

Lincoln County Board of Commission
Meeting Minutes
July 1, 2025

THE LINCOLN COUNTY BOARD OF COMMISSIONERS convened at 8:30 AM on July 1, 2025, with Commissioners Joel Arends, Jim Schmidt, Betty Otten, Doug Putnam present. Alicia Cafaro, Deputy Auditor, served as Clerk of the Board. Chief Civil Deputy State's Attorney, Drew DeGroot, was also present.

Chair, Tiffani Landeen, called the meeting to order.

ROUTINE BUSINESS:

MOTION by Betty Otten and seconded by Doug Putnam to change the applicant's name on the Application Affidavit of Replacement Warrant from Christine Kluge to Grainger, to move the Regular Business Item 1 regarding the establishment of a Public Defenders' Office to the July 8, 2025 meeting and to approve the Agenda. Ayes; Joel Arends, Jim Schmidt, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

Report:

June 2025 US Bank Report

Recognition of significant anniversaries: July 2025

Sharon Vandestroet, Dept. of Equalization – 26 Years

Thomas Wollman, State's Attorney – 25 Years

Greg Poppenga, 911 Communications – 22 Years

MOTION by Betty Otten and seconded by Joel Arends to approve Consent Agenda items. Ayes; Joel Arends, Jim Schmidt, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

CONSENT AGENDA:

MOTION by Betty Otten and seconded by Joel Arends to approve County Commission Minutes: 06.24.2025. Ayes; Joel Arends, Jim Schmidt, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION by Betty Otten and seconded by Joel Arends to approve refund of taxes for 2023 payable in 2024 on a parcel in the City of Sioux Falls, in the amount of \$1,495.08, per SDCL 10-4-40. Ayes; Joel Arends, Jim Schmidt, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION by Betty Otten and seconded by Joel Arends to approve abatement of taxes for 2024 payable in 2025 on a parcel in the City of Sioux Falls, in the amount of \$2,098.76, per SDCL 10-4-40. Ayes; Joel Arends, Jim Schmidt, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION by Betty Otten and seconded by Joel Arends to approve the Application Affidavit of Replacement Warrant submitted by Grainger in the amount of \$2480.17, original warrant number 125361 issued 05.04.2025. Ayes; Joel Arends, Jim Schmidt, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION by Betty Otten and seconded by Joel Arends to declare as surplus, remove from inventory and transfer to States Attorney's Office: Item 7313, 2021 Ford Explorer (71,050 miles), Serial# 1FM5K8AW3MNA19471. Ayes; Joel Arends, Jim Schmidt, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION by Betty Otten and seconded by Joel Arends to approve and authorize the chair to execute Form E (SD Medical Cannabis Program Local Government Compliance Certification) for Dakota Herb LLC, 47063

Charlotte Ct., Unit 1, Sioux Falls, SD 57108. Ayes; Joel Arends, Jim Schmidt, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION by Betty Otten and seconded by Joel Arends to approve the hire of Bethany Bawdon, Payroll Specialist, in the Auditor's Office, effective 07/07/2025, 105/2, at \$23.44/hr. Ayes; Joel Arends, Jim Schmidt, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION by Betty Otten and seconded by Joel Arends to approve the Step Increase for Cyndi Hult, Paralegal, in the State's Attorney's Office, effective the first date of the biweekly pay period following 07/02/2025, 107/8 at \$31.13/hour. Ayes; Joel Arends, Jim Schmidt, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION by Betty Otten and seconded by Joel Arends to approve the Step Increase for Michael Molstad, Equipment Operator, in the Highway Department, effective the first date of the biweekly pay period following 07/22/2025, HWY1/2 at \$26.02/hr. Ayes; Joel Arends, Jim Schmidt, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION by Betty Otten and seconded by Joel Arends to approve the wage correction for Brock Nelson, Sergeant, in the Sheriff's Office, effective the first day of the biweekly pay period beginning 06/15/2025, SO2/13 correction from \$44.64/hr. to \$45.75/hr. Ayes; Joel Arends, Jim Schmidt, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION by Betty Otten and seconded by Joel Arends to approve the status adjustment for Nicholas Lord, pt Correctional Officer I to ft Correctional Officer I, in the Sheriff's Office, effective 06/29/2025. Ayes; Joel Arends, Jim Schmidt, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION by Betty Otten and seconded by Joel Arends to approve the date and time for a PUBLIC HEARING to occur between 6:30 p.m. and adjournment of the July 22, 2025, Board of Commissioners Meeting for an appeal on a decision by the Lincoln County Planning Commission to approve Conditional Use Permit #USE-0014-2025 to allow for the expansion of the agriculturally related operation (milk condensing plant) on the property legally described as Lot A, Tract 1, Van Beek Addition, NE1/4, Section 34-T97N-R51W, Delaware Township. Ayes; Joel Arends, Jim Schmidt, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

REGULAR BUSINESS:

COMMISSIONER BRIEFING: Terry Fluit, Highway Superintendent, asked the chair to approve and execute the Letting Authorization for the South Dakota Department of Transportation for PCN 09MH, structure 42-120-158 bridge replacement, located on CR125. Fluit also asked the Board to approve a change order in the amount of \$10,868 for Project PCN 09M0, structure #42-020-201. Lastly, Fluit gave a presentation regarding this budget for the upcoming year. No public input was heard.

MOTION by Betty Otten and seconded by Joel Arends to approve the chair to execute the Letting Authorization for the South Dakota Department of Transportation for PCN 09MH, structure 42-120-158 bridge replacement, located on CR125. Ayes; Joel Arends, Jim Schmidt, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION by Joel Arends and seconded by Betty Otten to approve a change order in the amount of \$10,868.00 for project PCN 09M0, structure # 42-020-201. Ayes; Joel Arends, Jim Schmidt, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

COMMISSIONER DISCUSSION: Tom Wollman, State's Attorney, gave a presentation to the Board regarding his budget for the upcoming year. No public input was heard.

COMMISSIONER DISCUSSION: Sheri Lund, Auditor, presented to the Board the details of her upcoming budget. Public input was heard.

COMMISSIONER DISCUSSION: John Rombough, Buildings & Grounds Superintendent, gave his presentation regarding the next year's budget. No public input was heard.

COMMISSIONER DISCUSSION: Paul Anderson, Commission Administrative Assistant, gave a presentation regarding funding for outside agencies as well as the budget report for the 4H department. No public input was heard.

COMMISSIONER DISCUSSION: Betty Otten, Commissioner and 4H liaison, gave the presentation to the Board regarding the increase to the 4H budget next year. Due to this being the busy season for 4-H, Wendy Sweeter could not attend in person. No public input was heard.

OPPORTUNITY FOR PUBLIC COMMENT

Public comment was heard.

COMMISSIONER REPORT (INFORMATIONAL ONLY)

Commissioner reports were heard.

EXECUTIVE SESSION:

No Executive Session was had.

ADJOURNMENT

MOTION by Betty Otten and seconded by Joel Arends to adjourn at 10:32 a.m. until 8:30 a.m. on July 8, 2025. Ayes; Joel Arends, Jim Schmidt, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

Lincoln County Board of Commissioners

Tiffani Landeen, Lincoln County Chair

Attest: _____
Alicia Cafaro, Deputy Auditor

Approved: July 8, 2025

Please publish the week of July 14, 2025