

THE LINCOLN COUNTY BOARD OF COMMISSIONERS was brought to order by the Chair James C. Jibben, at 8:30 a.m. on September 3, 2024, with Commissioners Joel Arends, Jim Schmidt, Tiffani Landeen, and Micheal Poppens present. Alicia Cafaro, Deputy Auditor, served as Clerk of the Board. Chief Civil Deputy State's Attorney Drew DeGroot was also present.

ROUTINE BUSINESS:

MOTION by Arends and seconded by Poppens to approve the agenda. Arends: "Aye" Schmidt: "Aye" Landeen: "Aye" Poppens: "Aye" Jibben: "Aye". Motion carried.

Payroll: 448,485.08

Commissioner's \$8,254.25; FICA 511.76, Medicare 119.69, SDRS 153.22
Auditor's \$15,337.51; FICA 950.93, Medicare 222.39, SDRS 920.25
Treasurer's \$18,451.27; FICA 1,143.98, Medicare 267.54, SDRS 1,107.09
States Attorney's \$68,856.08; FICA 4,269.08, Medicare 998.41, SDRS 4,078.04
Gen Gov Bldg \$17,000.97; FICA 1,054.06, Medicare 246.51, SDRS 1,018.09
DOE \$41,038.28; FICA 2,544.37, Medicare 595.06, SDRS 2,410.01
ROD \$9,938.60; FICA 616.19, Medicare 144.11, SDRS 744.15
VSO \$2,518.72; FICA 156.16, Medicare 36.52, SDRS 151.12
GIS \$6,680.32; FICA 414.18, Medicare 96.86, SDRS 400.82
IT \$10,679.94; FICA 662.16, Medicare 154.86, SDRS 640.80
HR \$5,386.38; FICA 333.96, Medicare 78.10, SDRS 323.18
Sheriff's \$113,464.58; FICA 7,038.66, Medicare 1,646.14, SDRS 7,906.28
Jail \$18,855.91; FICA 1,169.07, Medicare 273.41, SDRS 1,210.38
County 4-H \$4,306.41; FICA 267.00, Medicare 62.44, SDRS 258.38
Weeds \$6,610.09; FICA 409.83, Medicare 95.85, SDRS 396.61
P & Z \$15,584.54; FICA 966.24, Medicare 225.98, SDRS 894.57
Highway \$46,540.16; FICA 2,885.49, Medicare 674.83, SDRS 2,661.65
Communications \$29,523.31; FICA 1,830.45, Medicare 428.09, SDRS 1,758.60
EM MGMT \$4,010.80; FICA 248.67, Medicare 58.16, SDRS 238.85
Airport \$2,826.32; FICA 175.23, Medicare 40.98, SDRS 169.58
24/7 \$2,620.64; FICA 162.48, Medicare 38.00, SDRS 209.65

Reports:

Highway Dept. Monthly Mileage Reports – July 2024

Recognition of significant anniversaries: September 2024

Ron Straatmeyer, 911 Communications – 15 Years

MOTION by Schmidt and seconded by Arends to approve the consent agenda. Arends: "Aye" Schmidt: "Aye" Landeen: "Aye" Poppens: "Aye" Jibben: "Aye". Motion carried.

CONSENT AGENDA:

MOTION by Schmidt and seconded by Arends to approve County Commission minutes for 08.27.2024 and County Commission Joint Meeting with the City of Sioux Falls Minutes for 08.27.2024. Arends: "Aye" Schmidt: "Aye" Landeen: "Aye" Poppens: "Aye" Jibben: "Aye". Motion carried.

RESOLUTION: BE IT RESOLVED to approve and authorize the Chair to execute the agreement with the State of South Dakota and Lincoln County for project 3-46-0078-22-2024 at Marv Skie Airport.

MOTION by Schmidt and seconded by Arends. Arends: "Aye" Schmidt: "Aye" Landeen: "Aye" Poppens: "Aye" Jibben: "Aye". Motion carried.

RESOLUTION: BE IT RESOLVED to approve and authorize the Chair and Auditor to execute the letter of engagement with the South Dakota Department of Legislative Audit for the Audit covering the period of 01.01.2023 through 12.31.2023. MOTION by Schmidt and seconded by Arends. Arends: "Aye" Schmidt: "Aye" Landeen: "Aye" Poppens: "Aye" Jibben: "Aye". Motion carried.

RESOLUTION: BE IT RESOLVED to approve and authorize the Auditor to publish the Notice of Public Information Meeting for the Lincoln County's Five-Year Highway and Bridge Improvement Plan. MOTION by Schmidt and seconded by Arends. Arends: "Aye" Schmidt: "Aye" Landeen: "Aye" Poppens: "Aye" Jibben: "Aye". Motion carried.

RESOLUTION: BE IT RESOLVED to transfer the following inventory from the Sheriff's Office to the State's Attorney's Office: Item 5924 2016 Dodge Charger VIN 2C3CDXKT0JH297936. MOTION by Schmidt and seconded by Arends. Arends: "Aye" Schmidt: "Aye" Landeen: "Aye" Poppens: "Aye" Jibben: "Aye". Motion carried.

RESOLUTION: BE IT RESOLVED to approve a step increase for David Dixon, GIS Analyst, in the Geographic Information Systems, effective the first day of the biweekly pay period following 8/29/24, 109/11 at \$37.25/hr. MOTION by Schmidt and seconded by Arends. Arends: "Aye" Schmidt: "Aye" Landeen: "Aye" Jibben: "Aye". Motion carried.

RESOLUTION: BE IT RESOLVED to approve a step increase for Cristen Standley, Tax License Clerk, in the Treasurer's Office, effective the first day of the biweekly pay period following 8/28/24, 104/5 at \$23.11/hr. MOTION by Schmidt and seconded by Arends. Arends: "Aye" Schmidt: "Aye" Landeen: "Aye" Jibben: "Aye". Motion carried.

RESOLUTION: BE IT RESOLVED to approve a step increase for Burdette Block, Equipment Operator, in the Highway Department, effective the first day of the biweekly pay period following 9/7/24, 106/5 at \$26.22/hr. MOTION by Schmidt and seconded by Arends. Arends: "Aye" Schmidt: "Aye" Landeen: "Aye" Jibben: "Aye". Motion carried.

REGULAR BUSINESS:

MOTION by Landeen and seconded by Arends to remove from the Table the item titled: Board action regarding a request for Lien Compromise/Settlement from Evan & Nadene Roelfsema. Arends: "Aye" Schmidt: "Aye" Landeen: "Aye" Poppens: "Aye" Jibben: "Aye". Motion carried.

COMMISSION BRIEFING: Drew DeGroot, Chief Civil Deputy State's Attorney, presented the requested promissory note to the Board for Evan & Nadene Roelfsema of Harrisburg for a total of \$10,735.17. The applicant was present and answered questions from the Board. Public input was not heard.

MOTION by Schmidt and seconded by Arends to compromise \$7,235.17 of the total amount. MOTION withdrawn.

MOTION by Schmidt and seconded by Arends to compromise \$8,235.17 of the total and schedule payment of \$2,500 for September 30, 2024. Arends: "Nay" Jibben: "Nay" Poppens: "Nay" Schmidt: "Aye" Landeen: "Nay". Motion failed.

RESOLUTION: BE IT RESOLVED to table Item #1 until September 10, 2024 while Commissioners Poppens and Schmidt sort it out. MOTION by Arends and seconded by Poppens. Arends: "Aye" Schmidt: "Nay" Landeen: "Aye" Poppens: "Aye" Jibben: "Aye". Motion carried.

MOTION by Poppens and seconded by Arends to remove from the Table the item titled: Board action to approve the creation of a new classification in the State's Attorney's Office. Arends: "Aye" Schmidt: "Aye" Landeen: "Aye" Poppens: "Aye" Jibben: "Aye". Motion carried.

COMMISSION BRIEFING: Traci Humphrey, Human Resources Director, presented information for the creation of a Senior Trial Attorney (grade 115) position in the State's Attorney Office. State's Attorney Tom Wollman was present to answer questions. Public input was not heard.

RESOLUTION: BE IT RESOLVED to approve the creation of a Senior Trial Attorney (grade 115) in the State's Attorney Office. MOTION by Poppens and seconded by Arends. Arends: "Aye" Schmidt: "Aye" Landeen: "Aye" Poppens: "Aye" Jibben: "Aye". Motion carried.

PUBLIC HEARING was held as advertised for the 2025 Lincoln County Budget, Paul Anderson, Assistant Commission Administrative Officer.

COMMISSION BRIEFING: Sheri Lund, County Auditor, brought forth changes that have been made so far to the provisional budget since it was first presented to the Board.

MOTION by Poppens and seconded by Arends to approve revenue changes listed: (78,447) Preliminary growth numbers will decrease revenue total will be 17,871,204; 60,000 Increase for Med Cannabis license renewals increase line to 85,000; 90,856 Increase the revenue for Grant Revenue for the Diversion Coordinator; (503) Preliminary growth numbers will decrease revenue total will be 114,607; 71,906 Total Changes to Revenue; (26,124) Lower wages to 372,554.39 for CAO wages; (1,741) Lower OASI to 28500.41 for Wage decrease; (1,366) Lower retirement to 12854.95 for wage decrease; (89) Lower work comp to 1439.86; (27,264) Reduce health insurance to 35,433.45 changes in employees; (11,225) Reduce health insurance expense total line will be 24,122.34; 2,000 Increase the expense in Human Resources to 6,200 for employee events; (55,000) Will reduce expense budget to 330,000 for vehicle purchase done in 2024; (10,000) Will reduce expense budget to 123,000 for equipment purchase done in 2024; (130,809) Total change in expenses; (58,903) Total change in Budget () will be a decrease overall. Arends: "Aye" Schmidt: "Aye" Landeen: "Aye" Poppens: "Aye" Jibben: "Aye". Motion carried.

COMMISSION DISCUSSION: Francene Hofer, County Treasurer, and John Rombough, Building Superintendent, presented plans for the proposed Lincoln County satellite office at the former Liberty Elementary in Harrisburg, SD, including estimated costs for remodeling, supplies and equipment.

MOTION by Poppens and seconded by Schmidt to add \$150,000 to the Buildings & Grounds section of the 2025 budget for the Harrisburg satellite office. Motion withdrawn to allow County Auditor Sheri Lund to rework the budget numbers for this project and present at the 09.10.2024 meeting. Public input was heard.

COMMISSION DISCUSSION: Tyler Tordsen, President and CEO of Sioux Metro Growth Alliance, approached the Board with a request to increase their funding from \$5,000 to \$10,500.

COMMISSION DISCUSSION: Kelsey Sjaarda with The Link Community Triage Center, presented information to the Board regarding services offered and the number of Lincoln County residents treated at her center. She is asking for an increase in her county funding from \$15,000 to \$25,000.

RESOLUTION: BE IT RESOLVED to approve funding increases of \$5,000 for the Sioux Metro Growth Alliance and \$10,000 for The Link Community Triage Center for the 2025 budget. MOTION by Poppens and seconded by Arends.

AMENDMENT made by Schmidt and seconded by Arends for Sioux Metro Growth Alliance to go to an additional \$2,500 for a total of \$7,500 and The Link Community Triage Center to go to an additional \$5,000 for a total of \$20,000. Arends: "Nay" Schmidt: "Aye" Landeen: "Nay" Poppens: "Aye" Jibben: "Aye". Motion carried.

RESOLUTION: BE IT RESOLVED for Sioux Metro Growth Alliance to go to an additional \$2,500 for a total of \$7,500 and The Link Community Triage Center to go to an additional \$5,000 for a total of \$20,000. MOTION by Poppens and seconded by Arends. Arends: "Nay" Schmidt: "Aye" Landeen: "Nay" Poppens: "Aye" Jibben: "Aye". Motion carried.

COMMISSION BRIEFING: Sheri Lund, County Auditor, requested that the Board increase the mileage reimbursement to be consistent with the State of South Dakota and the IRS. Public input was not heard.

RESOLUTION: BE IT RESOLVED to approve the mileage reimbursement rate as follows: \$.29/ mile when a personal vehicle is used, and County vehicles are available; \$.65/ mile when a personal vehicle is used, and County vehicles are not available. MOTION by Schmidt and seconded by Arends. Arends: "Aye" Schmidt: "Aye" Landeen: "Aye" Poppens: "Aye" Jibben: "Aye". Motion carried.

COMMISSION BRIEFING: Terry Fluit, Highway Superintendent, asked the Board to approve purchasing from the Hutchinson County bid for highway profile milling. Public input was not heard.

RESOLUTION: BE IT RESOLVED to approve the Highway Superintendent to purchase from the Hutchinson County bid for highway profile milling. MOTION by Poppens and seconded by Landeen. Arends: "Aye" Schmidt: "Aye" Landeen: "Aye" Poppens: "Aye" Jibben: "Aye". Motion carried.

MOTION by Schmidt and seconded by Poppens to remove from the Table the item titled: Board action to approve Commission Rules of Procedure. Arends: "Aye" Schmidt: "Aye" Landeen: "Aye" Poppens: "Aye" Jibben: "Aye". Motion carried.

COMMISSION BRIEFING: Drew DeGroot, Chief Civil Deputy State's Attorney, presented and clarified Commission Rules of Procedure. If adopted by the Board, the Rules would set forth the duties or obligations of Board Organization, General Conduct, Officers and Staff, Meetings, Meeting Procedures, and Committees. Public input was heard. Item will be placed on a future agenda.

Commissioner Schmidt exited the meeting at 10:07AM and returned at 10:14AM

OPPORTUNITY FOR PUBLIC COMMENT:

Public comments were heard.

MOTION by Poppens and seconded by Landeen to adjourn the Board of Commission and have a 5-minute recess. Arends: "Aye" Schmidt: "Aye" Landeen: "Aye" Poppens: "Aye" Jibben: "Aye". Motion carried.

MOTION by Schmidt and seconded by Landeen to convene as the Drainage Board. Schmidt: “Aye” Landeen: “Aye” Jibben: “Aye”. Motion carried.

Public comments were heard regarding issues with drainage due to the railroad. Commissioner Jibben discussed the meeting he organized with railroad Board members and 2 railroad employees, the mayor of Canton, the business manager of Canton, Lincoln County Emergency Management Director Harold Timmerman, a resident who lives along the railroad, the Superintendent of Canton Schools, and the water department head of Canton.

Commissioner Arends rejoined the meeting at 10:32AM

MOTION by Arends and seconded by Landeen to adjourn the Drainage Board and reconvene the Board of Commissions. Arends: “Aye” Schmidt: “Aye” Landeen: “Aye” Jibben: “Aye.” Motion carried.

COMMISSIONER REPORT (INFORMATIONAL ONLY):

Commissioner reports were given.

EXECUTIVE SESSION:

RESOLUTION: BE IT RESOLVED to enter Executive Session at 10:45 a.m. for the following purposes: Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters, SDCL 1-25-2(3); MOTION by Arends and seconded by Landeen. Arends: “Aye” Schmidt: “Aye” Landeen: “Aye” Jibben: “Aye”. Motion carried.

RESOLUTION: BE IT RESOLVED to exit Executive Session at 11:04 a.m. MOTION by Schmidt and seconded by Arends. Arends: “Aye” Schmidt: “Aye” Landeen: “Aye” Jibben: “Aye”. Motion carried.

ADJOURNMENT:

MOTION by Schmidt and seconded by Arends to adjourn at 11:05 a.m. until 8:30 a.m. on September 10, 2024. Arends: “Aye” Schmidt: “Aye” Landeen: “Aye” Jibben: “Aye”. Motion carried.

Lincoln County Board of Commissioners

James C. Jibben, Lincoln County Chair

Attest: _____
Alicia Cafaro, Lincoln County Deputy Auditor

Approved: September 10, 2024
Please publish the week of September 16, 2024