

Lincoln County Board of Commission
Meeting Minutes
April 8, 2025

ROUTINE BUSINESS:

MOTION by Betty Otten and seconded by Doug Putnam to approve Agenda. Ayes; Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

Reports:

Mileage Reports 2025:

Emergency Management - March

Buildings & Grounds - March

Airport - 12.30.24-3.29.24

March 2025 Register of Deeds Report

MOTION by Betty Otten and seconded by Doug Putnam to approve Consent Agenda items. Ayes; Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

CONSENT AGENDA:

MOTION by Betty Otten and seconded by Doug Putnam to approve County Commission Minutes: 04.01.2025. Ayes; Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

RESOLUTION: BE IT RESOLVED to approve Lincoln County Claims in the amount of:

\$2,080,642.76: Inc,Supplies, \$590.74; Bomgaars, Supplies, \$271.13; Butler Machinery Co, Inventory Supplies, \$9.65; Cintas (First Aid), \$194.48; Cintas Corp, Building Supplies, \$290.97; Cole Papers Inc, Office Paper, \$90.10; Core & Main, Project Supply, \$12,968.80; Cramer & Associates, Inc, Project Contract Payment, \$135,586.83; Culligan Water Conditioning Corp, April Water, \$50.00; Equipment Blades Inc, Equipment Supplies, \$784.00; Fleetpride, Inc., Equipment Supplies, \$73.99; Fluit, Terry, Reimbursement, Training, \$310.64; Glass Doctor Of Sioux Falls, Equipment Repair, \$344.26; Grainger, Supplies, \$13.50; Houston Engineering, Inc, Equipment Supplies, \$40,811.82; Imeg Corp, Project Payment, \$10,749.50; Jfi - Johnson Feed Inc, Propane, \$27.31; Lp Graphics & Design LLC, Equipment Supplies, \$450.00; Lyle Signs Inc, Supplies, \$97.28; Midamerican Energy Co, Building Utilities, \$1,942.03; Midwest Motor Supply Co Inc DbA Kimball Midwest, Electrical Supplies, \$1,098.76; Napa Auto & Truck Parts Of Sioux Falls, Equipment Supplies, \$1,191.72; Narum, Jared, Reimbursement, Training, \$34.00; Novak Sanitary Svc Corp, Sanitation Services, \$431.07; Rent-All Inc, Equipment Rental, \$255.29; SD danr, Permit, \$100.00; SDML Workers' Compensation Fund, Insurance Premium, \$11,126.00; South Lincoln Rural Water System, Building Utilities, \$235.80; Southeastern Electric Co-Op Inc, Building Utilities, \$3,462.20; Sturdevant's Auto Value, Equipment Supplies, \$26.39; The Dakota Scout LLC, Publishing, \$44.96; The Lodge At Deadwood, Travel Accommodation, Training, \$210.00; Tire Motive Service Center, Supplies, \$139.00; Titan Machinery Inc, Equipment Supplies, \$1,737.25; Transwest Trucks Of Sioux Falls, Equipment Supplies, \$2,529.95; Verizon Connect Fleet Usa LLC, April Billing, \$654.53; White Cap LP, Supplies, \$399.88; Xcel Energy, Utilities, \$87.88; E-911 COMMUNICATIONS: Cole Papers Inc, Office - Copy Paper, \$108.12; Innovative Office Solutions LLC, Office Supplies, \$106.84; SD Dept Of Public Safety, Teletype Service \$1,000.00; EMERGENCY AND DISASTER: SDML Workers' Compensation Fund, Insurance Premiums, \$889.00; AIRPORT: SDML Workers' Compensation Fund, Insurance Premiums, \$1,296.00; 24/7: SDML Workers' Compensation Fund, Insurance Premiums, \$306.00; Pharm Chem Inc, Supplies, \$2,063.37; Desmet, Jed, Refund, \$180.00; REGISTER OF DEEDS: Century Business Products, Printer Service Contract/Usage, \$35.60;

JUSTICE CENTER: Geotek Engineering, Inspection Reporting, \$2,850.00; JLG Architects, Project Payment, \$29,898.08; Tegra Group, Project Payment, \$12,500.00; Statewide Sobriety: SD Attorney General's Office, Scram 24/7 Disbursement, \$12,892.00 MODERN PRESERVATION & RELIEF: SDACO, \$1,494.00; STATE MOTOR VEHICLE: SD State Treasurer, \$147,742.35; SALES TAX: SD State Treasurer \$1,215,254.31; Births, Deaths & Titles: SD State Treasurer: \$670.00. MOTION by Betty Otten and seconded by Doug Putnam. Ayes; Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

RESOLUTION: BE IT RESOLVED to declare as surplus, remove from inventory and trade-in the following items from the Sheriff's Department: Asset #934 - Winchester 1300 12 ga Shotgun, Serial # L2817064, Condition - Poor; Asset #1869 - Winchester Defender 12 ga Shotgun, Serial # L2859969, Condition - Poor; Asset #2784 - Mossberg 12 ga Shotgun, Serial # P542059, Condition - Poor. MOTION by Betty Otten and seconded by Doug Putnam. Ayes; Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

RESOLUTION: BE IT RESOLVED to approve and authorize the Chair to pay Helms & Associates engineering fees (\$2,648.12) for the Lincoln Co. Airport Hangar Area Expansion project (AIP#: 3-46-0078-25-2025). MOTION by Betty Otten and seconded by Doug Putnam. Ayes; Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

RESOLUTION: BE IT RESOLVED to approve and authorize the Chair and Auditor to execute the quarterly single signature sheet for the Local Emergency Management Performance Grant. MOTION by Betty Otten and seconded by Doug Putnam. Ayes; Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

RESOLUTION: BE IT RESOLVED to approve the hire of Kari Elling, Human Resources Director, in the Human Resources Department, effective 03/31/2025, 114/04 at \$3,971.16/bi-weekly. MOTION by Betty Otten and seconded by Doug Putnam. Ayes; Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

RESOLUTION: BE IT RESOLVED to approve the Step Increase for Terry Fluit, Highway Superintendent, in the Highway Shop, effective the first date of the biweekly pay period following 04/10/2025, 113/16 at \$4,856.38/bi-weekly. MOTION by Betty Otten and seconded by Doug Putnam. Ayes; Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

RESOLUTION: BE IT RESOLVED to approve the Step Increase for Benjamin Lord, Captain, in the Sheriff's Office, effective the first date of the biweekly pay period following 04/10/2025, SO3/09 at \$4,533.55/bi-weekly. MOTION by Betty Otten and seconded by Doug Putnam. Ayes; Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

RESOLUTION: BE IT RESOLVED to approve the Step Increase for Jarid Espland, Captain, in the Sheriff's Office, effective the first date of the biweekly pay period following 04/13/2025, SO3/07 at \$4,315.14/bi-weekly. MOTION by Betty Otten and seconded by Doug Putnam. Ayes; Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

RESOLUTION: BE IT RESOLVED to approve the Step Increase for Cindi Ostbye, Deputy Register of Deeds, in the Register of Deeds, effective the first date of the biweekly pay period following 04/13/2025, 107/11 at \$35.51/hr. MOTION by Betty Otten and seconded by Doug Putnam. Ayes; Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

RESOLUTION: BE IT RESOLVED to approve the Step Increase for Kari Winqvist, Victim Witness Legal Assistant, in the State's Attorney's Office, effective the first date of the biweekly pay period

following 04/11/2025, 108/09 at \$34.13/hr. MOTION by Betty Otten and seconded by Doug Putnam. Ayes; Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

RESOLUTION: BE IT RESOLVED to approve the Promotion for Nicole Aanenson, Paralegal, in the State's Attorney's Office, effective on the first day of the bi-weekly pay period beginning 04/06/2025, 107/01 at \$26.18/hr. MOTION by Betty Otten and seconded by Doug Putnam. Ayes; Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

Set the date and time for a PUBLIC HEARING on May 6, 2025, and hold a public hearing between 8:30 a.m. and adjournment, pursuant to SDCL 7-21-22, for the purpose of adopting the following supplements to the 2025 Budget: A supplement adding to the Emergency Management Fund \$21,000.00 because of a reduction of funding from the state, a supplement adding to the Legal Aide Catastrophic in the general fund account 101-4130-422110 for a increase premium for CLERP, a supplement adding to the Probation and Juvenile Fees in the general fund account 101-4214-422200 for \$320,000.00 per resolution 2412-16 passed on 12.10.2024, a supplement adding to the Highway Fund Road Construction account 201-4311-429200 in the amount of \$2,492,250.00 per resolution 2412-16 passed on 05/7/2024, a supplement adding to account 201-4311-436200 in the amount of \$117,925.00 per resolution 2405-20 passed on 05.07.2024, a supplement adding to 201-4311-33400 \$3,766,700.00 for awarded state grants, a supplement adding to 201-4311-33199 \$75,000.00 for awarded federal grants.

REGULAR BUSINESS:

FIRST READING was held for an Ordinance of Lincoln County, SD, amending Chapter 154: Zoning, Section 154.021, Definitions; Section 154.058, Conditional Uses (A-1 Agricultural District); Section 154.178, Conditional Uses (RC Recreation/Conservation District); Section 154.254, Additional Use Regulations; and Section 154.379(A), Notification, for the regulation of carbon oxide pipelines, carbon oxide pump stations, carbon oxide mainline valves, carbon oxide capture facilities, and carbon oxide launcher and receiver facilities.

COMMISSIONER BRIEFING: Harold Timmerman, Emergency Management Department Head, asked the Board for approval to make a budgeted purchase of a 2025 Dodge Ram 2500 in the amount of \$49,926.00. No public input was heard.

RESOLUTION: BE IT RESOLVED to approve Emergency Management to make a budgeted purchase of a 2025 Ram 2500 for \$49,926.00. MOTION by Doug Putnam and seconded by Betty Otten. Ayes; Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

OPPORTUNITY FOR PUBLIC COMMENT

Public comment was heard.

COMMISSIONER REPORT (INFORMATIONAL ONLY)

No reports given by Commissioners.

EXECUTIVE SESSION:

No Executive Session was held.

ADJOURNMENT

MOTION by Joel Arends and seconded by Betty Otten to adjourn at 8:36 a.m. until 8:30 a.m. on April 22, 2025. Ayes; Joel Arends, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

UPCOMING MEETINGS & EVENTS:

[MIN_FOOT]