

Lincoln County Board of Commission
Meeting Minutes
June 3, 2025

THE LINCOLN COUNTY BOARD OF COMMISSIONERS convened at 8:30 a.m. on June 3, 2025, with Commissioners Joel Arends, Tiffani Landeen, Betty Otten, Doug Putnam present. Alicia Cafaro, Deputy Auditor, served as Clerk of the Board. Chief Civil Deputy State's Attorney, Drew DeGroot, was also present.

Chair, Tiffani Landeen, called the meeting to order.

ROUTINE BUSINESS:

MOTION by Betty Otten and seconded by Joel Arends to remove item #2 from the Regular Business and approve Agenda. Ayes; Joel Arends, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

Reports:

Notice of Public Hearing - Clay County Planning and Zoning Committee
US Bank Expense Report - May 2025

Recognition of significant anniversaries: June 2025

Jon Peters, GIS Administrator – 23 Years
Denise Winter, Buildings & Grounds – 17 Years
Jake Oakland, Information Technology Director – 14 Years
Cindi Ostbye, Register of Deeds – 12 Years
Tammi Ralfs, Treasurer's Office – 11 Years

MOTION by Joel Arends and seconded by Betty Otten to approve Consent Agenda items. Ayes; Joel Arends, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

CONSENT AGENDA:

MOTION by Joel Arends and seconded by Betty Otten to approve County Commission Minutes for 05.27.2025. Ayes; Joel Arends, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION by Joel Arends and seconded by Betty Otten to approve the hire of Nicholas Lord, part time Correctional Officer, in the Sheriff's Office, effective 06/16/2025, 106/1 at \$24.47/hr. Ayes; Joel Arends, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION by Joel Arends and seconded by Betty Otten to approve the hire of Silas Big Eagle, Desktop Analyst, in the IT Department, effective 06/02/2025, at 108/2 at \$28.72/hr. Ayes; Joel Arends, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION by Joel Arends and seconded by Betty Otten to approve the change in status for John Rombough, Building Superintendent, in the Buildings & Grounds Department, effective on 06/01/2025, from non-exempt to exempt status 111/8 at \$3,293.88/bi-weekly. Ayes; Joel Arends, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION by Joel Arends and seconded by Betty Otten to approve the change in status for Wendy Sweeter, 4-H Advisor, at the 4-H Grounds, effective on 06/01/2025, from non-exempt to exempt

status 107/9 at \$2,552.10/bi-weekly. Ayes; Joel Arends, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION by Joel Arends and seconded by Betty Otten to approve the change in status for David Ekle, Veteran Services Officer, in the Veteran Services Department, effective on 06/01/2025, from non-exempt to exempt status 107/5 at \$2,311.06/bi-weekly. Ayes; Joel Arends, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION by Joel Arends and seconded by Betty Otten to approve and authorize the Chair to execute a Memorandum of Understanding between Lincoln County and Dakota State University to protect and enhance the cybersecurity posture of South Dakota Counties and Municipalities through the SecureSD Program. Ayes; Joel Arends, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

REGULAR BUSINESS:

COMMISSIONER BRIEFING: Terry Fluit, Highway Superintendent, asked for a change order for structure 42-244-255 (Hudson Bridge preservation) PCN 09M1 in the amount of \$12,574.12 for materials. No public input was heard.

MOTION by Joel Arends and seconded by Betty Otten to approve a change order for structure 42-244-255, PCN 09M1 in the amount of \$12,574.12. Ayes; Joel Arends, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

COMMISSIONER DISCUSSION: Sheri Lund, Lincoln County Auditor, presented to the Board the initial budget. Lund laid out a proposed timeline for budget work sessions, reviews, public hearings and adoption of the fiscal year 2026 budget. Public input was heard.

COMMISSIONER DISCUSSION: Paul Anderson, Commission Administrative Assistant, introduced Sydney Bartunek, Chief Development and Operations Officer and Nicole Olvera, Director of Operations for The Compass Center. Bartunek gave a presentation about the services provided by the Compass Center and requested funds for 2026 in the amount of \$55,000. No public input was heard.

COMMISSIONER DISCUSSION: Paul Anderson, Commission Administrative Assistant, introduced Andrea Irwin, ROCS Transit Director and Kaylene Goehring, Dining Services Director, who gave a presentation about the Rural Office of Community Service and made a request for funds for 2026 in the amount of \$15,000 for transit services and \$4,620 for dining services. No public input was heard.

COMMISSIONER DISCUSSION: Paul Anderson, Commission Administrative Assistant, introduced Bryce Healy, Economic Development Specialist for the Sioux Metro Growth Alliance, who gave a presentation on the status of the Sioux Metro Growth Alliance and asked for funding in the amount of \$7,500. No public input was heard.

OPPORTUNITY FOR PUBLIC COMMENT

No public comment was given.

COMMISSIONER REPORT (INFORMATIONAL ONLY)

Commissioner report was given.

EXECUTIVE SESSION:

MOTION by Joel Arends and seconded by Betty Otten to enter Executive Session at 9:24 a.m. For the following purposes: consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters. SDCL 1-25-2(3). Ayes; Joel Arends, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION by Joel Arends and seconded by Betty Otten to exit Executive Session at 10:16 a.m. Ayes; Joel Arends, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

ADJOURNMENT

MOTION by Joel Arends and seconded by Betty Otten to adjourn at 10:17 a.m. until 8:30 a.m. on June 10, 2025. Ayes; Joel Arends, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.