

Lincoln County Board of Commission
Meeting Minutes
May 6, 2025

THE LINCOLN COUNTY BOARD OF COMMISSIONERS convened at on May 6, 2025, with Commissioners Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam present. Alicia Cafaro, Deputy Auditor, served as Clerk of the Board. Chief Civil Deputy State's Attorney, Drew DeGroot, was also present.

Chair, Tiffani Landeen, called the meeting to order.

ROUTINE BUSINESS:

MOTION by Betty Otten and seconded by Joel Arends to approve agenda. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

Payroll: \$460,224.03

Board Of Commissioners \$8,829.18 SDRS 161.78 FICA 523.72 Medicare 122.48
Auditor \$16,006.26 SDRS 953.17 FICA 893.59 Medicare 208.98
Treasurer \$18,039.08 SDRS 1,072.15 FICA 999.38 Medicare 233.73
States Attorney \$76,534.01 SDRS 4,523.66 FICA 4,409.42 Medicare 1,031.24
Gen Govt Bldg \$18,944.62 SDRS 1,124.98 FICA 1,038.69 Medicare 242.92
DOE \$43,198.90 SDRS 2,520.18 FICA 2,478.80 Medicare 579.72
ROD \$10,379.01 SDRS 617.04 FICA 573.66 Medicare 134.16
VSO \$2,659.22 SDRS 159.55 FICA 156.50 Medicare 36.60
GIS \$7,025.94 SDRS 417.36 FICA 397.64 Medicare 93.00
IT \$9,524.15 SDRS 567.25 FICA 560.77 Medicare 131.15
HR \$4,018.70 SDRS 239.92 FICA 222.35 Medicare 52.00
Sheriff \$111,191.35 SDRS 8309.73 FICA 6,467.56 Medicare 1,512.57
Jail \$20,529.26 SDRS 1245.46 FICA 1,253.09 Medicare 293.06
County 4-H \$4,592.21 SDRS 272.83 FICA 270.45 Medicare 63.25
Weeds \$4,445.41 SDRS 266.73 FICA 275.62 Medicare 64.46
P & Z \$13,515.60 SDRS 792.93 FICA 831.07 Medicare 194.36
Highway \$47,306.44 SDRS 2,825.26 FICA 2,712.77 Medicare 634.44
Communication \$33,621.75 SDRS 1988.94 FICA 1,917.56 Medicare 448.46
EM \$4,138.17 SDRS 246.01 FICA 235.22 Medicare 55.01
Airport \$2,911.11 SDRS 174.67 FICA 180.49 Medicare 42.21
24/7 \$2,813.66 SDRS 225.09 FICA 174.45 Medicare 40.80

Reports:

Mileage Reports - Sheriff Civil Fee Mileage Report (March 2025)
Clerk and Treasurer Oaths and Bonds for Brooklyn Township
April 2025 Register of Deeds reports.
April 2025- Expense Report: US Bank
Veterans Service Officer Report – First Quarter 2025

Recognition of significant anniversaries: May 2025

Tamara Ractliffe, 911 Communications – 29 years
Christina Davies, Treasure's Office -19 years
Jessica Sommervold, States Attorney's Office – 19 years
Jared Narum, Highway Assistant Superintendent- 14 Years
Cory McCloud, Sheriff's Office -13 Years
Kyle Paulson, Highway Department – 12 Years
Shaun Steffen, Highway Department -12 Years

MOTION by Jim Schmidt and seconded by Joel Arends to approve Consent Agenda items. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

CONSENT AGENDA:

MOTION by Jim Schmidt and seconded by Joel Arends to approve County Commission Minutes - 4.22.2025. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION by Jim Schmidt and seconded by Joel Arends to approve County Board of Equalization Minutes - 04.29.2025. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION by Jim Schmidt and seconded by Joel Arends to approve and authorize the Chair to execute the amendment to the Lincoln County and Turner County Contract for E-911 and dispatching services. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION by Jim Schmidt and seconded by Joel Arends to approve the 2024-2025 renewal of the Uniform Alcoholic Beverage License Applications for structures only submitted by the following: Raj & Sons, RB-2619, Carlson TR #2 & Lot 1 of Carlson Tr #2 S1/2 SW1/4- 31-96-50; Lenkota Country Club, RB-2767, 65.65 AC Lying w of Hwy 44 Ex RR & Tr In SE ¼ 31-99-51; Skydine Inc RB-3062, Lot 1 SE ¼ (ex H-23) and South 50' East 1007.10' Muellers Lot 2 & Lot 2 & Lot A in H-2 SE ¼; The Good Earth Farm LLC, RB-27353, Kroger's Addition Tract 2C, NW1/4, 28-98-51; Prosper County Warehouse & Event Hall, RB-29284 Plat of: Tract 3A of Poppenga's Addition in the SW Quarter of Section 28 Township 99 N Range 51 West of the 5th Principal Meridian Lincoln County SD. Parcel: new split at 099.51.28.B3A0; Riverview Farms LLC, RB-25444 Lot 3 of Section 29, Township 99, Range 48; Sky Dine Inc, RB-3062, Lot 1 SE 1/4 (Ex. H-2-3) and South 50' East 1007, 70' of Mullers Lot 2 SE 1/4; CHS Cenex Zip Trip, RB - 2684, BLDG 2012 Replat of Fodness TRS 1 & 2-NE 1/4; Horsted Enterprises LLC, RB - 25443, South 300' of the North 565' of the East 632.3 ft of the West 1002.3' & the South 105' of the North 565' of the West 1002' all in the Govt Lot 2 of the South quarter of section 19. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION by Jim Schmidt and seconded by Joel Arends to approve out-of-state travel for an employee of the Lincoln County Auditors' Office to travel to Philadelphia, 07.10.2025 to 07.15.2025, for the National Association of County Officials (NACO). Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION by Jim Schmidt and seconded by Joel Arends to approve the hire of Alex Smith, Summer Highway Worker, at the Highway Shop, effective 05/05/2025, at \$18.50/hr. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION by Jim Schmidt and seconded by Joel Arends to approve the hire of Tyler Nelson, Summer Highway Worker, at the Highway Shop, effective 05/05/2025, at \$18.50/hr. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION by Jim Schmidt and seconded by Joel Arends to approve the step increase for Erica Reber, Deputy State's Attorney, in the State's Attorney's Office, effective the first date of the biweekly pay period following 05/10/2025, 114/6 at \$4,172.31/bi-weekly. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION by Jim Schmidt and seconded by Joel Arends to approve the step increase for April Farmer, Appraiser, in the Department of Equalization, effective the first date of the biweekly pay period following 05/06/2025, 108/7 at \$32.50/hour. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION by Jim Schmidt and seconded by Joel Arends to approve the salary adjustment for Aaron Bartscher, Captain, in the Sheriff's Office, effective on the first day of the bi-weekly pay period beginning 04/20/2025, SO3/4 at \$4,008.65/bi-weekly. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION by Jim Schmidt and seconded by Joel Arends to approve the date and time for the FIRST READING to occur May 13, 2025, and the SECOND READING & PUBLIC HEARING to occur between 6:30 p.m. and adjournment of the May 27, 2025, Board of Commissioners Meeting for an Ordinance of Lincoln County, SD, changing the zone of a portion (approximately 2.07 acres) of the property described as Lot 4, Quonset Addition, S1/2 SE1/4, Section 31-T100N-R50W Delapre Township from the I-1 Light Industrial District to the A-1 Agricultural District and amending the Official Zoning Map of Lincoln County. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

REGULAR BUSINESS:

PUBLIC HEARING was held as advertised to consider an application for a temporary on-sale liquor license to operate outside the municipality for The Good Earth Farm Animal Sanctuary for events to occur on June 7, 2025, July 4, 2025 and August 16, 2025. Located at The Good Earth Farm Animal Sanctuary, 28318 466th Avenue, Lennox, SD 57039, legally described as Krogers Addition - Tract 2C NW1/4 – 28 – 98 – 51. The applicant, Nancy Kirstein, was present. No proponent or opponent testimony was heard.

MOTION by Jim Schmidt and seconded by Joel Arends to approve an application for a temporary on-sale liquor license to operate outside the municipality for The Good Earth Farm Animal Sanctuary for events to occur on June 7, 2025, July 4, 2025 and August 16, 2025. Located at The Good Earth Farm Animal Sanctuary, 28318 466th Avenue, Lennox, SD 57039, legally described as Krogers Addition - Tract 2C NW1/4 – 28 – 98 – 51. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

PUBLIC HEARING was held as advertised, pursuant to SDCL 7-21-22, for the purpose of adopting the following supplements to the 2025 Budget: A supplement adding to the Emergency Management Fund \$21,000.00 because of a reduction of funding from the state, a supplement adding to the Legal Aide Catastrophic in the general fund account 101-4130-422110 for a increase premium for CLERP, a supplement adding to the Probation and Juvenile Fees in the general fund account 101-4214-422200 for \$320,000.00 per resolution 2412-16 passed on 12.10.2024, a supplement adding to the Highway Fund Road Construction account 201-4311-429200 in the amount of \$2,492,250.00 per resolution 2412-16 passed on 05.07.2024, a supplement adding to account 201-4311-436200 in the amount of \$117,925.00 per resolution 2405-20 passed on 05.07.2024, a supplement adding to 201-4311-33400 \$3,766,700.00 for awarded state grants, a supplement adding to 201-4311-33199 \$75,000.00 for awarded federal grants. Sheri Lund, Lincoln County Auditor, presented the facts and was available for questions. Opponent testimony was heard.

RESOLUTION: BE IT RESOLVED to adopt the following supplements to the 2025 Budget: A supplement adding to the Emergency Management Fund \$21,000.00 because of a reduction of funding from the state, a supplement adding to the Legal Aide Catastrophic in the general fund account 101-4130-422110 for a increase premium for CLERP, a supplement adding to the Probation and Juvenile Fees in the general fund account 101-4214-422200 for \$320,000.00 per resolution 2412-16 passed on 12.10.2024, a supplement adding to the Highway Fund Road Construction account 201-4311-429200 in the amount of \$2,492,250.00 per resolution 2412-16 passed on 05/7/2024, a supplement adding to account 201-4311-436200 in the amount of \$117,925.00 per resolution 2405-20 passed on 05.07.2024, a supplement adding to 201-4311-33400 \$3,766,700.00 for awarded state grants, a supplement adding to 201-4311-33199 \$75,000.00 for awarded federal grants. **MOTION** by Jim Schmidt and seconded by Betty Otten. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

COMMISSIONER BRIEFING: Sheri Lund, Auditor, asked the board to consider a motion to move budget authority from 101-4167-421000, in the amount of \$68,000.00, to 101-4161-421000, in the amount of \$68,000.00. Lund also asked the Board to consider a motion on an application for abatement of taxes for 2024 payable in 2025 on a parcel in the City of Sioux Falls per SDCL 10-4-40. No public input was heard on either topic.

MOTION by Betty Otten and seconded by Joel Arends to move budget authority from 101-4167-421000, in the amount of \$68,000.00, to 101-4161-421000, in the amount of \$68,000.00. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION by Betty Otten and seconded by Jim Schmidt to deny an application for abatement of taxes for 2024 payable in 2025 on a parcel in the City of Sioux Falls per SDCL 10-4-40. Ayes; Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; Joel Arends. Motion Passed.

COMMISSIONER DISCUSSION: Terry Fluit, Highway Superintendent, introduced Sam Trebilcock of Houston Engineering, to give a progress report for the Safe Streets 4 All (SS4A) program. No public input was heard.

COMMISSIONER BRIEFING: Terry Fluit, Highway Superintendent, asked the Board to consider a motion to approve a change order in the amount of \$11,408 for structure 42-175-153, PCN 09RC. Fluit also asked the Board to consider a motion to reduce the speed limit on designated County roads; LC123 (475th Ave) from the intersection of 271st St going north about 3100', from the intersection of 271st St going south about 2800';

LC111 (469th Ave) segments; from 57th St going south to 85th St (about two miles); from LC110 (273rd St) going north about 2700'; LC110 (273rd St) segments; from LC111 (469th Ave) to I-29; from about 400' east of Tallgrass Ave (471st Ave) going east to about 700' east of 473rd Ave. Public input was heard on the request to change the speed limits.

MOTION by Jim Schmidt and seconded by Joel Arends to approve a change order in the amount of \$11,408 for structure 42-175-153, PCN 09RC. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION by Betty Otten and seconded by Joel Arends to reduce the speed limit from 55 MPH to 45 MPH on the following segments of Lincoln County roads: LC123 (475th Ave) from the intersection of 271st St going north about 3100', from the intersection of 271st St going south about 2800'; LC111 (469th Ave) segments; from 57th St going south to 85th St (about two miles); from LC110 (273rd St) going north about 2700'; LC110 (273rd St) segments; from LC111 (469th Ave) to I-29; from about 400' east of Tallgrass Ave (471st Ave) going east to about 700' east of 473rd Ave. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Nays; None, Abstains; Doug Putnam. Motion Passed.

COMMISSIONER BRIEFING: Toby Brown, Director of Planning and Zoning, to consider a motion to authorize him to execute an Agreement with HDR Engineering, Inc. for on-call engineering services. No public input was heard.

MOTION by Joel Arends and seconded by Jim Schmidt to authorize the Planning Director to execute an Agreement with HDR Engineering, Inc. for on-call engineering services. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

OPPORTUNITY FOR PUBLIC COMMENT

No public comment was heard.

EXECUTIVE SESSION:

RESOLUTION: BE IT RESOLVED to enter into Executive Session at 9:40 a.m. For the following purposes: Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters. SDCL 1-25-2(3). MOTION by Joel Arends and seconded by Betty Otten. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

RESOLUTION: BE IT RESOLVED to exit Executive Session at 9:58 a.m. MOTION by Jim Schmidt and seconded by Betty Otten. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

COMMISSIONER BRIEFING: Tiffani Landeen, Commission Chair, asked the board to consider a motion to approve and authorize the chair to execute an easement agreement between the City of Canton and Lincoln County for an easement at the Justice Center location. No public input was heard.

MOTION by Betty Otten and seconded by Joel Arends to approve and authorize the chair to execute an easement agreement between the City of Canton and Lincoln County for an easement at the Justice Center

location. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

COMMISSIONER REPORT (INFORMATIONAL ONLY)

Commissioner reports were given.

ADJOURNMENT

MOTION by Joel Arends and seconded by Jim Schmidt to adjourn at 10:04 a.m. until 8:30 a.m. on May 13, 2024. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

Lincoln County Board of Commissioners

Tiffani Landeen, Lincoln County Chair

Attest: _____
Alicia Cafaro, Lincoln County Deputy Auditor

Approved: May 13, 2025
Please publish the week of May 19, 2025