

Lincoln County Board of Commission
Meeting Minutes
July 8, 2025

THE LINCOLN COUNTY BOARD OF COMMISSIONERS convened at 8:30 a.m. on July 8, 2025, with Commissioners Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten and Doug Putnam present. Alicia Cafaro, Deputy Auditor, served as Clerk of the Board. Chief Civil Deputy State's Attorney, Drew DeGroot, was also present.

Chair, Tiffani Landeen, called the meeting to order.

ROUTINE BUSINESS:

MOTION by Betty Otten and seconded by Joel Arends to approve Agenda. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

Payroll: \$490,347.47

Commissioner's \$8,829.18; FICA 523.72, Medicare 122.48, SDRS 161.78
Auditor's \$16,060.66; FICA 896.96, Medicare 209.77, SDRS 956.43
Treasurer's \$20,792.96; FICA 1,166.58, Medicare 272.83, SDRS 1,238.88
States Attorney's \$80,486.98; FICA 4,647.81, Medicare 1,086.99, SDRS 4,734.91
Gen Gov Bldg \$19,563.02; FICA 1,077.03, Medicare 251.89, SDRS 1,162.44
DOE \$44,248.22; FICA 2,543.85, Medicare 594.93, SDRS 2,586.90
ROD \$10,443.82; FICA 577.67, Medicare 135.10, SDRS 620.93
VSO \$2,311.06; FICA 134.91, Medicare 31.55, SDRS 138.66
GIS \$4,820.26; FICA 186.57, Medicare 43.63, SDRS 206.29
IT \$11,821.75; FICA 703.23, Medicare 164.46, SDRS 705.11
HR \$6,011.16; FICA 345.88, Medicare 80.89, SDRS 359.47
Sheriff's \$115,328.52; FICA 6,717.37, Medicare 1,571.00, SDRS 8,617.15
Jail \$25,550.61; FICA 1,550.61, Medicare 362.64, SDRS 1,602.93
County 4-H \$6,424.92; FICA 384.08, Medicare 89.83, SDRS 345.57
Weeds \$5,354.41; FICA 331.97, Medicare 77.64, SDRS 306.27
P & Z \$11,033.20; FICA 678.91, Medicare 158.78, SDRS 637.99
Highway \$52,170.74; FICA 3,035.11, Medicare 709.82, SDRS 2,962.02
Communications \$39,158.59; FICA 2,265.72, Medicare 529.89, SDRS 2,321.14
EM MGMT \$4,147.17; FICA 235.78, Medicare 55.14, SDRS 246.01
Airport \$2,983.25; FICA 184.96, Medicare 43.26, SDRS 179.00
24/7 \$2,806.99; FICA 174.03, Medicare 40.70, SDRS 224.55

Reports:

Mileage Reports - Emergency Management, June 2025
Register of Deeds - June 2025
Lincoln County Liens - June
American Recovery Plan Act (ARPA) 1st Quarter 2025 Spending Report
South Dakota Department of Agriculture and Natural Resources Notice

MOTION by Jim Schmidt and seconded by Joel Arends to approve Consent Agenda items. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

CONSENT AGENDA:

MOTION by Jim Schmidt and seconded by Joel Arends to approve County Commission Minutes: 07/01/2025. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION by Jim Schmidt and seconded by Joel Arends to approve Lincoln County Claims in the amount of: \$4,017,792.54; A & B Pure Water Online Corp, Monthly Drinking Water Machine Rental Contract \$207.80; Ace Hardware Tea, Replacement Keys - Airport \$50.94; All Nations Interpreters Inc, Interpreter Services \$1,048.15 ; Anderson Funeral Home, Poor Relief-Funeral \$2,500.00 ; Anderson, Jennifer Marie, Mi Eval \$2,676.58 ; Applied Concepts Inc, Antennas \$1,392.00 ; Auto Dynamics Inc, 23-5 Engine Work And Tow \$1,539.20; Autopros Tire & Service Center, Wo1241 \$480.64; Avera , Mi Hold \$2,054.19; Bartscher, Aaron, Training Meal Reimbursement \$222.00; Beck Law, Prof LLC, Crt Appt Atty \$1,992.00; Benco Products Inc, Sprayer Parts \$105.95; Bomgaars, Dewalt Cordless Saw And Batteries \$536.93; Buddi Us LLC, June Tagging Days \$1,752.00; Cannabis Chemlab, LLC, Lab Testings \$325.00; Canton Home & Farm Supply, Supplies \$7.99; Century Business Products, Copier \$393.92; Certified Languages International, Interpreter Services \$72.60 ; Cintas (First Aid), First Aid Supplies - Ch \$221.15; Cintas Corp, Rug Cleaning And Exchange - Ec \$31.36; City Of Canton, Water Utilities \$876.31; Dakota Embalming & Transport Service Inc, Transportation Fees \$950.00 ; Dakota Supply Group, Led Light Fixtures \$173.32 ; Davison County Sheriff's Office, Inmate Housing \$210.00 ; Don LLC D/B/A Don Fee, 2025 Tahoe Equipment Installation \$1,000.00 ; Frantzen Reporting/Pgr8r Inc, Transcript \$459.00 ; Fred The Fixer, Replacement Keys - Filing Cabinet - So \$8.00 ; G & R Controls Inc, Hvac Multistake Repair To Compressor #2 \$5,672.23 ; Glass Doctor Of Sioux Falls, 24-5 Chip Repair \$70.00 ; Griese Law Firm, Pc, Crt Appt Atty \$2,450.50 ; Harrisburg Ace Hardware, Office Supplies \$182.03 ; Intoximeters Inc, Mouthpiece \$210.00 ; Isi, LLC, Interpreter Services \$260.20 ; Jack's Uniforms & Equipment, Personnel Uniform \$1,252.36 ; James Flanders , Tire Repair From Spikes \$39.95 ; Jerry's Chevrolet Of Beresford, 23-5 Repairs \$549.69 ; Johnson Pochop & Bartling Law Office, LLP, Crt Appt Atty \$4,939.00 ; Johnstone Supply, Air Conditioning Parts - HR Assistant's Office \$149.30 ; Juror Fees , Daily Rate / Mileage \$1,738.92 ; Jw Niederauer Inc, Hand Cultivator Yard Tool \$32.99 ; Kading, Kunstle & Goodhope LLP, Crt Appt Atty \$2,574.00 ; Katie Johnson PLLC, Mi Board \$288.00 ; Laguna, Autumn , Conference Travel Reimbursement \$750.44 ; Laurie's Cafe, Inmate Meal 6/25/25 \$10.50; Lennox Electric LLC, Beef Barn/Added Safety Outlets And Gfci Breakers \$6,373.42 ; Lewis Drug, Inc, Poor Relief-Prescription \$680.00 ; Maendel, Jayda, Post-Event Cleaning \$120.00 ; Martinez, Jennifer, Horse Show Judge \$250.00 ; Matthews, John, Meal Reimbursement \$68.00 ; Meader, Joe, Civil Service Processing Fee \$100.00 ; Menards-Sioux Falls East, 18 Cf Refrigerator \$475.00 ; Midwestern Mechanical Inc, Quarterly Fire System Inspection - Ch \$300.00 ; Miller, Francie, Mi Hearing \$64.00 ; Minnehaha Co Human Services, Monthly Poor Relief-Jul \$7,817.43 ; Minnehaha Co Regional Jdc, Juvenile Housing \$45,849.44 ; Minnehaha County Jail, May Medical \$179,478.83 ; Motorola Solutions Inc, Software Wi-Fi \$5,548.00 ; Myers Billion, LLP, 07.2025-Pdo Contract \$18,025.00; O'leary Law Office, Crt Appt Atty \$932.00; Otis Elevator Company, Quarterly Elevator Service Contract 1&2 \$1,590.54; Pat Beck, Court Reporter, GJ Transcript \$369.70; Peterson Stuart & Klentz, Prof LLC, 06.2025-Pdo Contract \$75,694.09; Phillip Loving, Mi Eval \$4,500.95; Pmb 0112, Executive Mgmt Finance Office, Access Fees \$102.00; Prochem Dynamics LLC, Custodial Supplies \$142.80; Riemenschneider, Abbey, Public Presentations Judge \$50.00; Riverside Technologies Inc, Toner \$325.00; Samp Law Office , Crt Appt Atty \$1,506.50; Sanford Health Pathology Clinic, Coroner Services - Radiology \$2,008.20; Sd Human Services Center, Yankton Sdhsc \$2,375.70; Sdaao Treasurer Rhea Crane, 2025 Annual Assessor School \$3,500.00; Sioux Valley News Inc, Publishing \$635.62; South Lincoln Rural Water System, Water Utilities - Ec \$145.60; Stensland Gravel Co. Inc, Gravel - Fg \$505.36; Stewart, Kate, Public Presentations Judge \$50.00; Strange, Farrell, Johnson & Brewers Pc, Crt Appt Atty \$1,128.85; Streicher's, Light And Holsters \$817.00; Symetra Life Insurance Company, Premiums \$217.31; Syverson Tricia L, Mi Hearing \$96.00; The Dakota Scout LLC , Publishing \$544.78; Tiresandmore, 23-3 Oil Change \$667.44; Transunion Risk & Alternative Data Solutions, 45833 \$75.00; Two Way Solutions Inc, Labor \$394.99; Van Diest Supply Company, Weed Chemical \$14,500.00; Ver Beek Law Prof LLC, Mi Board \$2,844.00; Voyager Fleet Systems Inc, June 2025 Fuel \$5,937.39; Xcel Energy, Poor Relief-Utility \$10,024.08; Fund: 201 - Road And Bridge Fund: Symetra Life Insurance Company, Premiums \$ 34.20; South Dakota Public Assurance Alliance, #30.1 2025 Mobile Equip Premium \$ 232.91; North Central Rental & Leasing LLC, Roller 134fdr \$ 7,020.00; Cintas Corp, Uniform \$ 197.86; Matheson Tri-Gas Inc, Welding Gases \$ 138.84; Graham

Tire Co LLC-Corp, Wo1235 \$100.00; Midwest Petroleum Equipment, Annual Lift Evaluation, Hoist Repair \$31.50; Amg- Avera Occupational Medicine-Sf, Tpa Services \$73.20; Pheasantland Industries, Hi-Vis Union/Op Sup Safety Apparel, \$2,465.53; Century Business Products, Copies 5.19-6.18 \$54.02; Butler Machinery Co, Wo1216 \$306.79; Mid-American Research Chemical, Supplies \$217.99; Midwest Motor Supply Co Inc Db a Kimball Midwest, Supplies \$396.95; Jfi - Johnson Feed Inc, Propane \$80.05; Light And Siren, Wo1249 \$369.02; Canton Home & Farm Supply, Supplies \$6.99; Transource Truck & Equipment Inc, Wo1238 \$388.90; Sioux Falls Ford, Wo1245 \$556.51; Napa Auto & Truck Parts Of Sioux Falls, Wo1248 \$574.90; Bomgaars, Supplies \$10.99; Dakota Fluid Power Inc, Supplies \$392.23; Snap-On Industrial, Tools \$789.23; Istate Truck Center, Work Order Supplies \$34.88; Agc Of South Dakota, Cdl Training \$1,730.00; Verizon Connect Fleet Usa LLC, Fleet Gps \$955.54; Novak Sanitary Svc Corp, Trash - Jun \$445.40; Midamerican Energy Co, Heat - Jun \$75.99; Southeastern Electric Co-Op Inc, Electric - Jun \$1,901.17; Xcel Energy, 106 Traffic Lights \$73.70; South Lincoln Rural Water System, Water \$163.95; Culligan Water Conditioning Corp, Water - Jul \$50.00; Cramer And Associates, Inc, 09m0 Construction \$285,568.49; Canton Home & Farm Supply, Rebar And Anchors \$121.72; Myrl & Roy's Paving Inc, Construction Materials \$1,009.69; Knife River - South Dakota, Construction Materials \$7,531.52; Dustbusters Enterprises Inc, Dust Control \$69,205.60; Sd Dept Of Transportation, Construction Materials \$4,101.04; Fund: 207 - E911 Communications: Symetra Life Insurance Company, Premiums \$ 23.40; Bluepeak, Utility \$1,025.45; Fund: 226 - Emergency And Disaster: Symetra Life Insurance Company, Premiums \$0.55; Fund: 236 - Airport: Symetra Life Insurance Company, Premiums \$1.80; Sioux Falls Ford, Oil Change And Service Of 2024 F-250. \$79.43; Menards-Sioux Falls West, Tool Box For The Airport \$286.65; The Tessman Company, Chemical To Kill Weeds At The Airport \$69.00; elms & Associates, Expansion Design- Approved By Commission In March- \$7,061.64; Helms & Associates, South Apron Administration Fee \$811.71; Fund: 248 - 24/7 Sobriety Fund: Symetra Life Insurance Company, Premiums \$1.80; Pharm Chem Inc, June Patch Analysis \$766.80; Peterson, Tim, Cam Refund \$128.00; Fund: 250 - Modern/Preserv/Relief: Century Business Products, Monthly Copy/Printer Fees \$30.00; Mcleod's Printing & Office Supply, Addition Tabs For Index Book \$324.79; Fund: 310 - Justice Center: Geotek Engineering & Testing Services Inc, Construction Inspection \$9,180.00; Jlg Architects, Construction Administration - Justice Center \$ 49,990.24; Tegra Group, Construction Consultant \$12,995.34; Henry Carlson Construction LLC, Lc Justice Center - Pmt # 14 \$1,500,857.00; Fund: 728 - Statewide Sobriety Fund: Sd Attorney General's Office, June Scram Fee \$11,844.00; Fund: 737 - Modern/Preserv/Relief: SDACO, June M & P State Portion \$2,062.00; Fund: 742 - State Motor: Sd State Treasurer, State Portion Of Treasurer \$1,592,488.48; Fund: 756 - Births, Deaths, & Titles: Sd State Treasurer, June Birth & Death Vitals State Portion \$670.00. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION by Jim Schmidt and seconded by Joel Arends to approve and authorize the Chair and Auditor to execute the quarterly single signature sheet for the Local Emergency Management Performance Grant. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION by Jim Schmidt and seconded by Joel Arends to approve and authorize the chair to sign the invoice from Helms and Associates for work completed in the amount of \$811.71. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION by Jim Schmidt and seconded by Joel Arends to approve abatement of taxes for 2024 payable in 2025 on a parcel in the City of Sioux Falls, in the amount of \$1,809.12, per SDCL 10-4-40. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION by Jim Schmidt and seconded by Joel Arends to approve refund of taxes for 2023 payable in 2024 on a parcel in the City of Sioux Falls, in the amount of \$1,924.00, per SDCL 10-4-40. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION by Jim Schmidt and seconded by Joel Arends to approve refund of taxes for 2022 payable in 2023 on a parcel in the City of Sioux Falls, in the amount of \$1,969.66, per SDCL 10-4-40. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

REGULAR BUSINESS:

COMMISSIONER BRIEFING: Tiffani Landeen, Commissioner, and Drew Degroot, Chief Civil Deputy State's Attorney, discussed with the Board the option of appointing a Commissioning Agent for the Lincoln County Justice Center. No public input was heard.

MOTION by Jim Schmidt and seconded by Betty Otten to appoint IMEG as Commissioning Agent for the Lincoln County Justice Center. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

COMMISSIONER BRIEFING: Sheri Lund, Auditor, gave a presentation to the Board regarding the establishment of a Public Defenders' Office and accompanying prospective costs. No public input was heard.

MOTION by Joel Arends and seconded by Betty Otten to add prospective financial figures to current draft budget. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

COMMISSIONER BRIEFING: Terry Fluit, Highway Superintendent, asked the Board to consider a motion to authorize the chair to sign a preliminary engineering grant application for structure 42-080-193, located on CR117, from the South Dakota Department of Transportation through the Bridge Improvement Grant (BIG) program. No public input was heard.

MOTION by Jim Schmidt and seconded by Joel Arends to authorize the chair to sign a preliminary engineering grant application for structure 42-080-193, located on CR117, from the South Dakota Department of Transportation through the Bridge Improvement Grant (BIG) program. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

COMMISSIONER BRIEFING: John Rombough, Buildings and Grounds Superintendent, asked the Board to consider a motion to approve the Building Superintendent to enter into an agreement with Architecture Incorporated for consulting services on the Old Courthouse for \$10,000. No public input was heard.

MOTION by Jim Schmidt and seconded by Joel Arends to table this item until more information is collected by John Rombough. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

COMMISSIONER DISCUSSION: Dave Dixon, GIS Director, presented to the Board his budget for the upcoming year and an explanation about his requested budget increase. No public input was heard.

COMMISSIONER BRIEFING: Betty Otten, Commissioner, asked the Board to discuss and evaluate security at the current Lincoln County Courthouse after the Justice Center is occupied. Drew DeGroot, Chief Civil Deputy State's Attorney, also provided information regarding laws and regulations pertaining to security. Public input was heard.

COMMISSIONER DISCUSSION: Betty Otten and Doug Putnam, Commissioners, discussed with the Board the option of buying used vehicles from the Federal Government and hiring a service technician to fix/maintain county vehicles. Public input was heard.

OPPORTUNITY FOR PUBLIC COMMENT

No public comment was heard.

COMMISSIONER REPORT (INFORMATIONAL ONLY)

Commissioner reports were given.

EXECUTIVE SESSION:

No Executive Session held.

ADJOURNMENT

MOTION by Joel Arends and seconded by Jim Schmidt to adjourn at 9:51 a.m. until 6:30 p.m. on July 22, 2025. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

Lincoln County Board of Commissioners

Tiffani Landeen, Lincoln County Chair

Attest: _____
Alicia Cafaro, Deputy Auditor

Approved: July 22, 2025
Please publish the week of July 28, 2025