

**Lincoln County Board of Commission
Meeting Minutes
February 11, 2025**

THE LINCOLN COUNTY BOARD OF COMMISSIONERS convened at on February 11, 2025, with Commissioners Joel Arends, Tiffani Landeen, Betty Otten, Doug Putnam present. Alicia Cafaro, Deputy Auditor, served as Clerk of the Board. Chief Civil Deputy State's Attorney, Drew DeGroot, was also present.

Chair, Tiffani Landeen, called the meeting to order.

ROUTINE BUSINESS:

MOTION by Joel Arends and seconded by Betty Otten to approve Agenda. Ayes; Joel Arends, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

Reports:

Mileage Reports

Register of Deeds - January 2025

MOTION by Joel Arends and seconded by Betty Otten to approve Consent Agenda items. Ayes; Joel Arends, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

CONSENT AGENDA:

MOTION by Joel Arends and seconded by Betty Otten to approve County Commission Minutes: 2.4.25. Ayes; Joel Arends, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

RESOLUTION: BE IT RESOLVED to approve Lincoln County Claims in the amount of 2,876,997.90: General Fund: Sioux Valley News Inc Publishing 760.03, New Century Press Publishing 255.68, The Dakota Scout LLC Publishing 609.42, Sdacc Sdacc Annual Dues 15,614.00, Canton Chamber Of Commerce 2025 Dues 175.00, Witness Fee And Mileage Witness Fee 20.00 Mileage 33.50 649.30, Peterson Stuart & Klentz, Prof LLC Public Defender Contract 75,694.08, Myers Billion, LLP Contract For Feb 2025 18,025.00, Angel Law, Prof LLC Crt Appt Atty 333.00, Beck Law, Prof LLC Crt Appt Atty 431.00, Beck Law, Prof LLC Crt Appt Atty 1,266.50, Griesse Law Firm, Pc Crt Appt Atty 163.50, Griesse Law Firm, Pc Crt Appt Atty 1,267.00, Griesse Law Firm, Pc Crt Appt Atty 337.70, Griesse Law Firm, Pc Crt Appt Atty 81.00, Griesse Law Firm, Pc Crt Appt Atty 161.50, Griesse Law Firm, Pc Crt Appt Atty 43.50, Griesse Law Firm, Pc Crt Appt Atty 205.00, O'Leary Law Office Crt Appt Atty 215.00, O'Leary Law Office Crt Appt Atty 331.00, O'Leary Law Office Crt Appt Atty 82.00, Olson Law Firm, PLLC Crt Appt Atty 184.70, Olson Law Firm, PLLC Crt Appt Atty 46.40, Samp Law Office Crt Appt Atty 780.00, Samp Law Office Crt Appt Atty 656.00, Samp Law Office Crt Appt Atty 546.00, Griesse Law Firm, Pc Crt Appt Atty-Juv 2,613.50, Griesse Law Firm, Pc Crt Appt Atty-Juv 553.00, Ver Beek Law Prof LLC Crt Appt Atty-Juv 385.20, All Nations Interpreters Inc Interpreting Services 365.00, All Nations Interpreters Inc Interpreting Services 715.00, A To Z World Languages Inc Interpreter 200.00, Isi, LLC Interpreter 100.00, Isi, LLC Interpreter 100.00, Lindahl Md/Phd, Josette Psych Eval 6,000.00, Sandra V. Guzman Interpreter 120.00, Turnwell Mental Health Of South Dakota, Pc Evaluation 2,400.00, Sd State Treasurer Hsc Jan 3,046.52, Pat Beck, Court Reporter Gj Transcript 36.00, Pat Beck, Court Reporter Gj Transcript 63.00, Pat Beck, Court Reporter Gj Transcript 108.00, Juror Fee And Mileage 688.52, Quadient Leasing Usa, Inc Lease Payment

2/25/25-5/24/25, 1,160.79, Pat Beck, Court Reporter Grand Jury 350.00, Pmb 0112, Executive Mgmt Finance Office Access Fees 102.00, Redwood Toxicology Laboratory Lab Testing 57.40, Sd Dept Of Health Lab Testing 6,670.00, Sd Dept Of Health Lab Testing 40.00, Sd Dept Of Health Lab Testing 300.00, Sioux Valley News Inc Supplies 419.10, Thomson Reuters-West Publ Corp Library Plan Charges 19.10, A & B Pure Water Online Corp Drinking Water Machine Contract 207.80, Justice Fire & Safety Inc Fire Extinguisher Inspection And Service - Ec 602.00, Rent-All Inc Lift Rental For Airport Heating Repair. 260.00, Prochem Dynamics LLC Custodial Supplies 1,708.49, Prochem Dynamics LLC Custodial Supplies 76.18, Cintas Corp Rug Cleaning And Exchange - Ch 285.54, Prochem Dynamics LLC Custodial Supplies 54.08, Cintas Corp Rug Exchange And Cleaning - Ec 30.50, Chs Eastern Farmers Propane Utilities - Ec, 1,188.99, City Of Canton Water Utilities - Ch - Low Volume Meter 218.62, City Of Canton Water Utilities - Old Ch 94.57, City Of Canton Water Utilities - Ch - High Volume 91.32, City Of Canton Water Utilities - St 91.32, South Lincoln Rural Water System Water Utilities - Ec 90.20, South Lincoln Rural Water System Water Utilities - Fg 59.00, Xcel Energy Electrical Utilities - Ch, Ec, St, And Fg 7,199.42, Midamerican Energy Co Natural Gas Utilities - Ch 3,298.71, Midamerican Energy Co Natural Gas Utilities - St 440.05, Jw Niederauer Inc Polesaw, Fuel And Spare Chain 826.37, Menards-Sioux Falls West Shelving 199.00, Route 1 Antenna 450.97, Active Data Systems Inc File Director Maintenance 14,298.36, Gworks Pubworks Maintenance 4,623.00, Century Business Products Sheriff Office 53.35, Transunion Risk & Alternative Data Sololutions Inc Over-The-Phone Lookup 75.00, Frantzen Reporting/Pgr8r Inc Transcript 46.50, Frantzen Reporting/Pgr8r Inc Transcript 46.50, Frantzen Reporting/Pgr8r Inc Transcript 42.00, Frantzen Reporting/Pgr8r Inc Transcript 46.50, Frantzen Reporting/Pgr8r Inc Transcript 51.00, Auto Dynamics Inc Oil Change/Tire Rotation 64.00, Auto Dynamics Inc Oil Change/Tire Rotation 80.00, Auto Dynamics Inc Oil Change/Tire Rotation 80.00, Auto Dynamics Inc Oil Change/Tire Rotation 86.00, Auto Dynamics Inc Oil Change/Tire Rotation 100.00, Auto Dynamics Inc Oil Change/Tire Rotation 120.00, Automotive Doctors LLC 21-6 Exhaust Leak 515.61, Tires & More 21-6 Oil Change 83.50, Graham Tire Co LLC-Corp 23-5 Tires 720.00, Dave's Service & Repair Oil Change And Tire 117.25, Dave's Service & Repair Oil Change And Tire 25.00, Billion Southtown Inc 22-3 Key Fob 21-5 Oil Change 69.15, Billion Southtown Inc 22-3 Key Fob 21-5 Oil Change 264.67, Voyager Fleet Systems Inc Jan Fuel 1,478.00, Harrisburg Ace Hardware Master Key 3.99, Jack's Uniforms & Equipment Spike System And Brost Uniform 544.50, Sd Federal Property Agency Blanket For Patrol 210.00, Streicher's Umthun Rain Jacket 251.00, Swenson, Steven Reimbursement Buy Money 200.00, Sd Dept Of Revenue Tag Renewal 9.00, Jack's Uniforms & Equipment Spike System And Brost Uniform 1,199.90, Northern Safety Technology, Inc Tahoe Equipment 23,465.64, Nelson, Lowell Reimbursement - Patches & Zipper 31.35, Davison County Sheriff's Office Jan -Inmate Housing 105.00, Davison County Sheriff's Office Jan - Inmate Housing 105.00, Minnehaha County Jail Jan Contract & December Overage 211,792.00, Beadle County Sheriff's Office Inmate Housing 190.00, Minnehaha County Jail December Medical 1,375.22, Sanford Health Inmate Medical 918.12, Avera Medical Group Orthopedics And Sports Medicine Inmate Medical 171.71, Avera Medical Group Orthopedics And Sports Medicine Inmate Medical 192.68, Avera Medical Group Orthopedics And Sports Medicine Inmate Medical 112.75, Avera Medical Group Orthopedics And Sports Medicine Inmate Medical 504.95, Avera Medical Group Hospitalist Sioux Falls Inmate Medical 7.78, Avera Medical Group Hospitalist Sioux Falls Inmate Medical 7.78, Avera Medical Group Hospitalist Sioux Falls Inmate Medical 7.78, Buddi Us LLC January Tagging Days 1,484.00, Jack's Uniforms & Equipment Swenson-Gloves 117.75, Jack's Uniforms & Equipment C. Brown - Boots 139.95, Sanford Health Pathology Clinic Coroner Calls - January 2025 1,650.00, Dakota Embalming & Transport Service Inc Removal 950.00, Dakota Embalming & Transport Service Inc Removal 950.00, Dakota Embalming & Transport Service Inc Removal 950.00, Sanford Health Autopsy + Drug Test (2x) 5,324.00, Sanford Health Coroner 480.00, Sanford Health Pathology Clinic Radiology Exam - Morgue 76.00, Tallgrass Recovery & Sober Living Homes Inc National Opioid Settlement Funds 7,500.00, Kingdom Boundaries Prison Aftercare

Ministries Inc National Opioid Settlement Funds 7,500.00, Washed Clean Addiction & Recovery Ministries National Opioid Settlement Funds 7,500.00, The Glory House National Opioid Settlement Funds 7,500.00, Sioux Empire Triage Center Opioid Payment 7,500.00, Keystone Treatment Center Opioid Settlement 7,500.00, Heritage Funeral Home Poor Relief-Funeral 2,500.00, Anderson, Jennifer Marie Mi- Eval 1,081.64, Erin M. Johnson PLLC Mi Board 4,620.00, Fox Law Firm PLLC Mi Hearing-Yankton 132.75, Larson, Valerie Mi Hearing-Yankton 8.00, Katterhagen, Mark Mi Hearing-Yankton 8.00, Phillip Loving Mi Eval 2,841.71, Karla Salem, Qmhp Mi Eval 880.00, Karla Salem, Qmhp Mi Eval 2,200.00, Karla Salem, Qmhp Mi Eval 1,925.00, Schaefer, William Mi Hearing-Yankton 18.00, Sd State Treasurer January 25 Redfield 120.00, Century Business Products Copier 80.85, Embe 2 Masterpiece Fll Competition Game Sets 100.00, Sdae4-Hp Spring Conference 80.00, Sdae4-Hp Spring Conference Registration 80.00, Storo, Tracie January Mileage 139.35, Lincoln Co Conservation District 2025 Budget Allocation 20,000.00, Grossenburg Implement Incorporated Wo1039 222.91, Grossenburg Implement Incorporated Wo1040 62.92, Napa Auto & Truck Parts Of Sioux Falls Wo1042,1027 85.57, Lookout Plan + Code Consulting LLC Fees And Contracts 532.80, Lennox Independent LLC Publishing 18.11, Sweeter, Marlene P&Z Board Mileage 10.40, Jongeling, Jerry P&Z Board Mileage 19.07, Boots, Todd P&Z Board Mileage 23.77, Green, Scott P&Z Board Mileage 20.40, Scott, Erik P&Z Board Mileage 7.65, Otten, Betty P&Z Board Mileage 22.64, Sioux Metro Growth Alliance 2025 Budget Allocation 7,500.00, Road And Bridge Fund: Cintas Corp Mats/Towels/Uniform 240.53, Cintas Corp Uniform 32.50, A-Ox Welding Supply Inc Supplies 56.62, Mulder & Son Inc Wo1041 911.25, Prochem Dynamics LLC Supplies 96.97, Butler Machinery Co Filters 29.76, Butler Machinery Co Wo1016 93.17, Butler Machinery Co Wo1038 28.52, Butler Machinery Co Wo1034 69.66, Dakota Fluid Power Inc Wo1017 408.26, Dakota Fluid Power Inc Wo1028 408.26, Fleetpride, Inc. Wo1019 134.67, Canton Home & Farm Supply Supplies 24.67, Bomgaars Parts 36.66, Butler Machinery Co Wo1016 2,974.41, Butler Machinery Co Filters 13.62, Napa Auto & Truck Parts Of Sioux Falls Wo1037 158.62, Fastenal Company Supplies 132.43, Deans Distributing Supplies 3,118.00, Butler Machinery Co Wo1045 289.24, Napa Auto & Truck Parts Of Sioux Falls Shop Wo1052 33.52, Stan Houston Equip Supplies 277.74, Midwest Motor Supply Co Inc Dba Kimball Midwest Supplies 841.26, Midwest Motor Supply Co Inc Dba Kimball Midwest Supplies 105.00, Midwest Motor Supply Co Inc Dba Kimball Midwest Supplies 280.48, Butler Machinery Co Wo1046 329.44, Sturdevant's Auto Value Wo1014 69.98, Deans Distributing Supplies 180.95, JFI - Johnson Feed Inc Supplies 48.06, Builders First Source Inc Supplies 36.50, Canton Home & Farm Supply Wo1018 4.95, Midwest Motor Supply Co Inc Dba Kimball Midwest Supplies 802.32, Midwest Motor Supply Co Inc Dba Kimball Midwest Supplies 17.80, Canton Home & Farm Supply Supplies 21.98, Sdachs Shortcourse Reg 300.00, City Of Sioux Falls Public Works Tire Disposal 786.24, Xcel Energy Traffic Lights 124.93, South Lincoln Rural Water System Water 199.40, Midamerican Energy Co Heat 3,555.72, Southeastern Electric Co-Op Inc Electric 2,733.89, Culligan Water Conditioning Corp Water 50.00, Alliance Communications Cooperative Inc Internet 89.95, Verizon Connect Fleet Usa LLC Fleet Gps 950.82, Novak Sanitary Svc Corp Trash 361.00, JFI - Johnson Feed Inc Salt 2,106.11, Sd Dept Of Transportation 04n8 2,378.47, Sd Dept Of Transportation 085c 1,211.07, Sddanr Swd 42-111-170,42-086-170 200.00, JFI - Johnson Feed Inc Salt 2,106.11, JFI - Johnson Feed Inc Salt 2,254.20, JFI - Johnson Feed Inc Salt 2,352.92, JFI - Johnson Feed Inc Salt 2,282.99, JFI - Johnson Feed Inc Salt 2,192.50, JFI - Johnson Feed Inc Salt 2,227.46, Knife River - South Dakota G2 1,658.52, JFI - Johnson Feed Inc Salt 2,067.03, JFI - Johnson Feed Inc Salt 2,110.23, Hoogendoorn Construction Inc Overhead Door Repair 20,681.91, Emergency And Disaster: Interstate Power Systems Inc Water Pump For 911 Generator 2,382.99, Tri-State Emergency Management Association 2025 Dues 20.00, Airport: South Lincoln Rural Water System Water Bill At Legacy Aviation 50.50, Southeastern Electric Co-Op Inc Electric Bill For Lights And Security Gates 326.35, Helms & Associates Airport Improvements 15,154.08, 24/7 Sobriety Fund: Dash 24/7 Gloves 132.43, Ridgway Daniel William Cam Refund 30.00, Roadcap Grant Alexander Cam Refund 24.00, Justice Center Fund: Henry Carlson Construction LLC Lincoln County

Justice Center 479,206.00, Statewide Sobriety Fund: Sd Attorney General's Office 24/7 Program Jan 25 244.00, Sd Attorney General's Office 24/7 Program Jan 25 2,282.00, Sd Attorney General's Office 24/7 Program Jan 25 11,248.00, Modern/Preserv/Relief: Sdaco January M & P Sdaco Portion 1,640.00, State Motor Fund: Sd State Treasurer Sd Treasurer Motor Vehicle Excise Tax 561,457.92, Sales Tax Fund: Sd State Treasurer Sd Treasurer Motor Vehicle Excise Tax 1,203,538.98, Births, Deaths, & Titles: Sd State Treasurer January Birth/Death State Portion 780.00. MOTION by Joel Arends and seconded by Betty Otten. Ayes; Joel Arends, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

RESOLUTION: BE IT RESOLVED to approve the hire of Michelle Burkhart, Finance Manager, in the Auditor's Office, effective 3/3/2025 at 111/4 \$37.29/hr. MOTION by Joel Arends and seconded by Betty Otten. Ayes; Joel Arends, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

RESOLUTION: BE IT RESOLVED to approve the Step Increase for Todd Baldwin, 911 Communications Director, in the 911 Communications Department, effective the first date of the biweekly pay period following 2/1/2025, 112/13 at \$4,102.71/biweekly. MOTION by Joel Arends and seconded by Betty Otten. Ayes; Joel Arends, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

RESOLUTION: BE IT RESOLVED to approve the Step Increase for David Ekle, Veteran Service Officer, in the Veteran Services Office, effective the first date of the biweekly pay period following 2/5/2025, 107/4 at \$28.19/hr. MOTION by Joel Arends and seconded by Betty Otten. Ayes; Joel Arends, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

RESOLUTION: BE IT RESOLVED to approve the Step Increase for Leah Stroschein, Detective, in the Sheriff's Office, effective the first date of the biweekly pay period following 2/10/2025, SO1/7 at \$35.87/hr. MOTION by Joel Arends and seconded by Betty Otten. Ayes; Joel Arends, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

RESOLUTION: BE IT RESOLVED to approve the Step Increase for Anthony Von Haden, Deputy Sheriff, in the Sheriff's Office, effective the first date of the biweekly pay period following 2/12/2025, SO1/2 at \$31.71/hr. MOTION by Joel Arends and seconded by Betty Otten. Ayes; Joel Arends, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

RESOLUTION: BE IT RESOLVED to approve the Step Increase for Israel Perez, Deputy Sheriff, in the Sheriff's Office, effective the first date of the biweekly pay period following 2/13/2025, SO1/4 at \$33.31/hr. MOTION by Joel Arends and seconded by Betty Otten. Ayes; Joel Arends, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

RESOLUTION: BE IT RESOLVED to approve the Step Increase for Jake Oakland, IT Director, in the Information Technology Department, effective the first date of the biweekly pay period following 2/14/2025, 116/8 at \$5,302.80 /biweekly. MOTION by Joel Arends and seconded by Betty Otten. Ayes; Joel Arends, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

RESOLUTION: BE IT RESOLVED to approve the Step Increase for Matt Nagel, Appraiser, in the Department of Equalization, effective the first date of the biweekly pay period following 2/21/2025, 108/9 at \$34.13/hr. MOTION by Joel Arends and seconded by Betty Otten. Ayes; Joel Arends, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

RESOLUTION: BE IT RESOLVED to approve an automatic budget supplement to the Sheriff's budget, for unanticipated funds in the amount of \$30,000.00. Account 101-4211-33123 in the amount of \$30,000.00 and 101-4211-422500 in the amount \$30,000.00. MOTION by Joel Arends and seconded by Betty Otten. Ayes; Joel Arends, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

RESOLUTION: BE IT RESOLVED to approve and authorize the Chair to make payment to Helms & Associates for the administration and construction drawings for the Lincoln County Airport. MOTION by Joel Arends and seconded by Betty Otten. Ayes; Joel Arends, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

RESOLUTION: BE IT RESOLVED to declare as surplus and remove from Sheriff's inventory; Glock 43X 9mm with 2 mags Serial # BWUB931. MOTION by Joel Arends and seconded by Betty Otten. Ayes; Joel Arends, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

REGULAR BUSINESS:

COMMISSIONER BRIEFING: Sheri Lund, County Auditor, introduced David Weilder, Auditor-in-Charge with the Department of Legislative Audit, who gave a presentation regarding the Legislative Audit for the audit year ending 2023 and asked for board action to sign the letter of representation. No public input was heard.

RESOLUTION: BE IT RESOLVED to approve and authorize the Chair and Auditor to sign the letter of representation. MOTION by Betty Otten and seconded by Joel Arends. Ayes; Joel Arends, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

COMMISSIONER BRIEFING: Jared Narum, Assistant Highway Superintendent, asked for board Action to award the 2025 bridge preservation project. There were three (3) bids submitted for this project; BX Civil and Construction, Inc. submitted a bid for \$4,248,000, General Excavating submitted a bid for \$3,458,555.50 and Cramer and Associates, Inc. being the low bidder, submitted a bid for \$3,213,167.62. The lowest bid came in under the engineer's estimate and Jared recommended awarding the contract to the lowest bidder, Cramer and Associates, Inc. No public input was heard.

RESOLUTION: BE IT RESOLVED to award the 2025 bridge preservation project to Cramer and Associates, Inc in the amount of \$3,213,167,62. MOTION by Betty Otten and seconded by Joel Arends. Ayes; Joel Arends, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

COMMISSIONER BRIEFING: Traci Humphrey, HR Director, presented a request to approve a two-step increase for an employee in the Sheriff's Office in the Jail division. No public input was heard.

RESOLUTION: BE IT RESOLVED to approve Jordan Wilcox to receive a step in addition to his anniversary step increase, 106/8 at \$29.08/hr effective the first date of the biweekly pay period following 2/12/2025. MOTION by Joel Arends and seconded by Betty Otten. Ayes; Joel Arends, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

Jim Schmidt entered meeting at 8:43AM.

COMMISSIONER DISCUSSION: Wendy Sweeter, 4-H Director, gave a presentation regarding year-end review of 2024 and looking forward to 2025 & 2026. No public input was heard.

COMMISSIONER DISCUSSION: David Myers, Airport Manager, gave a presentation regarding 2024 year-end review and looking forward to 2025 and 2026. No public input was heard.

COMMISSIONER DISCUSSION: Dr. Kenneth Snell, County Coroner, gave a presentation regarding 2024 year-end review and looking forward to 2025 and 2026. Public input was heard.

OPPORTUNITY FOR PUBLIC COMMENT

No public comment was heard.

COMMISSIONER REPORT (INFORMATIONAL ONLY)

Commissioner's reports were heard.

EXECUTIVE SESSION:

There was no Executive Session.

ADJOURNMENT

MOTION by Joel Arends and seconded by Jim Schmidt to adjourn at 9:31a.m. until 8:30 a.m. on February 25,2025. Ayes; Joel Arends, Jim Schmidt, Tiffani Landeen, Betty Otten, Doug Putnam, Nays; None. Motion Passed.

Lincoln County Board of Commissioners

Tiffani Landeen, Lincoln County Chair

Attest: _____
Alicia Cafaro, Lincoln County Deputy Auditor

Approved: February 25, 2025
Please publish the week of March 3, 2025