

Lincoln County Board of Commission
Meeting Minutes
March 25, 2025

THE LINCOLN COUNTY BOARD OF COMMISSIONERS convened at on March 25, 2025, with Commissioners Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam present. Alicia Cafaro, Deputy Auditor, served as Clerk of the Board. Chief Civil Deputy State's Attorney, Drew DeGroot, was also present.

Chair, Tiffani Landeen, called the meeting to order.

ROUTINE BUSINESS:

MOTION by Betty Otten and seconded by Jim Schmidt to approve Agenda. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

Payroll: \$473,086.91

Commissioner's \$8,829.18; FICA 523.72, Medicare 122.84, SDRS 161.78
Auditor's \$14,456.26; FICA 826.33, Medicare 193.25, SDRS 860.17
Treasurer's \$21,194.92; FICA 1,176.09, Medicare 275.05, SDRS 1,259.99
States Attorney's \$78,505.97; FICA 4,530.44, Medicare 1,059.54, SDRS 4,616.35
Gen Gov Bldg \$19,559.01; FICA 1,076.78, Medicare 251.83, SDRS 1,161.66
DOE \$43,133.30; FICA 2,474.73, Medicare 578.77, SDRS 2,516.25
ROD \$9,494.62; FICA 519.52, Medicare 121.50, SDRS 563.97
VSO \$2,649.28; FICA 155.88, Medicare 36.46, SDRS 158.95
GIS \$7,025.94; FICA 397.64, Medicare 93.00, SDRS 417.36
IT \$10,076.67; FICA 591.16, Medicare 138.25, SDRS 598.90
HR \$5,846.19; FICA 348.82, Medicare 81.58, SDRS 348.07
Sheriff's \$115,653.22; FICA 6,751.10, Medicare 1,578.89, SDRS 8,596.57
Jail \$17,495.39; FICA 1,1064.99, Medicare 249.07, SDRS 1,035.59
County 4-H \$4,541.80; FICA 267.33, Medicare 62.52, SDRS 269.80
Weeds \$1,780.05; FICA 110.36, Medicare 25.81, SDRS 106.80
P & Z \$13,215.60; FICA 812.47, Medicare 190.01, SDRS 792.93
Highway \$57,161.49; FICA 2,981.78, Medicare 697.35, SDRS 3,060.40
Communications \$31,608.34; FICA 1,805.98, Medicare 422.37, SDRS 1,867.87
EM MGMT \$5,150.17; FICA 297.96, Medicare 69.68, SDRS 306.01
Airport \$2,911.11; FICA 180.49, Medicare 42.21, SDRS 174.67
24/7 \$2,798.40; FICA 173.50, Medicare 40.58, SDRS 223.87

Reports:

Mileage Reports: Sheriff Civil Fee Mileage Report Feb 2025
Children's Home Shelter - FY2026 Outside Agency Request for Funding
Governor's Office of Economic Development 2024 Annual Report
February 2025 Auditor account with the County Treasurer report and financial reports

MOTION by Jim Schmidt and seconded by Betty Otten to approve Consent Agenda items.. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

CONSENT AGENDA:

MOTION by Jim Schmidt and seconded by Betty Otten to approve County Commission Minutes: 03.11.2025. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

RESOLUTION: BE IT RESOLVED to approve Lincoln County Claims in the amount of \$256,010.44:

GENERAL : All Nations Interpreters Inc-Interpreter Services \$847.65; Anderson, Jennifer Marie -MI Evaluations \$1906.6; Angel Law, Prof LLC \$1547.50; Applied Concepts Inc \$3,435.00; Automotive Doctors LLC, Repairs \$1,055.24; Witness Fees \$278.12; Avera McKennan Hospital \$6,727.04; Beck Law, Prof LLC, Court Appointed Attorney \$574.50; Bomgaars \$48.84, Supplies; Boots, Todd Planning & Zoning Board- \$23.77; Juror Fees \$689.86; Carlson, Lisa-Transcripts \$105.45; Carper, Nichole-Court Appointed Attorney \$1,743.00; Century Business Products-Equipment Rental \$260.32; Certified Languages International -Interpreters \$118.80; Cintas Corp-Safety/Building Supplies \$30.50; City of Harrisburg- Fuel \$5,994.40; Clay County Sheriff's Office-Boarding Fees \$140.00; CNA Surety-Notary \$50.00; D & D Small Engine Repair & Sales LLC -Repairs \$87.00; Dakota Embalming & Transport Service Inc -Coroner Servies \$4,275.00; Eich Law Office – Court Appointed Attorney \$770.50; Elizabeth H. Lundquist, Court Reporter \$67.50; Frantzen Reporting-Transcripts \$148.50; Fred The Fixer - Repairs \$27.00; Grainger- Building Supplies \$3,916.88; Green, Scott-Planning & Zoning Board \$20.40; Harrisburg Ace Hardware \$28.26; Interstate Office Products – Office Supplies \$99.60; Intoximeters Inc, Supplies \$1,995.00; Jack's Uniforms & Equipment – Rental/Supplies \$1,159.79; Jena Skorzewski, Court Reporter \$6.00; Jongeling, Jerry-Planning & Zoning Board \$19.07; JW Niederauer Inc-Supplies \$47.96; Karla Salem \$1,210.00; Katheryn Cranbrooks, \$5,125.00; Katie Johnson PLLC \$3,466; Knecht, Andrew J \$4,286.9; Lennox Area Ambulance \$800; Lennox Independent LLC - Publishing \$1,675.42; Lewis & Clark Behavioral Health Services Inc \$225.00; Lexis Nexis \$115.43; Maxine Risty- Court Reporting \$160.95; Meierhenry Sargent LLP- Court Appointed Attorney \$2,732.00; MidAmerican Energy Co \$3,234.45; Minnehaha County Jail-Boarding Fees \$1,450.00; Motorola Solutions Inc \$2,774.00; Nailed It Construction LLC \$1,850.00; Napa Auto & Truck Parts of Sioux Falls \$16.17; Norton Industries LLC \$1,636.00; Novak Sanitary Svc Corp – Waste Removal \$720.00; O'Leary Law Office-Court Appointed Attorney \$5,147.73; Otis Elevator Company – Building Maintenance \$1590.54; Otten, Betty-Planning & Zoning Board \$22.64; Pat Beck, Court Reporter \$352.00; Phillip Loving – MI Evaluations \$2,484.22 ;Executive Mgmt. Finance Office \$102.00; Pro Flooring – Building Maintenance \$1,404.90; Prochem Dynamics LLC -Maintenance Supplies \$548.50; Qualified Presort Service LLC – Assessment Mailings \$19,368.2; Rent All Inc \$685.50; Resolute Law Firm PC – Court Appointed Attorney \$6,438.70; Sanford Health \$6,714.88; Scott, Erik \$7.65; SD Dept of Health \$40.00; SD Division of Criminal Investigation - Background \$43.25; SD Secretary Of State \$30.00; SDACES – Membership Dues \$15.00; SDACO – Training Registration \$375.00; Sentencing Advocacy Group of Evanston – Court Appointed Attorney \$934.23; Sioux Falls Area Humane Society – Boarding Fees \$3,392.00; Sioux Valley News Inc - Publishing \$40.00; Sisson Printing Inc-law book printing \$279.76; Stitches-Uniform Supplies \$475.00; Storo, Tracie \$316.78; Strange, Farrell, Johnson & Brewers Pc \$1262; Streicher's \$1270.7; Sturdevant's Auto Value \$6.99; Sweeter, Marlene \$10.40; Symetra Life Insurance Company \$216.75; Syverson Tricia L \$48; Terri Lembcke Schildhauer, \$62.5; Tyler Technologies Inc \$36,854.62-Annual Software Fee; United Laboratories Inc \$533.32; Vanguard Appraisals Inc -County Assessment printing/mailing \$19,930.00

ROAD AND BRIDGE : Bartlett Tools Inc -supplies \$489.95; Bomgaars \$161.52; Butler Machinery Co – maintenance supplies \$3,184.54; Canton Home & Farm Supply – repair supplies \$27.68; Century Business Products – equipment rental \$55.22; Cintas Corp - maintenance supplies \$273.03; Dakota Fluid Power Inc – maintenance supplies \$1,424.39; Fastenal Company \$52.38; HealthPartners \$890.66; Imeg Corp-professional services \$25,362.77; Johnson Feed Inc -Supplies \$4,422.01; Kimball Midwest \$1,071.78; Midwest Petroleum Equipment \$230; Napa Auto & Truck Parts of Sioux Falls \$1,125.42; Northern Truck Equipment Corporation \$7,024.82; Presto-X \$194.16; Sir Lines A Lot, LLC \$3712.5; Sturdevant's Auto Value \$49.96; Symetra Life Insurance Company \$32.4; Tire Motive Service Center \$25; Titan Machinery Inc \$2288.05; E911 COMMUNICATIONS : Century Business Products- equipment rental \$20.47; Symetra Life Insurance Company \$19.80; E911 COMMUNICATIONS TOTAL: \$40.27; EMERGENCY AND DISASTER: Symetra Life

Insurance Company \$0.55; AIRPORT : A-1 Pumping & Excavating Inc – sewage services \$287.50; Aviation Management Consulting Group Inc-consulting fee \$5,453.50; Southeastern Electric Coop - utilities \$349.24; Symetra Life Insurance Company \$1.80; 24/7 SOBRIETY : Jasarovic, Natasha \$42.00; Kelly, Mary \$98.00; Rosendahl, Norman Ray \$30.00; Symetra Life Insurance Company \$1.80; \$171.80 REGISTER OF DEEDS: SDACES \$15; DEBT SERVICE - TIF #8: City of Harrisburg \$11,554.38; DEBT SERVICE TIF #9: City of Lennox \$5,312.03. MOTION by Jim Schmidt and seconded by Betty Otten. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

RESOLUTION: BE IT RESOLVED to authorize the chair to execute an agreement with Asphalt Surfacing Company for the 2025 micro surfacing project in the amount of \$951,596.22. MOTION by Jim Schmidt and seconded by Doug Putnam. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

RESOLUTION: BE IT RESOLVED to approve abatement of taxes for 2024 payable in 2025 on a parcel in the Township of Canton, parcel 098.49.20.1010, in the amount of 2,643.18 house was removed from the parcel on 06.07.2023. MOTION by Jim Schmidt and seconded by Betty Otten. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

RESOLUTION: BE IT RESOLVED to approve an automatic budget supplement to the Sheriff's budget, for unanticipated grant funds. Account 101-4211-33410 in the amount of \$30,908.13 and 101-4211-433000 in the amount of \$30,908.13. MOTION by Jim Schmidt and seconded by Betty Otten. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

RESOLUTION: BE IT RESOLVED to approve the Application Affidavit of Replacement Warrant submitted by BankWest Inc. for the amount of \$5,460.84, original warrant number 32509 issued 04/28/2023. MOTION by Jim Schmidt and seconded by Betty Otten. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

Set the date and time for the FIRST READING to occur April 8, 2025, and the SECOND READING & PUBLIC HEARING to occur between 8:30 a.m. and adjournment of the April 22, 2025, Board of Commissioners Meeting for an Ordinance of Lincoln County, SD, amending Chapter 154: Zoning, Section 154.021, Definitions; Section 154.058, Conditional Uses (A-1 Agricultural District); Section 154.178, Conditional Uses (RC Recreation/Conservation District); Section 154.254, Additional Use Regulations; and Section 154.379(A), Notification, for the regulation of carbon oxide pipelines, carbon oxide pump stations, carbon oxide mainline valves, carbon oxide capture facilities, and carbon oxide launcher and receiver facilities. MOTION by Jim Schmidt and seconded by Betty Otten. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

RESOLUTION: BE IT RESOLVED to approve the hire of Candace Andersen, Paralegal, in the State's Attorney's Office, effective the first date of the biweekly pay period following 03/17/2025, 107/17 at \$38.77/hr. MOTION by Jim Schmidt and seconded by Betty Otten. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

REGULAR BUSINESS:

PUBLIC HEARING was held as advertised to consider an application for a temporary on-sale malt beverage license to operate outside the municipality for Lennox Baseball & Softball Association, LBSA for an event to occur on April 26, 2025, Located at the Lincoln County Fairgrounds, 27711 Hwy 17, Lennox, SD 57039, legally described as 34.12 Acres in NE Quarter including railroad property

Section 29-Township 99- N Range 51 West of the 5th principal meridian Lincoln County SD. The applicant, Jon Vandehoef of the Lennox Baseball & Softball Association, was present. No proponent or opposition was heard.

RESOLUTION: BE IT RESOLVED to approve an application for a temporary on-sale malt beverage license to operate outside the municipality for Lennox Baseball & Softball Association, LBSA for an event to occur on April 26, 2025, Located at the Lincoln County Fairgrounds, 27711 Hwy 17, Lennox, SD 57039, legally described as 34.12 Acres in NE Quarter including railroad property Section 29-Township 99- N Range 51 West of the 5th principal meridian Lincoln County SD. **MOTION** by Jim Schmidt and seconded by Betty Otten. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

PUBLIC HEARING was held as advertised pursuant to SDCL 7-21-22, for the purpose of adopting the following supplements to the 2025 Budget: A supplement adding to the debt service TIF #8 budget for 204,000.00 for current taxes and principal payments, a supplement adding to the Commission budget to fees and contracts in the amount of \$150,000.00 per resolution 2412-48 dated 12.24.2024, a supplement adding to the Coroner budget to fees and transports in the amount of \$6,000.00 per resolution 2412-18 dated 12.10.2024, a supplement adding to Other Economic Assistance budget in the amount of \$67,393.75 per resolution 2412-22 passed on 12.10.2024, a supplement adding to the Sheriff's budget in the amount of \$33,000.00 per resolution 2412-15 passed on 12.10.2024. Sheri Lund, Lincoln County Auditor, presented the information and answered questions. Opponent testimony was heard.

RESOLUTION: BE IT RESOLVED to adopt the following supplements to the 2025 Budget: A supplement adding to the debt service TIF #8 budget for 204,000.00 for current taxes and principal payments, a supplement adding to the Commission budget to fees and contracts in the amount of \$150,000.00 per resolution 2412-48 dated 12.24.2024, a supplement adding to the Coroner budget to fees and transports in the amount of \$6,000.00 per resolution 2412-18 dated 12.10.2024, a supplement adding to Other Economic Assistance budget in the amount of \$67,393.75 per resolution 2412-22 passed on 12.10.2024, a supplement adding to the Sheriff's budget in the amount of \$33,000.00 per resolution 2412-15 passed on 12.10.2024. **MOTION** by Betty Otten and seconded by Jim Schmidt. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

COMMISSIONER BRIEFING: Jake Oakland, IT Director, brought before the board a request for wage changes within the Information Technology Department. No public input was heard.

RESOLUTION: BE IT RESOLVED to approve wage changes in the Information Technology Department for the following positions: IT Director Jake Oakland 116 step 13 bi-weekly rate of \$6,002.15, and the Systems Administrator Carter Thompson to 110 step 13 - \$43.15/ hr. Effective the first day of the bi-weekly pay period beginning 03.23.2025. **MOTION** by Betty Otten and seconded by Jim Schmidt. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

COMMISSIONER BRIEFING: Terry Fluit, Highway Department Director, asked for board action to purchase a base stabilizing agent off the Harding County bid from Team Lab for \$27/gallon. No public input was heard.

RESOLUTION: BE IT RESOLVED to purchase a base stabilizing agent off the Harding County bid from Team Lab for \$27/gallon. **MOTION** by Doug Putnam and seconded by Jim Schmidt. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

COMMISSIONER DISCUSSION: Paul Anderson, Commission Administrative Assistant introduced Amy Carter, Chief Operating Officer for Helpline Center, to give a presentation regarding the current state of the Helpline Center and what is planned for the future. Anderson also explained the budget request for 2026 for the Helpline Center of \$12,000.00. No public input was heard.

COMMISSIONER DISCUSSION: Steve Swenson, Lincoln County Sheriff, gave a presentation regarding the Sheriff's Department. Public input was heard.

COMMISSIONER DISCUSSION: Tom Wollman, State's Attorney, gave a presentation about the State's Attorney's Office. No public input was heard.

COMMISSIONER DISCUSSION: David Ekle, Veteran's Services Department Director, gave a presentation about the Veteran's Services Office. No public input was heard.

MOTION by Jim Schmidt and seconded by Joel Arends to recess as the Board of Commissioners. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION by Joel Arends and seconded by Betty Otten to convene as the Drainage Board. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION by Joel Arends and seconded by Betty Otten to adjourn as the Drainage Board. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

MOTION by Jim Schmidt and seconded by Joel Arends to reconvene as the Board of Commissioners. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

OPPORTUNITY FOR PUBLIC COMMENT

Public comment was heard.

COMMISSIONER REPORT (INFORMATIONAL ONLY)

Commissioners' reports were given.

EXECUTIVE SESSION:

No executive session was held.

ADJOURNMENT:

MOTION by Joel Arends and seconded by Betty Otten to adjourn at 10:12 a.m. until 8:30 a.m. on April 1, 2025. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

Lincoln County Board of Commissioners

Tiffani Landeen, Lincoln County Chair

Attest: _____
Alicia Cafaro, Lincoln County Deputy Auditor

Approved: April 1, 2025
Please publish the week of April 7, 2025

