

Lincoln County Board of Commission
Meeting Minutes
July 22, 2025

THE LINCOLN COUNTY BOARD OF COMMISSIONERS convened at 6:30 p.m. on July 22, 2025, with Commissioners Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten and Doug Putnam present. Alicia Cafaro, Deputy Auditor, served as Clerk of the Board. Chief Civil Deputy State's Attorney, Drew DeGroot, was also present.

Chair, Tiffani Landeen, called the meeting to order.

ROUTINE BUSINESS:

MOTION by Betty Otten and seconded by Doug Putnam to approve the Agenda with the following changes: 1) move Item 3d from Routine business to Regular business; 2) move Commission Reports and Public Comments to the beginning of the meeting; 3) to move Executive Session to after Consent Agenda approval; 4) include an update on the Justice Center at the beginning of Regular Business. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

Payroll: \$484,162.72

Commissioner's \$8,829.18; FICA 523.72, Medicare 122.48, SDRS 161.78
Auditor's \$16,060.66; FICA 896.96, Medicare 209.77, SDRS 956.43
Treasurer's \$20,792.96; FICA 1,166.58, Medicare 272.83, SDRS 1,238.88
States Attorney's \$80,486.98; FICA 4,647.81, Medicare 1,086.99, SDRS 4,734.91
Gen Gov Bldg \$19,563.02; FICA 1,077.03, Medicare 251.89, SDRS 1,162.44
DOE \$44,248.22; FICA 2,543.85, Medicare 594.93, SDRS 2,586.90
ROD \$10,443.82; FICA 577.67, Medicare 135.10, SDRS 620.93
VSO \$2,311.06; FICA 134.91, Medicare 31.55, SDRS 138.66
GIS \$4,820.26; FICA 186.57, Medicare 43.63, SDRS 206.29
IT \$11,821.75; FICA 703.23, Medicare 164.46, SDRS 705.11
HR \$6,011.16; FICA 345.88, Medicare 80.89, SDRS 359.47
Sheriff's \$115,328.52; FICA 6,717.37, Medicare 1,571.00, SDRS 8,617.15
Jail \$25,550.61; FICA 1,550.61, Medicare 362.64, SDRS 1,602.93
County 4-H \$6,424.92; FICA 384.08, Medicare 89.83, SDRS 345.57
Weeds \$5,354.41; FICA 331.97, Medicare 77.64, SDRS 306.27
P & Z \$11,033.20; FICA 678.91, Medicare 158.78, SDRS 637.99
Highway \$52,170.74; FICA 3,035.11, Medicare 709.82, SDRS 2,962.02
Communications \$39,158.59; FICA 2,265.72, Medicare 529.89, SDRS 2,321.14
EM MGMT \$4,147.17; FICA 235.78, Medicare 55.14, SDRS 246.01
Airport \$2,983.25; FICA 184.96, Medicare 43.26, SDRS 179.00
24/7 \$2,806.99; FICA 174.03, Medicare 40.70, SDRS 224.55

Reports:

Mileage Reports (June 2025) - Buildings & Grounds, Assessor's Office, Sheriff's Office
Lincoln County Statement of Values - Vehicles
Prison Proposal - Benson Road Property
Correspondence RE: Conditional Use Permit #USE-0014-2025

MOTION by Jim Schmidt and seconded by Betty Otten to approve Consent Agenda items. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

CONSENT AGENDA:

MOTION by Jim Schmidt and seconded by Betty Otten to approve County Commission Minutes:

7.8.2025. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION by Jim Schmidt and seconded by Betty Otten to approve Lincoln County Claims in the amount of: \$2,244,494.53: Lennox Independent, Publishing \$994.56; Angel Law, Prof LLC, Crt Appt Atty \$1,290.00; Beck Law, Prof LLC, Crt Appt Atty \$318.00; East River Psychological, Psych Eval \$2,500.00; Griese Law Firm, Crt Appt Atty \$2,383.00; Samp Law Office Crt Appt Atty \$1,116.00; SDACC, Quater 3 – 2025 \$41,825.00; Healthpartners, Health Insurance \$1,781.32; Avera, Sane Exam \$138.55; Cannabis Chemlab, LLC, Lab Testing \$390.00; Dakota Data Shred, Shredding \$56.93; Dave's Service, Vehicle Service \$59.75; Jena Skorzewski, Transcripts \$131.75; Paragon Health, Blood Draws \$3,480.00; Redwood Toxicology, Lab Testing \$269.75; Sanford Health, 07.2025 – Public \$1,250.00; Sd Dept Of Health, Lab Testing \$4,270.00; Terri Lembcke, Sc Grand Jury Process \$500.00; Thomson Reuters, Online Software \$1,318.83; Ace Hardware Tea, Hardware \$17.98; Bomgaars, Hot Water Hose \$1,634.62; Canton Home & Farm, Irrigation/Chainsaw Supplies \$72.73; City Of Sioux Falls, Tire Cleanup-Ap And Post \$97.30; D & D Small Engine, Replacement Deck \$350.66; Diverse Lawn & Landscaping, Mowing The Round \$150.00; G & R Controls Inc, Quarterly Service \$4,587.25; Grainger, Supplies \$ 514.62; Great Plains Roofing, Down Spout Exten \$2,804.09; Hubert Excavating, Storm Sewer Tie \$1,198.33; JW Niederauer Inc, Chainsaw Rental \$113.99; K&A Trucking Inc, Continuous Fence \$2,500.00; Lennox Independent, Publishing \$47.28; Midamerican Energy, Natural Gas Util \$804.69; Novak Sanitary, Garbage \$752.76; Prochem Dynamics, Custodial Supplies \$160.57; Rent-All Inc, Stump Grinder \$751.00; Stensland Gravel, Gravel And Pea \$595.28; Stitches, Uniform Hats For \$75.00; Aj's Automotive, Oil Change – 200 \$61.03; Kirbsey Car Wash, 7 - Car Washes \$77.00; PMB 0112, Executive, Microfilm \$749.10; Sd Dept Of Labor, Unemployment \$6,893.00; CDW-G Inc, 4h Server \$7,079.02; Well365, LLC, Wellness June \$3,851.80; Auto Dynamics Inc, 21-3 In Cab Filt \$28.29; Billion Southtown, 23-7 Replace Gas \$138.26; Genesis Autowork, 23-2 Emergency L \$1,662.50; Harrisburg Ace Hardware, Office Supplies \$20.17; Jack's Uniforms, Uniform \$1,496.49; Karl Chevrolet, Command Box \$3,304.00; Nartec Inc, Meth Ampules \$361.02; Ontario Special, Refund For Damage \$4,700.36; Platinum Towing, Tow \$293.00; Sioux Falls Area Humane, June 2025 \$3,645.40; Streicher's, Stroschein Vest \$1,485.32; Dave's Service, 21-1 Oil Change \$94.50; Karl Chevrolet, Command Box \$3,304.00; Newvision Automotive, 24/7 Windshield \$525.00; Pennington County, June Transports \$464.58; Workforce-South, Screening \$140.00; Dakota Embalming, Transportation \$1,900.00; Sanford Health, Coroner Service \$960.00; Sd Dept Of Health, Coroner - Lab Testing \$125.00; Dakotabilities, July/Aug/Sept \$1,440.00; South Pointe Apt, Poor Relief-Rent \$600.00; The Rowe At 57th, Poor Relief-Rent \$600.00; Anderson, Jennifer, Mi Eval \$1,778.28; Avera, Mi Hold \$1,346.55; Coomes, Sue Ann, Mi Hearing \$32.00; Den Herder Law, Mi Caa-Yankton \$156.73; Erin M. Johnson, Mi Board \$2,832.00; Katie Johnson, Mi Board \$7,368.00; Lewis & Clark Behavioral, Bmi Intake \$921.00; Phillip Loving, Mi Eval \$806.69; Sd State Treasurer, 06.2025 Redfield \$120.00; Southeastern Behavioral, Mobile Crisis \$406.99; Syverson Tricia, Mi Hearing \$48.00; Van Beek Linda, Mi Hearing \$48.00; Ver Beek Law, Mi Board \$2,040.00; Wernke, Laurie, Mi Hearing \$32.00; Bomgaars, Supplies \$43.16; Riverside Technologies, Ink/Toner \$76.00; Billion Southtown, 2017 Traverse \$129.10; Century Business, Kyocera/5052ci \$217.50; IMEG Corp, Ps-Vonks,2/3long \$800.00; Lookout Plan + Code, Ps-Sorlien,46964 \$746.01; Road And Bridge: Alliance Communication, Internet \$89.95; Bomgaars, Wo1250 \$256.48; Butler Machinery, Annual Renewal \$1,456.80; Cintas (First Aid), First Aid Supplies \$100.86; Cintas Corp, Mats, Towels, Un \$131.06; Coles Petroleum, Ethanol \$18,540.00; Cramer And Assoc, 09m1 \$245,350.85; Dakota Alignment, Wo1264 \$424.80; Deans Distribution, Supplies \$361.15; Diamond Mowers, Wo1257 \$825.60; Fastenal Company, Supplies \$445.98; Geotek Engineering, 09m1 Ce \$3,505.00; Graham Tire Co, Lwo1259 \$5,437.21; Grainger, Supplies \$168.00; Healthpartners, Premium \$890.66; Hollaway Bridge, Crane Operation \$49,821.50; Houston Engineer, Ss4a Pe \$6,545.46; IMEG Corp, 09m0 Ce \$88,187.13; Jfi - Johnson Feed, Wo1251 \$84.15; Knife River, Sog2 \$1,367.52; Midwest Petroleum, Fuel Hose \$260.76; Napa Auto & Truck, Wo1018 \$1,474.08; North Central Rental, Power Rake \$7,992.70; Presto-X, Pest Control \$194.16; Sioux Falls Ford, Wo1245 \$1,411.25; Snap-On Industrial, TPMS \$1,376.34; Transource Truck, Wo1254 \$1,399.84; Tri-State Ready, Ready Mix \$335.50; 911: Century Business, Copier Contract \$25.55; Language Line Service, Over-The-Phone \$100.20; Total Response,

Software / Train \$8,717.41; Riverside Technologies, Ink/Toner \$175.00; Emergency And Disaster: SDEMA - Sd Emerg, Conference Regis \$175.00; Airport: A-1 Pumping & Ex, Pumping Of Septic \$287.50; Menards-Sioux Falls, Date: 07.07.25 \$71.93; Sioux Falls Electric, Maintenance Bulbs \$581.63; 24/7 Sobriety: Dash, Gloves For 24/7 \$89.90; Sokolowski, Brenden, Cam Refund \$24.00; Zahn, Quinten, Cam Refund \$18.00; Modern/Preserv/Relief: Active Data System, Zebra Labels \$194.28; Justice Center: Geotek Engineering, Lc Justice Cente \$7,522.50; Henry Carlson Co, Lc Justice Center \$1,576.23; JLG Architects, JC - Architect \$30,064.16; Tegra Group, Justice Center \$12,500.00; Debt Service-Tif #8: City Of Harrisburg, Tif #8 - June 20 \$15,008.08; Debt Service Tif #9: City Of Lennox, Tif #9 - June 20 \$5,413.24. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION by Jim Schmidt and seconded by Betty Otten to Approve the transfer of funds from 101-276990 Assigned fund balance American Rescue Plan Act (ARPA) expenditures to the 101-277000 Unassigned fund balance in the amount of \$30,899.65 for the second quarter of 2025. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION by Jim Schmidt and seconded by Betty Otten to Declare as surplus and remove from inventory the following item from the Highway Office; 1972 Chevrolet truck chassis, VIN CCE532V105586 and authorize the Highway dept to proceed with auction. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION by Jim Schmidt and seconded by Betty Otten to approve the Step Increase for Linnea Lee, Records Clerk, in the Register of Deeds Office, effective the first date of the biweekly pay period following 08/05/2025, 104/9 at \$26.29/hour. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION by Jim Schmidt and seconded by Betty Otten to approve the Step Increase for Joseph Stiegel, 911 Dispatcher in the Sheriff's Office effective the first date of the biweekly pay period following 08/07/2025, 106/5 at \$27.01/hr. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION by Jim Schmidt and seconded by Betty Otten to approve the Application Affidavit of Replacement Warrant submitted by Stephanie Edwards for Midwestern Mechanical in the amount of \$595.00, original warrant number 76401 issued 05.13.2025. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION by Jim Schmidt and seconded by Betty Otten to Authorize the second quarter 2025 Highway Fund Transfer Request--fuel/equipment/labor cost transferred to the Highway Fund from and in the amounts as follows: Buildings & Grounds \$1,752.28; Emergency Management \$422.83; Equalization \$836.20; Planning and Zoning \$489.56; Sheriff \$10,673.06; Jail \$2,280.26; State's Attorney Office \$207.30; Tea Airport \$82.32; Weed Control \$712.39; Totaling \$17,456.20. Transfer effective 06.30.2025. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

COMMISSIONER REPORT (INFORMATIONAL ONLY)

Commissioner Reports were given.

Sheriff Steve Swenson and Sergeant Colshan presented two (2) Life-Saving Awards to Billie Jo Rothenberger and Ken Walz, whose quick actions saved the lives of two swimmers at Lake Alvin on July 6th, 2025.

OPPORTUNITY FOR PUBLIC COMMENT

Public comments were given.

EXECUTIVE SESSION:

MOTION by Betty Otten and seconded by Jim Schmidt to enter into Executive Session at 6:42 p.m. For the following purposes: Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters. SDCL 1-25-2(3). Preparing for contract negotiations or negotiating with employees or employee representatives. SDCL 1-25-2(4). Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION by Joel Arends and seconded by Betty Otten to exit Executive Session at 7:02 p.m. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

REGULAR BUSINESS:

COMMISSIONER DISCUSSION: Julie Dotzenrod of TEGRA Group gave an update of the progress of the Justice Center. Things are moving forward on time and within budget. No public input was heard.

COMMISSIONER DISCUSSION: Francene Hofer, Lincoln County Treasurer, discussed with the Board a variance reported on the Auditor's account with the Treasurer and is currently being investigated. Public input was heard.

PUBLIC HEARING was held as advertised to consider an application for a temporary on-sale liquor license to operate outside the municipality for Prosper Country Warehouse & Event Hall for events to occur on August 2nd and September 16th, 2025. Located at Prosper Country Warehouse & Event Hall, 46620 278th St., Lennox, SD 57039, Tract 3A of Poppenga's addition in the SW Quarter of Section 28, Township 99 N Range 51 West of the 5th pm Lincoln County, SD. Applicant was present to answer questions from the Board. No testimony was heard in favor not opposition.

MOTION by Joel Arends and seconded by Jim Schmidt to approve the application for a temporary on-sale liquor license to operate outside the municipality for Prosper Country Warehouse & Event Hall for events to occur on August 2nd and September 16th, 2025. Located at Prosper Country Warehouse & Event Hall, 46620 278th St., Lennox, SD 57039, Tract 3A of Poppenga's addition in the SW Quarter of Section 28, Township 99 N Range 51 West of the 5th pm Lincoln County, SD. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

PUBLIC HEARING was held for an appeal on a decision by the Lincoln County Planning Commission to approve Conditional Use Permit #USE-0014-2025 to allow for the expansion of the agriculturally related operation (milk condensing plant) on the property described as Lot A, Tract 1, Van Beek Addition, NE1/4, Section 34-T97N-R51W, Delaware Township. Appellants: Bethany Erck, 46747 291st Street, Brooklyn Township Officers & Supervisors, Delaware Township Officers & Supervisors; Applicant/Property Owner: Red Rock Real Estate, LLC, Location: 29019 468th Avenue. The Appellants and Applicant/Appellee were present, provided testimony to the Board, and answered questions. Testimony was heard from Appellants and others in opposition of issuance of the permit, for approximately fifty-seven (57) minutes. Applicant/Appellee and proponents were granted the same time to respond. Appellants were given ten (10) additional minutes for rebuttal testimony.

At the conclusion of testimony from interested parties, Board discussion occurred amongst the Commissioners.

MOTION by Joel Arends and seconded by Betty Otten to amend the Conditional Use Permit #USE-0014-2025 as follows:

1) remove condition #4 stating "If no road haul agreement between the applicant and Brooklyn Township is in place at the time of building permit submittal for the UF expansion, the County Board of Commissioners shall set a day/time for a special meeting to act as a mediator between the parties;"

- 2) add condition stating, "Applicant agrees to pay Delaware and Brooklyn townships \$25,000 per year for road maintenance costs;"
- 3) add condition stating "Raw milk tankers associated with the agriculturally related operation (milk condensing plant) shall in best practice traverse interstate, federal, state, and county roads excluding 468th Avenue (between 290th Street and 291st Street) and 290th Street (between 467th Avenue and 469th Avenue) Delaware Township. Exception: Any raw milk tankers that may originate in any other township;"
- 4) add condition stating "County Planning Staff shall facilitate an annual neighborhood meeting to include the applicant, the District 2 Commissioner, and the Sheriff's Office." Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Nays; Doug Putnam. Motion Passed.

MOTION by Joel Arends and seconded by Betty Otten to approve the amended Conditional Use Permit #USE-0014-2025 to allow UF (Ultra-Filtration) expansion at the agriculturally related operation (milk condensing plant) on the property described as Lot A, Tract 1, Van Beek Addition, NE1/4, Section 34-T97N-R51W, Delaware Township, with the conditions listed below:

1. The agriculturally related operation (milk condensing plant) expansion must be in substantial conformance with the site plan dated May 6, 2025.
2. Any expansion or intensification of the use beyond that which has been proposed by the applicant or conditioned shall be treated in the same manner as a request for a new Conditional Use Permit, as per the Lincoln County Code of Ordinances.
3. No raw milk tankers associated with the agriculturally related operation (milk condensing plant) shall intentionally traverse roads in Brooklyn Township except those that may originate in Brooklyn Township.
4. Additional screening.
5. Prior to the issuance of a building permit, a traffic impact study shall be completed and accepted by the Lincoln County Highway Superintendent.
6. Applicant agrees to pay Delaware and Brooklyn townships twenty-five thousand dollars (\$25,000) per year for road maintenance costs.
7. Raw milk tankers associated with the agriculturally related operation (milk condensing plant) shall in best practice traverse interstate, federal, state, and county roads excluding 468th Avenue (between 290th Street and 291st Street) and 290th Street (between 467th Avenue and 469th Avenue) Delaware Township. Exception: Any raw milk tankers that may originate in any other township.
8. County Planning Staff shall facilitate an annual neighborhood meeting to include the applicant, the District 2 Commissioner, and the Sheriff's Office. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam. Motion Passed.

ADJOURNMENT

MOTION by Jim Schmidt and seconded by Joel Arends to adjourn at 9:46p.m. until 8:30 a.m. on August 5, 2025. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

Lincoln County Board of Commissioners

Tiffani Landeen, Lincoln County Chair

Attest: _____
Alicia Cafaro, Deputy Auditor

Approved: August 5, 2025
Please publish the week of August 11, 2025