

THE LINCOLN COUNTY BOARD OF COMMISSIONERS was brought to order by the Chair James C. Jibben, at 8:30 a.m. on November 7, 2024, with Commissioners Jim Schmidt, Michael Poppens and Tiffani Landeen present. Alicia Cafaro, Deputy Auditor, served as Clerk of the Board. Chief Civil Deputy State's Attorney Drew DeGroot was also present.

ROUTINE BUSINESS:

MOTION by Poppens and seconded by Landeen to approve the agenda. Schmidt: "Aye" Poppens: "Aye" Landeen: "Aye" Jibben: "Aye". Motion carried.

Payroll: \$451,986.50

Commissioner's \$8,349.25; FICA 463.89, Medicare 108.49, SDRS 153.22

Elections \$1,552.50; FICA 96.26, Medicare 22.51

Auditor's \$15,471.61; FICA 889.76, Medicare 208.09, SDRS 921.10

Treasurer's \$20,419.53; FICA 1,142.82, Medicare 267.27, SDRS 1,216.49

States Attorney's \$73,564.17; FICA 4,221.36, Medicare 987.25, SDRS 4,336.78

Gen Gov Bldg \$15,383.50; FICA 854.17, Medicare 199.77, SDRS 912.51

DOE \$41,507.71; FICA 2,371.94, Medicare 554.73, SDRS 2,420.48

ROD \$9,373.86; FICA 488.88, Medicare 114.34, SDRS 556.73

VSO \$2,518.72; FICA 148.28, Medicare 34.68, SDRS 151.12

GIS \$6,823.93; FICA 367.36, Medicare 85.91, SDRS 405.24

IT \$10,774.94; FICA 636.82, Medicare 148.93, SDRS 640.80

HR \$5,431.38; FICA 300.10, Medicare 70.19, SDRS 323.18

Sheriff's \$110,665.11; FICA 6,507.96, Medicare 1,522.02, SDRS 8,199.86

Jail \$18,644.98; FICA 1,135.10, Medicare 265.47, SDRS 1,228.50

County 4-H \$4,385.36; FICA 264.22, Medicare 61.79, SDRS 261.92

Weeds \$6,442.00; FICA 396.43, Medicare 92.71, SDRS 386.53

P & Z \$12,372.82; FICA 765.43, Medicare 179.01, SDRS 739.37

Highway \$45,366.93; FICA 2,604.45, Medicare 609.10, SDRS 2,645.97

Communications \$33,484.08; FICA 1,930.40, Medicare 451.46, SDRS 2,004.85

EM MGMT \$4,015.80; FICA 227.98, Medicare 53.32, SDRS 238.85

Airport \$2,826.32; FICA 175.23, Medicare 40.98, SDRS 169.58

24/7 \$2,612.00; FICA 161.94, Medicare 37.87, SDRS 208.96

Reports:

Mileage Reports – Oct 2024: Emergency Management

South Dakota Disaster Recovery Update

Veterans Service Officer Report

East Dakota Water Development District Board of Directors Minutes (draft)

Commission Report for Claims (10/22/2024)

Recognition of significant anniversaries: October 2024

Patricia Jones, 911 Communications – 31 Years

Heather Sehr, Dept of Equalization – 18 Years

MOTION by Schmidt and seconded by Landeen to approve the consent agenda. Schmidt: "Aye" Poppens: "Aye" Landeen: "Aye" Jibben: "Aye". Motion carried.

CONSENT AGENDA:

MOTION by Schmidt and seconded by Landeen to approve County Commissioner Regular Meeting and County Commissioner Joint Meeting with Sioux Falls minutes, both on 10.08.2024. Schmidt: "Aye" Poppens: "Aye" Landeen: "Aye" Jibben: "Aye". Motion carried.

RESOLUTION: BE IT RESOLVED to approve and authorize the chair to execute an agreement with the South Dakota Department of Transportation for Emergency Relief funding for damages received from the June 2024 flood event. MOTION by Schmidt and seconded by Landeen. Schmidt: "Aye" Poppens: "Aye" Landeen: "Aye" Jibben: "Aye". Motion carried.

RESOLUTION: BE IT RESOLVED to hire Jace Collins, Building Maintenance Technician, in the Buildings and Grounds Department, effective 11/4/2024, 104/4 at \$22.55/hr. MOTION by Schmidt and seconded by Landeen. Schmidt: "Aye" Landeen: "Aye" Poppens: "Aye" Jibben: "Aye". Motion carried.

RESOLUTION: BE IT RESOLVED to hire Autumn Tatman, Youth Division Coordinator, in the State's Attorney's Office, effective 11/04/2024, 106/1 at \$23.76/hr. MOTION by Schmidt and seconded by Landeen. Schmidt: "Aye" Landeen: "Aye" Poppens: "Aye" Jibben: "Aye". Motion carried.

RESOLUTION: BE IT RESOLVED to approve a step increase for Christina Davies, Deputy Treasurer, in the Treasurer's Office, effective the first day of the biweekly pay period following 10/1/24, 107/14 at \$35.05/hourly. MOTION by Schmidt and seconded by Landeen. Schmidt: "Aye" Landeen: "Aye" Poppens: "Aye" Jibben: "Aye". Motion carried.

RESOLUTION: BE IT RESOLVED to approve a step increase for Tiffany Honerman, Deputy Sheriff, in the Sheriff's Office, effective the first day of the biweekly pay period following 10/02/24, SO1/2 at \$30.20/hourly. MOTION by Schmidt and seconded by Landeen. Schmidt: "Aye" Landeen: "Aye" Poppens: "Aye" Jibben: "Aye". Motion carried.

RESOLUTION: BE IT RESOLVED to approve a step increase for Christopher Kuntz, Sergeant, in the Sheriff's Office, effective the first day of the biweekly pay period following 10/10/24, SO2/9 at \$39.48/hourly. MOTION by Schmidt and seconded by Landeen. Schmidt: "Aye" Landeen: "Aye" Poppens: "Aye" Jibben: "Aye". Motion carried.

RESOLUTION: BE IT RESOLVED to approve a step increase for Jenna Eilers, Tax & License Clerk, in the Treasurer's Office, effective the first day of the biweekly pay period following 10/13/24, 104/4 at \$22.55/hourly. MOTION by Schmidt and seconded by Landeen. Schmidt: "Aye" Landeen: "Aye" Poppens: "Aye" Jibben: "Aye". Motion carried.

RESOLUTION: BE IT RESOLVED to approve a step increase for Joseph Meader, Deputy State's Attorney, in the State's Attorney's Office, effective the first day of the biweekly pay period following 10/20/24, 114/5 at \$3,953.55/biweekly. MOTION by Schmidt and seconded by Landeen. Schmidt: "Aye" Landeen: "Aye" Poppens: "Aye" Jibben: "Aye". Motion carried.

RESOLUTION: BE IT RESOLVED to approve a step increase for Traci Humphrey, Human Resources Director, in the Human Resources Office, effective the first day of the biweekly pay period following 10/24/24, 114/5 at \$3,953.55/biweekly. MOTION by Schmidt and seconded by Landeen. Schmidt: "Aye" Landeen: "Aye" Poppens: "Aye" Jibben: "Aye". Motion carried.

RESOLUTION: BE IT RESOLVED to rehire Casey Larson, Seasonal Equipment Operator, in the Highway Department, effective 11/12/2024, at \$31.94/hr. MOTION by Schmidt and seconded by Landeen. Schmidt: "Aye" Landeen: "Aye" Poppens: "Aye" Jibben: "Aye". Motion carried.

RESOLUTION: BE IT RESOLVED to approve the Application Affidavit for Replacement Warrant submitted by Grainger in the amount of \$21.74; original warrant number 122733 issued 8/27/2024. MOTION by Schmidt and seconded by Landeen. Poppens: "Aye" Schmidt: "Aye" Landeen: "Aye" Jibben: "Aye" Motion carried.

RESOLUTION: BE IT RESOLVED to approve the Application Affidavit for Replacement Warrant submitted by Joel Westra in the amount of \$837.38; original warrant number 32048 issued 11/2/2022. MOTION by Schmidt and seconded by Landeen. Poppens: "Aye" Schmidt: "Aye" Landeen: "Aye" Jibben: "Aye" Motion carried.

RESOLUTION: BE IT RESOLVED to approve the Application Affidavit for Replacement Warrant submitted by Novo Nordisk Inc in the amount of \$180; original warrant number 32309 issued 1/25/2023. MOTION by Schmidt and seconded by Landeen. Poppens: "Aye" Schmidt: "Aye" Landeen: "Aye" Jibben: "Aye" Motion carried.

RESOLUTION: BE IT RESOLVED to approve the Application Affidavit for Replacement Warrant submitted by Jan Tipton in the amount of \$50; original warrant number 113108 issued 8/23/2022. MOTION by Schmidt and seconded by Landeen. Poppens: "Aye" Schmidt: "Aye" Landeen: "Aye" Jibben: "Aye" Motion carried.

RESOLUTION: BE IT RESOLVED to approve the Application Affidavit for Replacement Warrant submitted by Linda Muller in the amount of \$62; original warrant number 113301 issued 9/15/2022. MOTION by Schmidt and seconded by Landeen. Poppens: "Aye" Schmidt: "Aye" Landeen: "Aye" Jibben: "Aye" Motion carried.

RESOLUTION: BE IT RESOLVED to approve the Application Affidavit for Replacement Warrant submitted by Ann Schaeffbauer in the amount of \$70.40; original warrant number 114649 issued 11/10/2022. MOTION by Schmidt and seconded by Landeen. Poppens: "Aye" Schmidt: "Aye" Landeen: "Aye" Jibben: "Aye" Motion carried.

RESOLUTION: BE IT RESOLVED to approve the Application Affidavit for Replacement Warrant submitted by Debbie Appel in the amount of \$175; original warrant number 114649 issued 12/14/2022. MOTION by Schmidt and seconded by Landeen. Poppens: "Aye" Schmidt: "Aye" Landeen: "Aye" Jibben: "Aye" Motion carried.

RESOLUTION: BE IT RESOLVED to approve the Application Affidavit for Replacement Warrant submitted by Roberta Jacobsen in the amount of \$29.60; original warrant number 33150 issued 3/5/2024. MOTION by Schmidt and seconded by Landeen. Poppens: "Aye" Schmidt: "Aye" Landeen: "Aye" Jibben: "Aye" Motion carried.

RESOLUTION: BE IT RESOLVED to approve the Application Affidavit for Replacement Warrant submitted by Taylor Larson in the amount of \$64.28; original warrant number 115328 issued 2/14/2023. MOTION by Schmidt and seconded by Landeen. Poppens: "Aye" Schmidt: "Aye" Landeen: "Aye" Jibben: "Aye" Motion carried.

RESOLUTION: BE IT RESOLVED to approve the Application Affidavit for Replacement Warrant submitted by Taylor Larson in the amount of \$64.28; original warrant number 116594 issued 5/23/2023. MOTION by Schmidt and seconded by Landeen. Poppens: "Aye" Schmidt: "Aye" Landeen: "Aye" Jibben: "Aye" Motion carried.

RESOLUTION: BE IT RESOLVED to approve the Application Affidavit for Replacement Warrant submitted by Taylor Larson in the amount of \$64.28; original warrant number 116002 issued 4/11/2023. MOTION by Schmidt and seconded by Landeen. Poppens: "Aye" Schmidt: "Aye" Landeen: "Aye" Jibben: "Aye" Motion carried.

REGULAR BUSINESS:

COMMISSIONER BRIEFING: Drew DeGroot, Chief Civil Deputy State's Attorney, requested that the Board approve the application from Helms & Associates to be the Airport Consultant for 2025-2029. No other applications were submitted. Public input was not heard.

RESOLUTION: BE IT RESOLVED to approve Helms Engineering as the Airport Consultant for the period of 2025-2029. MOTION by Poppens and seconded by Landeen. Poppens: "Aye" Schmidt: "Aye" Landeen: "Aye" Jibben: "Aye" Motion carried.

The County canvass of the 11.05.2024 General Election occurred. The Board of Canvassers consisted of Auditor Sheri Lund and the following Commissioners: Jim C. Jibben, Jim Schmidt, Michael Poppens and Tiffani Landeen. The Lincoln County Board of Canvassers completed the duties as required by South Dakota Administrative Rule 5:02:17:12. Public input was heard.

RESOLUTION: BE IT RESOLVED approve and execute the abstract of the results of the votes cast for each of the candidates and each of the issues. MOTION by Poppens and seconded by Schmidt. Poppens: "Aye" Schmidt: "Aye" Landeen: "Aye" Jibben: "Aye." Motion carried.

The post-election audit lottery was held with Precinct 06 and Precinct 1-14 being drawn and the following races being drawn: Precinct 06 the Statewide race is the Supreme Court Justice Retention, the second race will be the Initiated Measure 28; Precinct 1-14 the Statewide race is the Supreme Court Justice Retention, the second race is Amendment F; the post-election audit will be held on 11/20/2024 at 9:00 a.m.

OPPORTUNITY FOR PUBLIC COMMENT:

Public comments were not heard.

COMMISSIONER REPORT (INFORMATIONAL ONLY):

Commissioner reports were given.

ADJOURNMENT:

MOTION by Schmidt and seconded by Landeen to adjourn at 09:22 a.m. until 8:30 a.m. on November 12, 2024. Poppens: "Aye" Schmidt: "Aye" Landeen: "Aye" Jibben: "Aye". Motion carried.

Lincoln County Board of Commissioners

James C. Jibben, Lincoln County Chair

Attest: _____
Alicia Cafaro, Lincoln County Deputy Auditor

Approved: November 12, 2024

Please publish the week of November 18, 2024