

Lincoln County Board of Commission
Meeting Minutes
May 13, 2025

THE LINCOLN COUNTY BOARD OF COMMISSIONERS convened at on May 13, 2025, with Commissioners Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam present. Alicia Cafaro, Deputy Auditor, served as Clerk of the Board. Chief Civil Deputy State's Attorney, Drew DeGroot, was also present.

Chair, Tiffani Landeen, called the meeting to order.

ROUTINE BUSINESS:

MOTION by Joel Arends and seconded by Betty Otten to approve Agenda. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

Payroll: \$482,094.09

Commissioner's \$8,829.18; FICA 523.72, Medicare 122.48, SDRS 161.78
Auditor's \$16,006.26; FICA 893.59, Medicare 208.98, SDRS 953.17
Treasurer's \$18,919.11; FICA 1,053.95, Medicare 246.49, SDRS 1,124.95
States Attorney's \$80,072.96; FICA 4,622.14, Medicare 1,080.98, SDRS 4,711.58
Gen Gov Bldg \$19,424.89; FICA 1,068.47, Medicare 249.88, SDRS 1,153.98
DOE \$43,014.58; FICA 2,467.37, Medicare 577.05, SDRS 2,520.18
ROD \$10,233.77; FICA 564.65, Medicare 132.06, SDRS 608.33
VSO \$2,659.20; FICA 156.50, Medicare 36.60, SDRS 159.55
GIS \$7,025.94; FICA 397.64, Medicare 93.00, SDRS 417.36
IT \$9,524.15; FICA 560.77, Medicare 131.15, SDRS 567.25
HR \$5,607.16; FICA 320.83, Medicare 75.03, SDRS 335.23
Sheriff's \$108,342.24; FICA 6,290.91, Medicare 1,471.26, SDRS 8,164.12
Jail \$24,436.33; FICA 1,481.53, Medicare 346.49, SDRS 1,564.89
County 4-H \$4,592.20; FICA 270.45, Medicare 63.25, SDRS 272.83
Weeds \$5,044.36; FICA 312.75, Medicare 73.14, SDRS 268.17
P & Z \$13,465.60; FICA 827.97, Medicare 193.64, SDRS 792.93
Highway \$59,606.89; FICA 3,496.15, Medicare 817.65, SDRS 3,046.52
Communications \$34,405.05; FICA 2,034.75, Medicare 475.87, SDRS 2,095.94
EM MGMT \$4,135.17; FICA 235.03, Medicare 54.97, SDRS 246.01
Airport \$2,911.11; FICA 180.49, Medicare 42.21, SDRS 174.67
24/7 \$2,837.94; FICA 175.95, Medicare 41.15, SDRS 227.03

Reports:

Mileage Reports (March/April) - Buildings & Grounds, Emergency Management, Assessor's Office

Notice of Public Hearing - Clay County Planning Commission

American Recovery Plan Act (ARPA) 1st Quarter 2025 spending report

MOTION by Jim Schmidt and seconded by Betty Otten to approve Consent Agenda items.. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

CONSENT AGENDA:

MOTION by Jim Schmidt and seconded by Betty Otten to approve County Commission Minutes: 05.06.2025. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

Motion to approve Lincoln County Claims in the amount of: \$4,148,872.69:

MOTION to approve the Step Increase for Jean Massey, Payroll Specialist, in the Auditor's Office, effective the first date of the biweekly pay period following 05/30/2025, 105/9 at \$27.88/hour. MOTION by Jim Schmidt and seconded by Betty Otten. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION to approve the Step Increase for Krista Bast, Sergeant, in the Sheriff's Office, effective the first date of the biweekly pay period following 05/23/2025, SO2/9 at \$41.46/hour. MOTION by Jim Schmidt and seconded by Betty Otten. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION to approve the Step Increase for Brandon Otte, Building Maintenance Technician, in the Building & Grounds Department, effective the first date of the biweekly pay period following 05/22/2025, 104/5 at \$23.81/hour. MOTION by Jim Schmidt and seconded by Betty Otten. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION to approve the Step Increase for Vance Branton, Deputy Sheriff, in the Sheriff's Office, effective the first date of the biweekly pay period following 05/20/2025, SO1/2 at \$31.71/hour. MOTION by Jim Schmidt and seconded by Betty Otten. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION to approve the Step Increase for Temothy Rodriguez-Gomez, Deputy Sheriff, in the Sheriff's Office, effective the first date of the biweekly pay period following 05/20/2025, SO1/2 at \$31.71/hour. MOTION by Jim Schmidt and seconded by Betty Otten. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION by Jim Schmidt and seconded by Betty Otten to authorize the Building Superintendent to purchase a budgeted snow pusher as an attachment for the Case 621BXT Loader from Lorenzen Equipment for the amount of \$5,700.. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION by Jim Schmidt and seconded by Betty Otten to approve and authorize the chair to sign the invoice from Helms and Associates for work completed in the amount of \$10,542.47. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

REGULAR BUSINESS:

FIRST READING for an Ordinance of Lincoln County, SD, changing the zone of a portion (approximately 2.07 acres) of the property described as Lot 4, Quonset Addition, S1/2 SE1/4, Section 31-T100N-R50W Delapre Township from the I-1 Light Industrial District to the A-1 Agricultural District and amending the Official Zoning Map of Lincoln County. The Planning Commission recommends approval (4-0). Location: 27277 471st Avenue. No public input was heard.

COMMISSIONER BRIEFING: Sheri Lund, Lincoln County Auditor, asked the Board to approve an over hire in the Auditor's Office for the position of Payroll Specialist. Lund also asked the Board for the authority to proceed with the requirements of SDCL 31-12A and SDCL 6-16 in regard to a petition submitted for the establishment of Meadow Ridge Road District. No public input was heard.

MOTION by Betty Otten and seconded by Doug Putnam Board to approve an over hire in the Auditor's office. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION by Jim Schmidt and seconded by Joel Arends to authorize the County Auditor to proceed with the requirements of SDCL 31-12A and SDCL 6-16 regarding a petition that was submitted for the establishment of Meadow Ridge Road District. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

COMMISSIONER BRIEFING: Drew DeGroot, Deputy State's Attorney, and attorney David Stuart, presented information to the Board regarding the terminations of Ground Lease Agreements for units R-4 with Arlen Hague Trust and R-2 with Vanguard Squadron, Inc. and approve new Ground Lease Agreements for Units R-4 with Vanguard Squadron, INC and R-2 with Top Gun Investments LLC. No public input was heard.

MOTION by Jim Schmidt and seconded by Betty Otten to terminate the Ground Lease Agreement for Unit R-4 with Arlen Hauge Trust and approve a new Ground Lease Agreement with Vanguard Squadron, INC with the stipulations that a) rental rates will be determined within 90 days of this action and b) a clause will be added to allow for termination by the lessee. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION by Doug Putnam and seconded by Joel Arends to terminate the Ground Lease Agreement for Unit R-2 with Vanguard Squadron, INC. and approve a new Ground Lease Agreement with Top Gun Investments, LLC with the stipulations that a) rental rates will be determined within 90 days of this action and b) a clause will be added to allow for termination by the lessee. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

COMMISSIONER DISCUSSION: Paul Anderson, Commission Administrative Assistant, presented to the Board Tiffany Wolfgang, CEO of Southeastern Behavioral Health, as she gave a presentation regarding the state of Southeastern Behavioral Health and laid out their funding request. Anderson then introduced Jessica Wells, Foundation President for Lifescape who also gave a presentation about the status of Lifescape and their funding request. Lastly, Anderson introduced Thomas Otten, VP for Avera Behavioral Health, who presented a report for The Link and their latest funding request. No public input was heard.

OPPORTUNITY FOR PUBLIC COMMENT

No public comment was heard.

COMMISSIONER REPORT (INFORMATIONAL ONLY)

Commissioner reports were given.

EXECUTIVE SESSION:

MOTION by Betty Otten and seconded by Joel Arends to enter into Executive Session at 9:22 a.m. For the following purposes: Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters. SDCL 1-25-2(3). Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION by Jim Schmidt and seconded by Doug Putnam to exit Executive Session at 10:05a.m. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

ADJOURNMENT

MOTION by Jim Schmidt and seconded by Betty Otten to adjourn at 10:06a.m. until 8:30 a.m. on May 27, 2025. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

UPCOMING MEETINGS & EVENTS:

[MIN_FOOT]