

Lincoln County Board of Commission
Meeting Minutes
September 11, 2025

THE LINCOLN COUNTY BOARD OF COMMISSIONERS convened at 8:30 a.m. on September 11, 2025, with Commissioners Jim Schmidt, Tiffani Landeen, Doug Putnam present. Alicia Cafaro, Deputy Auditor, served as Clerk of the Board. Chief Civil Deputy State's Attorney, Drew DeGroot, was also present.

Chair, Tiffani Landeen, called the meeting to order.

ROUTINE BUSINESS:

MOTION by Jim Schmidt and seconded by Doug Putnam to approve Agenda. Ayes; Jim Schmidt, Tiffani Landeen, Doug Putnam, Nays; None. Motion Passed.

Reports:

Mileage - Emergency Management - August 2025, Sheriff's Office - August 2025, Buildings & Grounds - August 2025

Adopted budget, budget listing, and budget worksheet adopted on 09.02.2025

August 2025 Register of Deeds

Auditor's Office Monthly Transaction Report - August 2025

Commissioner's Report - US BANK Expense Report

ANNUAL BUDGET FOR LINCOLN COUNTY, SD
For the Year January 1, 2026, to December 31, 2026

Tax Levy In			RESOLUTION
COUNTY TAX LEVIES	Dollars	\$'s/1,000	ADOPTION OF ANNUAL BUDGET FOR LINCOLN COUNTY, SD Whereas, (7-21-5 thru 13), SDCL provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all its institutions and agencies for such fiscal year and, Whereas, the Board of County Commissioners did prepare a Provisional Budget and cause same to be published by law, and Whereas, due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, eliminations and additions have been made thereto. NOW THEREFORE BE IT RESOLVED, That such provisional budget as amended and all its purposes, schedules, appropriations, amounts, estimates and all matters therein set forth, SHALL BE APPROVED AND ADOPTED AS THE ANNUAL BUDGET OF THE APPROPRIATION AND EXPENDITURES FOR LINCOLN COUNTY, SOUTH DAKOTA and all its institutions and agencies for calendar year beginning January 1, 2026 and ending December 31, 2026 and the same is hereby approved and adopted by the Board of County Commissioners of Lincoln County, South Dakota, this 2nd th day of September, 2025 The annual budget so adopted is available for public inspection during normal business hours at the office of the county auditor Lincoln County, South Dakota. The
WITHIN LIMITED LEVY: *General County Purposes (10-12-9) \$ 19,193,673		\$1.547	
LIMITED LEVY (10-12-21)- SUB TOTAL: Highway Building (7-25-1) \$495,384 Justice Center (7-25-1) \$3,204,144		 \$.040 \$.258	

UNLIMITED LEVY – SUB TOTAL		accompanying taxes are levied by Lincoln County for the year January 1, 2026 through December 31, 2026
LIMITED AND UNLIMITED LEVY – SUB TOTAL		BOARD OF COUNTY COMMISSIONERS OF Lincoln County, SD
OTHER SPECIAL LEVIES		_____ Chairman
Fire Protection (34-31-3)		_____ Commissioners
\$123,628	\$.040	_____ Commissioners
		_____ Commissioners
		_____ Commissioners
		_____ Commissioners
TOTAL TAXES LEVIED BY COUNTY	\$23,016,829	ATTEST _____ County Auditor

* These amounts include the 25% to be distributed to cities.

As of September 2nd, 2025, these levies are not approved by the Department of Revenue.

Recognition of significant anniversaries: September 2025

Ron Straatmeyer, 911 Communications – 16 Years

MOTION by Jim Schmidt and seconded by Doug Putnam to approve Consent Agenda items. Ayes; Jim Schmidt, Tiffani Landeen, Doug Putnam, Nays; None. Motion Passed.

CONSENT AGENDA:

MOTION by Jim Schmidt and seconded by Doug Putnam approve County Commission Minutes: 09.02.2025. Ayes; Jim Schmidt, Tiffani Landeen, Doug Putnam, Nays; None. Motion Passed.

MOTION by Jim Schmidt and seconded by Doug Putnam to approve Lincoln County Claims in the amount of: \$3,201,520.41: General Fund: A & B Pure Water Online Corp, Monthly Drinking Water Machine Rental Contract, \$207.80; A To Z World Languages Inc, Interpreter Services, \$100.00; All Nations Interpreters Inc, Interpreter Services , \$1,035.00; Anderson, Jennifer Marie, Mi Eval, \$2,254.88; Angel Law, Prof LLC, Crt Appt Atty, \$558.00; Autopros Tire & Service Center, 2015 Chevrolet Cruze - 196490, \$66.22; Bomgaars, Floor Dry/Fasteners, \$32.62; Boots, Todd, P&Z Board , \$47.54; Buddi Us LLC, August Tagging Days, \$1,968.00; Cannabis Chemlab, LLC, Lab Testing, \$325.00; Century Business Products, Copier Contract, \$292.70; City Of Canton, Water Utilities - Low Volume - Ch, \$1,609.87; Clear Gov Inc , Cleargov Budgeting Software, \$8,875.00; Computer Forensic Resources Inc, Computer Forensic Expert, \$4,908.60; Dakota Data Shred, Document Shredding, \$114.12; Dakota Embalming & Transport Service Inc, Transportation , \$175.00; De Castro Law Office, PLLC, Crt Appt Atty, \$1,188.00; Eich Law Office Prof LLC, Crt Appt Atty, \$1,044.00; Ekle, Donna, Oacoma Aug 18 - 20, \$66.00; Farmer, April, Early/Late Appt Mileage - Oacoma Aug 18-20, \$92.41; Frantzen Reporting/Pgr8r Inc, Grand Jury Transcript, \$118.40; G & R Controls Inc, Repair Parts For Boilers, \$29.54; Goossen, Karla, Workshop Aug 11 - 12 - Chips/Donuts, \$74.48; Green, Scott, P&Z Board , \$20.40; Griesse Law Firm, Pc, Crt Appt Atty, 3,651.00; Harrisburg Ace Hardware, Windshield Wash Ace Gal Return Value \$4.490 Buy 2, \$18.16; IMEG Corp, Ps - Tr 2,3 & 4 Havelaar Add, Grabers Add, \$400.00; Isi, LLC, Interpreter Services, \$110.00; Jack's Uniforms & Equipment, Degrange Uniforms, \$240.73; Jongeling, Jerry, P&Z Board , \$38.14; Jury Fees, Fee \$50.00 / Day + Mileage , \$595.64; Karla Salem, Qmhp, Mi Eval, \$1,760.00; Katterhagen, Mark, Mi Hearing, \$32.00; Knecht, Andrew J, Crt Appt Atty-Juv, \$5,780.50; Larson,

Valerie, Mi Hearing, \$32.00; Lennox Area Ambulance, 2024 - Sanford Pathology , \$2,660.00; Lennox Independent LLC, Tea/Lennox Publishing - 07.10.2025 Kurtenbach, \$37.64; Lewno Law Office, Lucy M Lewno, Atty, Mi Board, \$234.73; Lincoln Co Treasurer, Title/Registration Fees, \$114.80; Lisa Carlson, Rpr, Transcript, \$44.10; Lookout Plan + Code Consulting LLC, Ps - Bldc-0159-2025, Bldc-0160-2025, \$765.00; Midamerican Energy Co, Natural Gas Utilities - St, \$779.83; Miller Funeral Home, Poor Relief Funeral, \$2,500.00; Minnehaha Co Human Services, Monthly Poor Relief-Sept, \$7,817.43; Minnehaha County Jail, July Medical, \$189,482.30; Myers Billion, Llp, 09.2025 - Ipd, \$18,025.00; Newvision Automotive LLC, 23-6 New Windshield, \$315.00; Northwest Tire , 40 New 275/55vr20 Fst Frhwk Pursuit Awt 011822, \$6,513.20; O'Leary Law Office, Crt Appt Atty, \$3,068.72; Olseth, Sarah, Oacoma Aug 18 - 20, \$66.00; Olson Law Firm, PLLC, Crt Appt Atty, \$1,963.50; Otten, Betty, P&Z Board , \$22.64; Pat Beck, Court Reporter, Transcripts, \$725.50; Peterson Stuart & Klentz, Prof LLC, 08.2025 Pdc, \$75,694.08; Phillip Loving, Mi Eval, \$6,260.94; Preferred Printing Inc, Envelopes, \$417.52; Preheim, Austin, Conference Travel, \$66.00; Prochem Dynamics LLC, Custodial Supplies, \$2,115.08; Riverside Technologies Inc, Toner - Print 205/236, \$303.00; Route 1, Getac Video Cloud , \$72,681.84; Samp Law Office , Crt Appt Atty, \$2,349.50; Sandra V. Guzman, Interpreter Services, \$30.00; Sanford Health Pathology Clinic, Calls , \$1,350.00; Scott, Erik, P&Z Board , \$15.30; Sd Dept Of Revenue, Plate Renewal, \$8.50; Sd State Treasurer, 08.2025 - Yankton, \$2,446.52; SDACC, Putnam Registration, \$250.00; Secure Enterprise Asset Management, Computer Recycling , \$348.70; Shi International Corp, Microsoft Services Renewal, \$94,133.91; Sioux Valley News Inc, Publishing Fees , \$1,162.54; South Dakota Public Assurance Alliance, Auto Damage Addition Of: 2025 Chevrolet Tahoe Sher, \$410.26; South Lincoln Rural Water System, Water Utilities - Ec, \$159.60; Southeastern Electric Co-Op Inc, Poor Relief-Utility, \$590.43; Strange, Farrell, Johnson & Brewers Pc, Crt Appt Atty, \$17,234.48; Sturdevant's Auto Value, Wiper Blades 2015 Cruze, \$30.14; Sturdevant's Auto Value Lennox, Hydraulic Parts For The Kubota Tractor, \$210.04; Subway #27640-0 - Canton Sd, 8.11.25 - Workshop Food, \$180.00; Sweeter, Marlene, P&Z Board, \$10.40; Symetra Life Insurance Company, Basic Life, \$228.01; Syverson Tricia L, Mi Hearing, \$128.00; The Dakota Scout LLC, Publishing, \$1,040.74; Thomas L. Price Inc, Comp Eval, \$2,400.00; Thomson Reuters, Library Plan Charges, \$862.41; Tires and more, 21-6 Oil Change, \$362.71; Transunion Risk & Alternative Data Solutions Inc, 45,870.00, \$75.00; Van Beek Linda , Mi Hearing, \$96.00; Ver Beek Law Prof LLC, Mi Board, \$1,500.00; Voyager Fleet Systems Inc, Fleet Connectivity, \$7,240.09; Wernke, Laurie A, Mi Hearing, \$58.66; Xcel Energy, Electrical Utilities, \$13,196.89; Road & Bridge: Amg- Avera Occupational Medicine-Sf, Lab, \$113.10; Bomgaars, Supplies, \$68.82; Butler Machinery Co, Wo1314, \$2,044.51; Cintas Corp, Mats, Towels, Uniform, \$164.46; Cramer And Associates, Inc, 09m0 Project, \$312,703.32; Crane Sales & Service, Scissor Lift, \$1,225.61; Crysteel Manufacturing Inc, 15 Hyd & 16hyd, \$306,130.00; Culligan Water Conditioning Corp, Water Sep, \$50.00; Istate Truck Center, Wo1316, \$556.65; Knife River - South Dakota, G2, \$1,625.88; Loiseau Construction, Inc, 134fdr, \$150,683.36; Matheson Tri-Gas Inc, Welding Aug, \$145.08; Midamerican Energy Co, Heat, \$63.06; Myrl & Roys Paving Inc, G1, G2, \$338,684.33; Napa Auto & Truck Parts Of Sioux Falls, Work Order Supplies, \$233.10; North Central Rental & Leasing LLC, Roller 8.7-9.4, \$6,913.02; Novak Sanitary Svc Corp, Trash Aug, \$371.83; Rdo Equipment Co, Wo1274, \$2,837.78; Riverside Technologies Inc, Toner - Weeds, \$180.00; Sanitation Products Inc, Wo1320, \$80.80; Sd Dept Of Transportation, 2025 Bridge Inspections, \$3,497.52; Sdltap, Sd Ltap Registration X 2, \$250.00; South Lincoln Rural Water System, Water, \$126.60; Sturdevant's Auto Value, Wo1301, \$24.21; Symetra Life Insurance Company, Basic Life, \$34.20; Transource Truck & Equipment Inc, Wo1319, \$16,182.24; Two Way Solutions Inc, Wo1321, \$417.89; Verizon Connect Fleet Usa LLC, Fleet Gps, \$955.54; Xcel Energy, Traffic Lights, \$81.42; 911 Communications: Symetra Life Insurance Company, Basic Life, \$21.60; Two Way Solutions Inc, Annual Tower Rent For Inspiration Hills, \$2,000.00; Innovative Office Solutions LLC, Folder, \$28.77; Bluepeak, Lennox/Sf 911 Circuit Trunk, \$1,021.09; Emergency And Disaster Fund: Symetra Life Insurance Company, Basic Life, \$0.55; Interstate Power Systems Inc, Emergency Management Generator Service, \$1,678.80; Grain Guardian LLC, Rescue Tubes, \$1,370.00; Billion Chrysler Jeep Dodge, Purchase Of 2026 Dodge Pickup, \$51,358.64; Airport Fund: Symetra Life Insurance Company, Basic Life, \$1.80; Lincoln Co Rural Water, Utilities, \$50.50; 24/7 Sobriety Fund: Symetra Life Insurance Company, Basic Life, \$1.80; Pharm Chem Inc, Patches, \$1,054.92; Tuttle, Ryan, Refund, \$20.00; Rural Access Infrastructure Fund: Pleasant Township, 2024 Reimbursement, \$11,844.00; Statewide Sobriety Fund: Sd Attorney General's Office, 08.2025 State Portion, \$12,047.00; Modern/Preserv/Relief: Sdaco, 08.2025 M&P State Portion, \$1,828.00; State Motor: Sd State Treasurer,

\$1,390,964.18; Births, Deaths, & Titles Fund: Sd State Treasurer, 08.2025 Birth/Death State Portion, \$1,140.00. Ayes; Jim Schmidt, Tiffani Landeen, Doug Putnam, Nays; None. Motion Passed.

MOTION by Jim Schmidt and seconded by Doug Putnam to approve the Step Increase for Joseph Mattson, Deputy State's Attorney, in the State's Attorney's Office effective the first date of the biweekly pay period following 09/14/2025, 114/6 at \$4,172.31 biweekly. Ayes; Jim Schmidt, Tiffani Landeen, Doug Putnam, Nays; None. Motion Passed.

MOTION by Jim Schmidt and seconded by Doug Putnam to approve the Step Increase for Burdette Block, Equipment Operator, in the Highway Department effective the first date of the biweekly pay period following 09/07/2025, HWY1/5 at \$28.43/hr. Ayes; Jim Schmidt, Tiffani Landeen, Doug Putnam, Nays; None. Motion Passed.

MOTION by Jim Schmidt and seconded by Doug Putnam to approve and authorize Consumer Fireworks Permit Application from Epic Sky Displays. Ayes; Jim Schmidt, Tiffani Landeen, Doug Putnam, Nays; None. Motion Passed.

MOTION by Jim Schmidt and seconded by Doug Putnam to declare as surplus and remove from inventory the following item from the State's Attorney's Office; 2019 Dodge Charger, VIN 2C3CDXKT3KH619616; and authorize the Auditor to advertise and proceed with the online auction. Ayes; Jim Schmidt, Tiffani Landeen, Doug Putnam, Nays; None. Motion Passed.

MOTION by Jim Schmidt and seconded by Doug Putnam to approve and authorize the Chair to execute an agreement with the State of South Dakota Department of Transportation Agreement Providing a State Infrastructure Bank (SIB) Loan to Lincoln County, South Dakota for a Federal Aid Eligible Project. Ayes; Jim Schmidt, Tiffani Landeen, Doug Putnam, Nays; None. Motion Passed.

MOTION by Jim Schmidt and seconded by Doug Putnam to approve and authorize change orders for Justice Center construction. Ayes; Jim Schmidt, Tiffani Landeen, Doug Putnam, Nays; None. Motion Passed.

MOTION by Jim Schmidt and seconded by Doug Putnam to approve dates and time as follows and authorize the Auditor to publish notice for an Ordinance Amending Section 1 of Ordinance 0904-06 "Airport Board: Organization": FIRST READING to occur September 23, 2025; SECOND READING & PUBLIC HEARING to occur October 7, 2025, between 8:30 a.m. and adjournment. Ayes; Jim Schmidt, Tiffani Landeen, Doug Putnam, Nays; None. Motion Passed.

REGULAR BUSINESS:

FIRST READING for an Ordinance of Lincoln County, SD, changing the zone of the property described as Tract 2, Spielman's Addition, E1/2 NE1/4, Section 5-T99N-R50W from the A-1 Agricultural District to the PD Planned Development District and amending the Official Zoning Map of Lincoln County. The Planning Commission recommends approval (4-0). Applicant: Michael Hoffman, Prairie Wind Trailers, LLC. Property Owner: McNeil Properties, LLC. Location: Parcel: 099.50.05.B200

COMMISSIONER DISCUSSION: Jim Schmidt, Commissioner, gave an update on the South Lincoln Rural Water System. No public input was heard.

COMMISSIONER BRIEFING: Terry Fluit, Highway Department Head, presented to the Board an agreement with the South Dakota Department of Transportation for a preliminary engineering grant for structure # 42-080-193 located on CR117. No public input was heard.

MOTION by Doug Putnam and seconded by Jim Schmidt to authorize the chair to execute an agreement with the South Dakota Department of Transportation for a preliminary engineering grant for structure # 42-080-193 located on CR117. Ayes; Jim Schmidt, Tiffani Landeen, Doug Putnam, Nays; None. Motion Passed.

COMMISSIONER BRIEFING: David Myers, Airport Manager, presented information to the Board to authorize the chair to sign an agreement with the State of South Dakota Department of Transportation to seek Federal grant funding for taxiway construction at the Lincoln County Airport. No public input was heard.

MOTION by Jim Schmidt and seconded by Doug Putnam to authorize the chair to sign an agreement with the State of South Dakota Department of Transportation to seek Federal grant funding for taxiway construction at the Lincoln County Airport. Ayes; Jim Schmidt, Tiffani Landeen, Doug Putnam, Nays; None. Motion Passed.

COMMISSIONER BRIEFING: Paul Anderson, Commission Administrative Assistant, presented a resolution to the Board to recognize Friday, September 19th as POW/MIA Day in Lincoln County. No public input was heard. The resolution reads as follows:

A RESOLUTION BY THE LINCOLN COUNTY BOARD OF COUNTY COMMISSIONERS TO NAME SEPTEMBER 19, 2025 AS POW/MIA RECOGNITION DAY. WHEREAS, SDCL Ch. 7-18 provides that the powers of a County shall be exercised by a board of county commissioners; and WHEREAS, SDCL 7-18A-2 provides that Counties have the authority to enact such resolutions as may be proper and necessary to carry into effect the powers granted to it by law; and WHEREAS, Governor Rhoden has recognized September 19, 2025 as POW/MIA Recognition Day; and WHEREAS, Lincoln County is forever indebted to those POW/MIA and the sacrifice they made for our country; and WHEREAS, Lincoln County honors the six veterans unaccounted for from the Vietnam War, 33 from the Korean War, and 310 from World War II; and NOW THEREFORE BE IT RESOLVED, by the Board of County Commissioners of Lincoln County, South Dakota, in recognition of their sacrifice for their country, wish to name September, 19, 2025 as POW/MIA Recognition Day.

MOTION by Doug Putnam and seconded by Jim Schmidt to recognize Friday, September 19th as POW/MIA Day in Lincoln County. Ayes; Jim Schmidt, Tiffani Landeen, Doug Putnam, Nays; None. Motion Passed.

OPPORTUNITY FOR PUBLIC COMMENT

Public comments were heard.

COMMISSIONER REPORT (INFORMATIONAL ONLY)

Commission reports were given.

EXECUTIVE SESSION:

No Executive Session was held.

ADJOURNMENT

MOTION by Jim Schmidt and seconded by Doug Putnam to adjourn at 8:58 a.m. until 6:30 p.m. on September 23, 2025. Ayes; Jim Schmidt, Tiffani Landeen, Doug Putnam, Nays; None. Motion Passed.

Lincoln County Board of Commissioners

Tiffani Landeen, Lincoln County Chair

Attest: _____
Alicia Cafaro, Deputy Auditor

Approved: September 23, 2025

Please publish the week of September 29, 2025