleum Products Inc, Diesel, \$ 37,102.42; State Steel Of South Dakota, Work Order Supplies, \$ 865.97; Fluit, Terry, Meals And Mileage For County Convention, \$ 191.29; Presto-X, Pest Control, \$ 194.16; Southeastern Electric Co-Op Inc, Electric Aug, \$ 1,745.42; Geotek Engineering & Testing Services Inc, 09m0 Ce, \$ 6,637.50; Imeg Corp, 09m0 Ce, \$ 62,738.85; Sir Lines A Lot, LLC, 2025 Striping, \$ 145,093.98; Myrl & Roys Paving Inc, G2, G1, \$ 652,064.05; 911 Communications: Language Line Services Inc, Over-The-Phone Interpretation, \$315.66; Century Business Products-Printing Services, \$42.47; Emergency & Disaster: Cummins Sales & Services, Annual Service On Generator, \$1,066.08; Debt-Service-Tif#8: City Of Harrisburg \$3,085.04. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION by Jim Schmidt and seconded by Joel Arends to approve and authorize the chair to execute an agreement with the South Dakota Department of Transportation for a preliminary engineering grant for structure #42-080-193 located on CR117. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION by Jim Schmidt and seconded by Joel Arends to approve the Step Increase for Terry Triebwasser, Equipment Operator, in the Highway Shop, effective the first day of the biweekly pay period following 08/04/2025, HWY1/5 at \$28.43/hr. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION by Jim Schmidt and seconded by Joel Arends to approve the Step Increase for Kristopher Reed, Deputy State's Attorney, in the State's Attorney's Office effective the first date of the biweekly pay period following 09/23/2025, 114/3 at \$3,874.38 biweekly. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION by Jim Schmidt and seconded by Joel Arends. to approve the Step Increase for Christina Davies, Deputy Treasurer in the Treasurer's Office effective the first date of the biweekly pay period following 10/01/2025, 107/15 at \$37.01/hr. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION by Jim Schmidt and seconded by Joel Arends to approve the Step Increase for Tiffany Honerman, Deputy Sheriff, in the Sheriff's Office effective the first date of the biweekly pay period following 10/02/2025, SO1/3 at \$32.50/hr. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

## **REGULAR BUSINESS:**

**PUBLIC HEARING** was held as advertised to consider an application for a temporary on-sale liquor license to operate outside the municipality for Prosper Country Warehouse and Event Hall for events to occur on October 18th and 25th, 2025. Located at the Prosper Country Warehouse and Event Hall, 46620 278th St., Lennox, SD 57039, Tract 3A of Poppenga's addition in the SW quarter of section 28, Township 99 N Range 51 West of the 5th pm, Lincoln County, SD. Applicant was present to answer questions from the Board. No testimony was heard in favor nor opposition. No public input was heard.

MOTION by Doug Putnam and seconded by Joel Arends to approve an application for a temporary on-sale liquor license to operate outside the municipality for Prosper Country Warehouse and Event Hall for events to occur on October 18th and 25th, 2025. Located at the Prosper Country Warehouse and Event Hall, 46620 278th St., Lennox, SD 57039, Tract 3A of Poppenga's addition in the SW quarter of section 28, Township 99 N Range 51 West of the 5th pm, Lincoln County, SD. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

**PUBLIC HEARING** was held as advertised to consider an application for a Retail On-Sale Liquor License on the following described premises to wit: Prosper Country Warehouse and Event, Plat of: Tract 3A of Poppenga's Addition in the SW Quarter of Section 28 Township 99 N Range 51 West of the 5th Principal Meridian, Lincoln County SD. Applicant was present to answer questions from the Board. No testimony was heard in favor nor opposition.

MOTION by Joel Arends and seconded by Betty Otten to approve an application for a Retail On-Sale Liquor License on the following described premises to wit: Prosper Country Warehouse and Event, Plat of: Tract 3A of Poppenga's Addition in the SW Quarter of Section 28 Township 99 N Range 51 West of the 5th Principal Meridian, Lincoln County SD. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

**SECOND READING & PUBLIC HEARING** was held as advertised for an Ordinance of Lincoln County, SD, changing the zone of the property described as Tract 2, Spielman's Addition, E1/2 NE1/4, Section 5-T99N-R50W from the A-1 Agricultural District to the PD Planned Development District and amending the Official Zoning Map of Lincoln County. The Planning Commission recommends approval (4-0). No public input was heard.

AN ORDINANCE OF LINCOLN COUNTY, SD, AMENDING THE REVISED ZONING ORDINANCE FOR LINCOLN COUNTY BY CHANGING THE ZONE OF THE PROPERTY DESCRIBED AS TRACT 2, SPIELMAN'S ADDITION, E1/2 NE1/4, SECTION 5-T99N-R50W FROM THE A-1 AGRICULTURAL DISTRICT TO THE PD PLANNED DEVELOPMENT DISTRICT AND AMENDING THE OFFICIAL ZONING MAP OF LINCOLN COUNTY BE IT ORDAINED BY LINCOLN COUNTY, SD: Section 1. That the zoning of the property described as Tract 2, Spielman's Addition, E1/2 NE1/4, Section 5-T99N-R50W from the A-1 Agricultural District to the PD Planned Development District and the official zoning map of Lincoln County referred to in § 154.038 is amended. Section 2. That § 154.200 of the Lincoln County Code of Ordinances is hereby amended to include a new subsection to read: PRAIRIE WIND TRAILERS PLANNED DEVELOPMENT DISTRICT. The

regulations set forth herein or elsewhere in these regulations are the district regulations of the Prairie Wind Trailers Planned Development District. (A) SUBAREA A (TRACT 2 SPIELMAN'S ADDITION). (1) USES PERMITTED. A building or premises shall be permitted to be used for the following purposes. a. Office. b. Warehousing. c. Trailer/equipment sales, display, repair. d. Motor vehicle sales, display, service. (2) ACCESSORY USES. Accessory uses and buildings permitted are those accessory buildings and uses customarily incident to any permitted use in the district. (3) PARKING REGULATIONS. Parking shall be regulated in conformance with the provisions of Sections 154.300 through 154.304. (4) SIGN REGULATIONS. Signs shall be regulated in conformance with the provisions of Sections 154.315 through 154.323. (5) DENSITY, AREA, YARD, AND HEIGHT REGULATIONS. The maximum height and minimum lot requirements shall be as follows: a. Maximum Height – 35 feet b. Front yard – 50 feet c. Rear Yard – 20 feet d. Side Yard – 10 feet (6) OTHER REGULATIONS. a. A final development plan shall not be required for development in accordance with these regulations. b. That at least ninety percent of the required front yard setback shall be landscaped and maintained with grass or other living ground cover except for that portion of the front yard which is paved for the driveway or off-street parking. One tree per fifty feet of lot width is required. No more than twentyfive percent of the required trees may be deciduous ornamental, evergreen, or coniferous trees. c. That all outdoor lighting shall be shielded or use a hood and lens that cast light downward to minimize the amount of light cast onto adjacent properties. d. Arrange utilities in such a way that future services are easily connected. MOTION by Joel Arends and seconded by Doug Putnam. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

**FIRST READING** for an Ordinance Amending Section 1 of Ordinance 0904-06 "Airport Board: Organization."

MOTION by Jim Schmidt and seconded by Joel Arends to approve the date and time for the FIRST READING to occur October 14, 2025, and the JOINT SECOND READING & PUBLIC HEARING with the Sioux Falls City Council to occur October 28, 2025, at Carnegie Town Hall, 235 West Tenth Street, Sioux Falls at 7:00 p.m. for an Ordinance amending Chapter 155: Joint Zoning Regulations for Lincoln County and the City of Sioux Falls, Section 155.010: Boundaries of Joint and Platting Jurisdiction of the Code of Ordinances of Lincoln County, SD. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION by Jim Schmidt and seconded by Joel Arends to approve a joint meeting between the Lincoln County Board of Commissioners and the City of Sioux Falls on Tuesday, October 28, 2025 at 6PM; to be held at Carnegie Hall in Sioux Falls. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION by Jim Schmidt and seconded by Joel Arends to change the Lincoln County Board of Commissioner evening meeting from October 28, 2025 to October 21, 2025 at 6:30PM. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

COMMISSIONER BRIEFING: Jared Narum, Assistant Highway Superintendent, presented information to the Board regarding the bid process for a new skid loader and asked for approval for it's purchase in the 2026 budget in the amount of \$116,309.29. Jared also presented information to the Board regarding the two new tandem axle cab and chassis trucks in the amount of \$274,671. No public input was heard.

MOTION by Joel Arends and seconded by Betty Otten to approve and authorize the Highway Department to purchase a new Skid loader in the amount of \$116,309.29. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION by Jim Schmidt and seconded by Joel Arends to approve and authorize the Highway Department to purchase two new tandem axle cab and chassis trucks in the amount of \$274,671. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

**OPPORTUNITY FOR PUBLIC COMMENT**

Public comments were heard.

**COMMISSIONER REPORT (INFORMATIONAL ONLY)**

Commissioner reports were given.

**EXECUTIVE SESSION:**

No Executive Session was needed.

**ADJOURNMENT**

MOTION by Joel Arends and seconded by Doug Putnam to adjourn at 7:34 p.m. until 8:30 a.m. on October 7, 2025. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

**UPCOMING MEETINGS & EVENTS:**

[MIN\_FOOT]