

Lincoln County Board of Commission
Meeting Minutes
September 2, 2025

THE LINCOLN COUNTY BOARD OF COMMISSIONERS convened at 8:30 a.m. on September 2, 2025, with Commissioners Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam present. Alicia Cafaro, Deputy Auditor, served as Clerk of the Board. Chief Civil Deputy State's Attorney, Drew DeGroot, was also present.

Chair, Tiffani Landeen, called the meeting to order.

ROUTINE BUSINESS:

MOTION by Betty Otten and seconded by Jim Schmidt to approve Agenda. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

Payroll: \$474,003.31

Commissioner's \$8,829.18; FICA 523.72, Medicare 122.48, SDRS 161.78
Auditor's \$18,033.47; FICA 1,010.90, Medicare 236.42, SDRS 1,074.80
Treasurer's \$20,414.44; FICA 1,143.11, Medicare 267.34, SDRS 1,216.17
States Attorney's \$78,562.07; FICA 4,551.61, Medicare 1,064.49, SDRS 4,619.41
Gen Gov Bldg \$19,313.36; FICA 1,061.55, Medicare 248.27, SDRS 1,147.28
DOE \$41,318.85; FICA 2,406.76, Medicare 562.87, SDRS 2,412.65
ROD \$10,443.82; FICA 577.67, Medicare 135.10, SDRS 620.93
VSO \$2,311.06; FICA 134.91, Medicare 31.55, SDRS 138.66
GIS \$3,463.16; FICA 186.57, Medicare 43.63, SDRS 206.29
IT \$11,821.76; FICA 703.01, Medicare 164.41, SDRS 705.11
HR \$6,011.16; FICA 345.88, Medicare 80.89, SDRS 359.47
Sheriff's \$114,106.42; FICA 6,653.72, Medicare 1,556.11, SDRS 8,576.19
Jail \$26,092.19; FICA 1,582.44, Medicare 370.09, SDRS 1,762.68
County 4-H \$6,011.78; FICA 358.47, Medicare 83.83, SDRS 276.54
Weeds \$4,811.46; FICA 298.31, Medicare 69.77, SDRS 288.69
P & Z \$11,832.00; FICA 728.43, Medicare 170.36, SDRS 709.92
Highway \$55,393.93; FICA 3,201.40, Medicare 748.71, SDRS 3,142.41
Communications \$34,923.23; FICA 2,003.13, Medicare 468.47, SDRS 2,067.01
EM MGMT \$4,150.17; FICA 235.96, Medicare 55.18, SDRS 246.01
Airport \$2,983.25; FICA 184.96, Medicare 43.26, SDRS 179.00
24/7 \$2,815.98; FICA 174.59, Medicare 40.83, SDRS 225.27

MOTION by Betty Otten and seconded by Jim Schmidt to change the FIRST READING date on Consent Item #5 from September 9th to September 11th, 2025 and approve Consent Agenda items. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

CONSENT AGENDA:

MOTION by Betty Otten and seconded by Jim Schmidt to approve County Commission Minutes: 8.26.2025. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION by Betty Otten and seconded by Jim Schmidt to transfer the following inventory from the Sheriff's Office to the State's Attorney's Office: Item# 8287, 2022 Ford Explorer, VIN#: 1FM5K8AW0NNA08932; Item# 7189, Prisoner Cage (full); Item# 7181, Center Console. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION by Betty Otten and seconded by Jim Schmidt to authorize the Auditor to electronically sign the Participation Form for the New National Opioids Settlement: Secondary Manufactures. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION by Betty Otten and seconded by Jim Schmidt to approve the hire of Nolan Clark, part time Deputy Sheriff, in the Sheriff's Department, effective 08/15/2025, SO1/5 at \$34.13/hr. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION by Betty Otten and seconded by Jim Schmidt to approve the Step Increase for Aja Drowser, 911 Dispatcher, in 911 Communications effective the first date of the biweekly pay period following 09/16/2025, 106/4 at \$26.34/hr. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION by Betty Otten and seconded by Jim Schmidt to approve the Step Increase for Ronald Straatmeyer, 911 Dispatcher, in 911 Communications effective the first date of the biweekly pay period following 09/10/2025, 106/14 at \$33.74/hr. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION by Betty Otten and seconded by Jim Schmidt to approve the date and time for the FIRST READING to occur September 11, 2025, and the SECOND READING & PUBLIC HEARING to occur between 6:30 p.m. and adjournment of the September 23, 2025, Board of Commissioners Meeting for an Ordinance of Lincoln County, SD, changing the zone of the property described as Tract 2, Spielman's Addition, E1/2 NE1/4, Section 5-T99N-R50W from the A-1 Agricultural District to the PD Planned Development District and amending the Official Zoning Map of Lincoln County. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

REGULAR BUSINESS:

PUBLIC HEARING was held as advertised for the 2026 Lincoln County Budget. Sheri Lund, Auditor, presented the budget to the Board along with the following changes: Account: 101-4111-429100, Published Budget: \$10,734, Change Amount: \$4,880, Ending Request: \$15,614, Reason: Did not correctly account for NACO/SDACO dues; Account: 101-4111-422000, Published Budget: \$150,000, Change Amount: \$20,000, Ending Request: \$170,000, Reason: Fees to do strategic planning; Account: 101-4111-427000, Published Budget: \$6,000, Change Amount: \$15,000, Ending Request: \$21,000, Reason: Additional mileage and lodging for strategic planning; Account: 101-4141-427000, Published Budget: \$3,000, Change Amount: \$5,000, Ending Request: \$8,000, Reason: Will start submitting mileage requests; Account: 101-4141-434000, Published Budget: \$55,000, Change Amount: (\$55,000), Ending Request: \$-, Reason: Removing the vehicle; Account: 101-4524-427000, Published Budget: \$8,000, Change Amount: \$3,500, Ending Request: \$11,500, Reason: Will start submitting mileage requests; Account: 101-4524-434000, Published Budget: \$32,000, Change Amount: (\$32,000), Ending Request: \$-, Reason: Removing the vehicle; Overall decrease to the budget: (\$38,620.)

Public comments were heard.

MOTION by Jim Schmidt and seconded by Betty Otten to approve the Auditor's requested changes. Ayes; Jim Schmidt, Tiffani Landeen, Betty Otten, Nays; Joel Arends, Doug Putnam. Motion Passed.

MOTION by Jim Schmidt to add \$8,150 to the "Dues & Subscriptions" portion of the Board of Commissioners budget for annual dues to the Sioux Falls Development Foundation, the Sioux Falls Chamber of Commerce and the Sioux Metro Growth Alliance. MOTION dies due to lack of a second.

MOTION by Joel Arends to amend out the \$50,000 earmarked for air-conditioning in the 4H building. MOTION dies due to lack of a second.

MOTION by Joel Arends and seconded by Doug Putnam to reduce the amount of "Other Economic Assistance" (Department 4410) to \$25,000 and distribute to the following organizations in amounts stated in budget: Dakotabilities, ROCS, Lennox Enrichment Programs and Inter-Lakes Community Action. Ayes; Joel Arends, Doug Putnam; Nays; Jim Schmidt, Tiffani Landeen, Betty Otten. Motion Failed.

MOTION by Jim Schmidt and seconded by Betty Otten to approve the 2026 Lincoln County Budget. Ayes; Jim Schmidt, Tiffani Landeen, Betty Otten, Nays; Joel Arends, Doug Putnam. Motion Passed.

ANNUAL BUDGET FOR LINCOLN COUNTY, SD
For the Year January 1, 2026, to December 31, 2026

Tax Levy In			RESOLUTION
COUNTY TAX LEVIES	Dollars	\$'s/1,000	ADOPTION OF ANNUAL BUDGET FOR LINCOLN COUNTY, SD Whereas, (7-21-5 thru 13), SDCL provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all its institutions and agencies for such fiscal year and, Whereas, the Board of County Commissioners did prepare a Provisional Budget and cause same to be published by law, and Whereas, due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, eliminations and additions have been made thereto. NOW THEREFORE BE IT RESOLVED, That such provisional budget as amended and all its purposes, schedules, appropriations, amounts, estimates and all matters therein set forth, SHALL BE APPROVED AND ADOPTED AS THE ANNUAL BUDGET OF THE APPROPRIATION AND EXPENDITURES FOR LINCOLN COUNTY, SOUTH DAKOTA and all its institutions and agencies for calendar year beginning January 1, 2026 and ending December 31, 2026 and the same is hereby approved and adopted by the Board of County Commissioners of Lincoln County, South Dakota, this 2nd th day of September, 2025 The annual budget so adopted is available for public inspection during normal business hours at the office of the county auditor Lincoln County, South Dakota. The accompanying taxes are levied by Lincoln County for the year January 1, 2026 through December 31, 2026
WITHIN LIMITED LEVY: *General County Purposes (10-12-9) \$ 19,193,673		\$1.547	
LIMITED LEVY (10-12-21)- SUB TOTAL: Highway Building (7-25-1) \$495,384 Justice Center (7-25-1) \$3,204,144		\$.040 \$.258	
UNLIMITED LEVY – SUB TOTAL LIMITED AND UNLIMITED LEVY – SUB TOTAL OTHER SPECIAL LEVIES Fire Protection (34-31-3) \$123,628		 \$.040	BOARD OF COUNTY COMMISSIONERS OF Lincoln County, SD _____ Chairman _____ Commissioners _____ Commissioners _____ Commissioners _____ Commissioners ATTEST _____ County Auditor
TOTAL TAXES LEVIED BY COUNTY		\$23,016,829	

* These amounts include the 25% to be distributed to cities.

As of September 2nd, 2025, these levies are not approved by the Department of Revenue.

MOTION by Joel Arends and seconded by Doug Putnam to recess as the Board of Commissioners at 9:11 a.m. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION by Joel Arends and seconded by Betty Otten to convene as the Drainage Board. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

Public comments were heard.

MOTION by Joel Arends and seconded by Jim Schmidt to adjourn as the Drainage Board at 9:20 a.m. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION by Jim Schmidt and seconded by Joel Arends to reconvene as the Board of Commissioners. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

OPPORTUNITY FOR PUBLIC COMMENT

Public comments were heard.

COMMISSIONER REPORT (INFORMATIONAL ONLY)

Commissioner reports were given.

EXECUTIVE SESSION:

Executive Session was not needed.

ADJOURNMENT

MOTION by Joel Arends and seconded by Jim Schmidt to adjourn at 9:27 a.m. until 8:30 a.m. on September 11, 2025. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

Lincoln County Board of Commissioners

Jim Schmidt, Lincoln County Vice-Chair

Attest: _____
Alicia Cafaro, Deputy Auditor

Approved: September 23, 2025

Please publish the week of September 29, 2025