

THE LINCOLN COUNTY BOARD OF COMMISSIONERS was brought to order by the Chair James C. Jibben, at 8:30 a.m. on August 6, 2024, with Commissioners Joel Arends, Jim Schmidt, Tiffani Landeen, and Micheal Poppens present. Also present were Alicia Cafaro, Commission Recorder, and Drew DeGroot, Chief Civil Deputy State's Attorney.

ROUTINE BUSINESS:

MOTION by Landeen and seconded by Arends to approve the agenda. Arends: "Aye" Schmidt: "Aye" Landeen: "Aye" Poppens: "Aye" Jibben: "Aye". Motion carried.

Payroll: 457,290.20

Commissioner's \$8,374.25; FICA 491.88, Medicare 115.04, SDRS 153.22
Auditor's \$15,457.50; FICA 886.61, Medicare 207.35, SDRS 920.25
Treasurer's \$19,754.33; FICA 1,101.57, Medicare 257.63, SDRS 1,176.57
States Attorney's \$73,754.23; FICA 4,245.02, Medicare 992.79, SDRS 4,335.13
Gen Gov Bldg \$18,075.03; FICA 993.51, Medicare 232.35, SDRS 1,072.33
DOE \$41,286.09; FICA 2,356.67, Medicare 551.16, SDRS 2,407.18
ROD \$9,984.80; FICA 526.76, Medicare 123.19, SDRS 593.38
VSO \$2,518.72; FICA 148.28, Medicare 34.68, SDRS 151.12
GIS \$6,750.33; FICA 362.79, Medicare 84.85, SDRS 400.82
IT \$10,774.93; FICA 644.70, Medicare 150.78, SDRS 640.80
HR \$5,431.38; FICA 300.10, Medicare 70.19, SDRS 323.18
Sheriff's \$113,985.12; FICA 6,701.87, Medicare 1,567.37, SDRS 8,247.97
Jail \$19,453.47; FICA 1,185.23, Medicare 277.19, SDRS 1,232.06
County 4-H \$4,459.06; FICA 268.79, Medicare 62.86, SDRS 266.34
Weeds \$6,563.04; FICA 403.94, Medicare 94.47, SDRS 393.79
P & Z \$14,778.23; FICA 903.29, Medicare 211.25, SDRS 861.20
Highway \$45,375.87; FICA 2,605.00, Medicare 609.23, SDRS 2,596.99
Communications \$31,044.14; FICA 1,787.01, Medicare 417.93, SDRS 1,858.45
EM MGMT \$4,030.80; FICA 228.91, Medicare 53.53, SDRS 238.85
Airport \$2,826.32; FICA 175.23, Medicare 40.98, SDRS 169.58
24/7 \$2,612.56; FICA 161.98, Medicare 37.88, SDRS 209.00

Reports:

Assessor's Office June/July Mileage Report
Emergency Management July 2024 Mileage Report
Buildings & Grounds July 2024 Mileage Report ('12 Silverado)
Highway Department May/June 2024 Mileage Report (Fluit/Narum/Wellman)
Register of Deeds July 2024 Report totaling 104,046.50

MOTION by Schmidt and seconded by Arends to approve the consent agenda. Arends: "Aye" Schmidt: "Aye" Landeen: "Aye" Poppens: "Aye" Jibben: "Aye". Motion carried.

Recognition of significant anniversaries: August 2024

Kyle Lease, 911 Communications – 23 Years
Jon Hanson, Buildings & Grounds – 20 Years
Travis Johns, Sheriff's Office – 18 Years
Aaron Bartscher, Sheriff's Office – 17 Years

CONSENT AGENDA:

MOTION by Schmidt and seconded by Arends to approve County Commission minutes for 07.23.2024. Arends: "Aye" Schmidt: "Aye" Landeen: "Aye" Poppens: "Aye" Jibben: "Aye". Motion carried.

RESOLUTION: BE IT RESOLVED to approve a budgeted cash transfer from the General Fund to the Highway Fund in the amount of \$2,000,000. MOTION by Schmidt and seconded by Arends. Arends: "Aye" Schmidt: "Aye" Landeen: "Aye" Poppens: "Aye" Jibben: "Aye". Motion carried.

RESOLUTION: BE IT RESOLVED to declare as surplus and authorize assets to be sold to other local law enforcement agencies. Information Technology assets 0125, 0126, 0127, 0128, 8217, and 8218. MOTION by Schmidt and seconded by Arends. Arends: "Aye" Schmidt: "Aye" Landeen: "Aye" Poppens: "Aye" Jibben: "Aye". Motion carried.

RESOLUTION: BE IT RESOLVED to approve a step increase for Shanden Reiners, 911 Dispatcher, in the 911 Communications Department, effective the first day of the biweekly pay period following 7/31/24, 106/3 at \$24.96/hr. MOTION by Schmidt and seconded by Arends. Arends: "Aye" Schmidt: "Aye" Landeen: "Aye" Poppens: "Aye" Jibben: "Aye". Motion carried.

RESOLUTION: BE IT RESOLVED to approve a step increase for Linnea Lee, Records Clerk, in the Register of Deeds Office, effective the first day of the biweekly pay period following 8/5/24, 104/8 at \$24.90/hr. MOTION by Schmidt and seconded by Arends. Arends: "Aye" Schmidt: "Aye" Landeen: "Aye" Poppens: "Aye" Jibben: "Aye". Motion carried.

RESOLUTION: BE IT RESOLVED to approve a step increase for Joseph Stiegel, 911 Dispatcher, in the 911 Communications Department, effective the first day of the biweekly pay period following 8/7/24, 106/4 at \$25.57/hr. MOTION by Schmidt and seconded by Arends. Arends: "Aye" Schmidt: "Aye" Landeen: "Aye" Poppens: "Aye" Jibben: "Aye". Motion carried.

RESOLUTION: BE IT RESOLVED to approve a step increase for Jozlyn Zimmer, Property Technician, in the Equalization Office, effective the first day of the biweekly pay period following 8/10/24, 104/6 at \$23.70/hr. MOTION by Schmidt and seconded by Arends. Arends: "Aye" Schmidt: "Aye" Landeen: "Aye" Poppens: "Aye" Jibben: "Aye". Motion carried.

REGULAR BUSINESS:

PUBLIC HEARING was held as advertised to consider two applications for a temporary on-sale liquor license to operate outside the municipality for David Derschan, 57015 Bar LLC (Chancellor Bar.) Public input was not heard.

RESOLUTION: BE IT RESOLVED to approve both applications for a temporary on-sale liquor license to operate outside the municipality for David Derschan, 57015 Bar LLC (Chancellor Bar) for a special event to occur on August 17th and 31st, 2024, located at Prosper Country Warehouse & Event Hall, 46620 278th St., Lennox, SD 57039 (Tract 3A of Poppenga's addition in the SW Quarter of Section 28, Township 99 N Range 51 West of the 5th principal meridian Lincoln County, SD.) MOTION by Landeen and seconded by Schmidt. Arends: "Aye" Schmidt: "Aye" Landeen: "Aye" Poppens: "Aye" Jibben: "Aye". Motion carried.

COMMISSION DISCUSSION: Commissioner Arends invited Paul Garbers, Commissioner for the city of Canton, to discuss possible cost-sharing between the County, City of Canton and Canton School District for engineering to study flooding on Cedar St in Canton. Public input was heard.

EXECUTIVE SESSION:

RESOLUTION: BE IT RESOLVED to enter Executive Session at 08:45 a.m. for the following purposes: Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters, SDCL 1-25-2(3). MOTION by Landeen and seconded by Schmidt. Arends: "Aye" Schmidt: "Aye" Landeen: "Aye" Poppens: "Aye" Jibben: "Aye". Motion carried.

RESOLUTION: BE IT RESOLVED to exit Executive Session at 09:02 a.m. MOTION by Landeen and seconded by Arends. Arends: "Aye" Schmidt: "Aye" Landeen: "Aye" Poppens: "Aye" Jibben: "Aye". Motion carried.

MOTION by Landeen and seconded by Arends to remove from the Table the item titled: Discussion and possible board action regarding road access to the Lincoln County Justice Center. Arends: "Aye" Schmidt: "Aye" Landeen: "Aye" Poppens: "Aye" Jibben: "Aye". Motion carried.

COMMISSION BRIEFING: Drew DeGroot, Chief Civil Deputy State's Attorney and Commissioner Landeen presented information regarding road access to the Lincoln County Justice Center and a memorandum of understanding with the City of Canton for the cost-sharing of improvements to the utilities and road surface along N. West Ave. Should the Commission choose to run its main sanitary and roadway access down N. West Ave., an agreement with the City of Canton will be necessary. Public input was heard.

MOTION by Landeen and seconded by Poppens to approve the third option given by Henry Carlson Group to take sanitation lines up N. West St. to the north of the Lincoln County Justice Center. Arends: "Aye" Schmidt: "Aye" Landeen: "Aye" Poppens: "Aye" Jibben: "Aye". Motion carried.

MOTION by Landeen and seconded by Arends to commit \$725,000 toward cost-sharing project with the City of Canton for access to the Lincoln County Justice Center. Arends: "Aye" Schmidt: "Aye" Landeen: "Aye" Poppens: "Aye" Jibben: "Aye". Motion carried.

COMMISSION BRIEFING: Terry Fluit, Highway Department Superintendent, is asking to send a request for proposals from consultants for a Comprehensive Safety Action Plan for Lincoln County. Public input was not heard.

RESOLUTION: BE IT RESOLVED to approve the Highway Superintendent to send a request for proposals from consultants for a Comprehensive Safety Action Plan for Lincoln County. MOTION by Schmidt and seconded by Landeen. Arends: "Aye" Schmidt: "Aye" Landeen: "Aye" Poppens: "Aye" Jibben: "Aye". Motion carried.

RESOLUTION: BE IT RESOLVED to authorize the highway superintendent to receive quotes and move forward with an emergency repair to structure #42-160-044, located on CR135 (480th Ave) near Lake Alvin. MOTION by Landeen and seconded by Arends. Arends: "Aye" Schmidt: "Aye" Landeen: "Aye" Poppens: "Aye" Jibben: "Aye". Motion carried.

COMMISSION DISCUSSION: David Myers, Airport Manager, discussed an opportunity for Lincoln County Airport to host an event on 9/14/24 presented by Mike Schulte of Schulte Subaru. This event has been hosted in the past to large attendance; Mike Schulte will provide all food, porta-potties, shuttle, etc. Board requested that an agreement between Lincoln County and Schulte be presented at a future meeting.

COMMISSION BRIEFING: Drew DeGroot, Chief Civil Deputy State's Attorney, presented and clarified Commission Rules of Procedure. If adopted by the Board, the Rules would set forth the duties or obligations of Board Organization, General Conduct, Officers and Staff, Meetings, Meeting Procedures, and Committees.

RESOLUTION: BE IT RESOLVED to table the vote on the Commission Rules of Procedure until the first meeting in September (09.03.2024.) MOTION by Schmidt and seconded by Landeen. Arends: "Aye" Schmidt: "Aye" Landeen: "Aye" Poppens: "Aye" Jibben: "Aye". Motion carried.

OPPORTUNITY FOR PUBLIC COMMENT:

Public comments were not heard.

COMMISSIONER REPORT (INFORMATIONAL ONLY):

Commissioner reports were given.

ADJOURNMENT:

MOTION by Landeen and seconded by Arends to adjourn at 09:54 a.m. until 8:30 a.m. on August 13, 2024. Arends: "Aye" Schmidt: "Aye" Landeen: "Aye" Poppens: "Aye" Jibben: "Aye". Motion carried.

Lincoln County Board of Commissioners

James C. Jibben, Lincoln County Chair

Attest: _____
Alicia Cafaro, Lincoln County Deputy Auditor

Approved: August 13, 2024
Please publish the week of August 19, 2024