



Regular Meeting Agenda

TUESDAY, JANUARY 7, 2025

8:30 AM

(District 1) Joel Arends
(District 2) Betty Otten
(District 3) Tiffani Landeen
(District 4) Douglas Putnam
(District 5) Jim Schmidt, Vice Chair

Commission Meeting Room

104 N. Main Street

Canton, SD

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PLEDGE OF ALLEGIANCE

Judge Rachel Rasmussen will Administer the Oath of Office to Newly Elected County Commissioners

ROUTINE BUSINESS:

- 1) Board action to approve Agenda.
- 2) Board action to elect Chair and Vice Chair per SDCL 7-8-15
- 3) Payroll: \$475,861.16
- 4) Reports:
 - a. Mileage reports
 - b. American Recovery Plan Act (ARPA) 4th Quarter spending report.
 - c. Letter RE: Application by SCS Carbon Transport LLC for a Permit to Construct a CO2 Transmission Pipeline
 - d. (CORRECTED) Commissioner Report - 12.24.2024
- 5) Recognition of significant anniversaries: January 2025
- 6) Board action to approve Consent Agenda items.

CONSENT AGENDA:

- 1) Approve County Commission Minutes: 12.24.2024
- 2) WHEREAS SDCL 12-15-11 made it the responsibility of the County Commissioners of each county to set the fee for precinct election officials of all units of government in the county. THEREFORE, BE IT RESOLVED, that the fee for precinct election officials in Lincoln County be set at \$200.00, and election superintendent at \$250.00, for each election. BE IT FURTHER RESOLVED, that pursuant to SDCL 12-15-7 such election officials be allowed a fixed fee for attendance at a meeting called by the County Auditor for instruction on election laws and the duties of the judges and clerks of election as follows: \$25.00 compensation for election officials plus \$0.65/mile, or the established county rate, roundtrip. BE IT FURTHER RESOLVED that there will be one cell phone provided by one precinct worker per polling place, and a \$20.00 fee will be issued for the usage of the phone for only that day. BE IT FURTHER RESOLVED that the person delivering the poll-books and ballot boxes to the County Auditor's Office at the county seat shall receive the county rate for mileage as established pursuant to SDCL 7-7-24, for miles necessarily traveled in going to and returning from making the delivery (SDCL 12-15-11). The county rate for mileage is \$0.65 per mile. BE IT FURTHER RESOLVED that the judges, clerks, Resolution Board, Counting Board, and any other personnel deemed necessary by the County Auditor for receiving ballot boxes, supplies, and for tabulating ballots be allowed \$15 per hour. BE IT FURTHER RESOLVED that the Absentee Precinct personnel deemed necessary by the County Auditor for conducting Absentee Precincts be allowed \$15 per hour plus \$0.65/mile, or the established county rate, roundtrip. BE IT FURTHER RESOLVED that the Auditing Board personnel deemed necessary by the County Auditor for conducting the Post-election Audit be allowed \$15 per hour plus \$0.65/mile, or the established county rate, roundtrip. BE IT FURTHER RESOLVED that the payment of rent for polling places be \$50.00 per precinct, not to exceed \$100.00 per polling place.
- 3) Appoint the following as precinct polling places for 2025: Precinct 02-21 – Hudson Fire Hall, 310 4th St., Hudson; Precinct 06 – Canton Methodist Church, 621 E. 4th St., Canton; Precinct 08 – South Lincoln Rural Water, 28647 472nd Ave., Beresford; Precinct 11-14 – West Prairie

Lutheran Church, 46788 282nd St., Lennox; Precinct 12 – Shalom Lutheran Church, 1000 Maple St., Harrisburg; Precinct 13-14 – New Day Church, 27365 472nd Ave, Harrisburg; Precinct 15 – Shalom Lutheran Church, 1000 Maple St., Harrisburg; Precinct 16 – Lakota Event Hall, 46954 272nd St., Tea; Precinct 20 – Canton Methodist Church, 621 E. 4th St., Canton; Precinct 23-13 – Worthing Fire Station, 403 Louise Ave, Worthing; Precinct 24-01 – Tea City Hall, 600 E. 1st St., Tea; Precinct 24-02 – Tea City Hall, 600 E. 1st St., Tea; Precinct 24-03 – Tea City Hall, 600 E. 1st St., Tea; Precinct 25 – First English Lutheran Church, 120 E. 2nd Ave., Lennox; Precinct 26 – Beresford City Library, 115 S. 3rd St., Beresford; Precinct 27 – Old Liberty School/Heritage Center, 200 E Willow St, Harrisburg; Precinct 29 – Old Liberty School/Heritage Center, 200 E Willow St, Harrisburg; Precinct 30 – Canton Methodist Church, 621 E. 4th St., Canton; Sioux Falls 1-11 – First Evangelical Free Church, 2601 W. 69th St., Sioux Falls; Sioux Falls 1-12 – Trinity Reformed Church, 7301 S Louise Ave, Sioux Falls; Sioux Falls 1-13 – Central Church, 3100 W. Ralph Rogers Rd, Sioux Falls; Sioux Falls 1-14 – Central Church, 3100 W. Ralph Rogers Rd., Sioux Falls; Sioux Falls 1-15 – First Evangelical Free Church, 2601 W. 69th St., Sioux Falls; Sioux Falls 1-16 – Central Church 3100 W. Ralph Rogers Rd., Sioux Falls; Sioux Falls 1-18 – Spirit of Joy Lutheran Church, 2208 W. La Quinta St., Sioux Falls; Sioux Falls 1-20 – Living Word Free Lutheran Church, 7901 S. Meredith Ave, Sioux Falls; Sioux Falls 2-10 – Faith Baptist Church, 601 W. 57th St., Sioux Falls; Sioux Falls 2-11 – Faith Baptist Church, 601 W. 57th St., Sioux Falls; Sioux Falls 2-12 – Linwood Wesleyan Church, 1101 E. 57th St., Sioux Falls; Sioux Falls 2-13 – Linwood Wesleyan Church, 1101 E. 57th St., Sioux Falls; Sioux Falls 2-15 – Faith Baptist Church, 601 W. 57th St., Sioux Falls; Sioux Falls 2-16 – Spirit of Peace Church, 6509 S Cliff Ave, Sioux Falls;

- 4) WHEREAS SDCL §7-7-25 states that the Board of County Commissioners, by Resolution, may authorize county officials to attend educational conferences, meetings, and conventions held and conducted within a 500-mile radius of the Lincoln County Courthouse, 104 N Main, Canton, SD for up to three days, pertaining to the betterment and advancement of county government; THEREFORE, BE IT RESOLVED that the County Highway Superintendent, Auditor, Treasurer, Register of Deeds, State's Attorney, Sheriff, Director of Equalization, Planning and Zoning Director, IT Director, 911 Coordinator, Building Superintendent, Human Resources Director, GIS Director, 4-H Advisor, Emergency Manager Director and their respective staff, be authorized to attend conferences, meetings, and conventions for the purpose set forth in SDCL §7-7-25 and that the mileage and necessary expenses to attend such be allowed. This Resolution shall be for the fiscal year 2025.
- 5) Appoint members to the Joint Board of Mental Illness as follows: Tricia Syverson and Ann Schiltz (Lincoln County residents) be appointed as a regular lay board member of the Board of Mental Illness and Lincoln County Review Board for Developmental Disabilities effective immediately; and Linda Van Beek, Francie Miller, Laurie Wernke, and Sean Kooistra (Lincoln County residents) be appointed as alternate lay board members of the Board of Mental Illness and Lincoln County Review Board for Developmental Disabilities effective immediately; and Betsy Koch (Minnehaha County resident) to be appointed as a regular lay board member of the Board of Mental Illness effective immediately; and Mona Helseth and Sue Coomes (Minnehaha County residents) to be appointed as alternate lay board members of the Board of Mental Illness effective immediately.
- 6) Appoint the official depositories of Lincoln County as follows: Farmers State Bank – Canton, Security Savings Bank – Canton, Premier Bank – Hudson, US Bank (2013 Leased Acct & 2016 Leased Acct), PMA Financial Network (SD FIT).
- 7) Appoint the location for Chattel Mortgage Sales to be at the main entrance of the Courthouse in Canton.

- 8) Appoint and authorize the Emergency Manager, Harold Timmerman, as Lincoln County Designee to request resources from the South Dakota Department of Agriculture's Wildland Fire Division.
- 9) Authorize the Auditor to schedule and advertise all necessary public hearings for Alcoholic Beverage Licenses, vacate highway/plat/right-of-way, Taxing Districts, Airport Hanger lease transfers, and Medical Marijuana Licenses as needed in the year 2025.
- 10) Re-appoint Terry Fluit to the position of Lincoln County Highway Superintendent per SDCL 31-11-1.
- 11) Re-appoint Kenneth S. Snell to the position of Lincoln County Coroner per SDCL 7-7-1.4.
- 12) Approve administrative changes to add omitted property to the assessment rolls of the County in the amount of \$120,441 for the tax year 2023 for parcel 250.52.01.008 a parcel in the City of Lennox.
- 13) Approve administrative changes to add omitted property to the assessment rolls of the County in the amount of \$145,124 for the tax year 2024 for parcel 250.52.01.008 a parcel in the City of Lennox.
- 14) Approve abatement of taxes for 2024 payable in 2025 on a parcel in the Township of Dayton, parcel 099.49.08.E10A, in the amount of \$5,746.30 due to fire destroying structure on 12/01/2023.
- 15) Approve abatement of taxes for 2024 payable in 2025 on a parcel in the city of Harrisburg, parcel 270.70.04.004, in the amount of \$2,854.62.
- 16) Declare as surplus, remove from inventory and dispose of the following items from the Highway Department: Item 1526, 2004 Falls Truck Wing, Serial# 941604
- 17) Approve the 2024-2025 renewal of Uniform Alcoholic Beverage Application for Raj & Sons Fuel LLC (RL-5723) at Carlson Tract 2 in the S 1/2 of the SW 1/4, 31-96N-50, 46018 SD Hwy 46, Beresford, Lincoln County, SD 57004.
- 18) Approve an increase the hourly pay for Mental Illness Board Qualified Mental Health Professionals and Court Appointed Attorneys from \$110.00 per hour to \$120.00 per hour and pay mileage at \$1.00 per mile effective January 1, 2025.
- 19) Approve and authorize the Chair to pay Helms & Associates engineering fees (\$33,491.00) for the South Ramp Construction at the Marv Skie/Lincoln County Airport.
- 20) Approve and authorize the Chair and Auditor to execute the quarterly single signature sheet for the Local Emergency Management Performance Grant.
- 21) Approve 2025 Commercial Garbage Hauler/Recycling Collection Licenses for the following entity: RBS Sanitation, INC
- 22) Authorize the fourth quarter 2024 Highway Fund Transfer Request--fuel/equipment/labor cost transferred to the Highway Fund from and in the amounts as follows: Auditor (Elections) \$2,058.14; Buildings & Grounds \$1,299.55; Emergency Management \$408.80; Equalization \$997.62; Planning and Zoning \$652.71; Sheriff \$8,906.14; State's Attorney Office \$234.63; Tea Airport \$112.02; Weed Control \$259.20; Totaling \$14,928.81. Transfer effective 12/31/2024.
- 23) Set the date and time for the FIRST READING to occur January 14, 2025, and the SECOND READING & PUBLIC HEARING to occur between 8:30 a.m. and adjournment of the January 28, 2025, Board of Commissioners Meeting for an Ordinance of Lincoln County, SD, changing the zone of the property described as Iken's Tract 2, SW1/4 SW1/4, Section 21-T99N-R51W Perry Township from the A-1 Agricultural District to the C Commercial District and amending the Official Zoning Map of Lincoln County.
- 24) Approve the Memorandum of Personnel Actions

REGULAR BUSINESS:

- 1) **PUBLIC HEARING** to consider an application for the transfer of a Retail (On sale) Liquor License to operate outside a municipality from Raj & Son Fuel, LLC. to Larsen Logistics, LLC, at Carlson Tract 2 in the S 1/2 of the SW 1/4, 31-96N-50, 46016 SD Hwy 46, Beresford, Lincoln County, SD 57004. (Alicia Cafaro)
- 2) Briefing on the Proposed Men's Prison (Betty Otten)
- 3) Board action to approve a resolution appointing Harold Timmermann as applicant agent for Hazard Mitigation Grant Program and Building Resilient Infrastructure and Communities Grant Program. (Harold Timmerman)
- 4) Board action to appoint members to boards & committees (Paul Anderson)
- 5) Board action to reschedule Regular Board of Commissioners Meetings scheduled for September 9, 2025 and November 11, 2025. (Paul Anderson)
- 6) Board action to designate three legal newspapers per SDCL 7-18-3 (Sheri Lund)
- 7) Board discussion with possible action to follow to reduce the budget authority in the Commission budget. (Sheri Lund)
- 8) Board action to appoint one Commissioner to the Rural Access Infrastructure Improvements Funds (RAIF) (Sheri Lund)
- 9) Board action to appoint one Commissioner to the Lincoln County Weed Board (Sheri Lund)
- 10) Board discussion and action to approve Commissioner's salaries for 2025. (Traci Humphrey)
- 11) Board action to award bid for road widener to Butler Machinery Company for \$77,484.41. (Jared Narum)

OPPORTUNITY FOR PUBLIC COMMENT

COMMISSIONER REPORT (INFORMATIONAL ONLY)

EXECUTIVE SESSION:

- 1) Executive Session: Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee--the term "employee" does not include any independent contractor, SDCL 1-25-2(1).
- 2) Executive Session: Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters, SDCL 1-25-2(3).
- 3) Executive Session: Preparing for contract negotiations or negotiating with employees or employee representatives, SDCL 1-25-2(4).

ADJOURNMENT

UPCOMING MEETINGS & EVENTS:

- 1) South Dakota Counties Membership Meeting, Virtual, January 6, 2025; Notice of Potential Quorum per SDCL 1-25-1.
- 2) South Dakota Department of Transportation Notice of Public Meeting Open House - 278th Street Corridor Study; Monday January 6, 2025 6:00 PM; Canton Performing Arts Center, 800 N. Main Street, Canton, SD, 57013; Notice of Potential Quorum per SDCL 1-25-1.