

THE LINCOLN COUNTY BOARD OF COMMISSIONERS was brought to order by the Chair James C. Jibben, at 8:30 a.m. on May 7, 2024, with Commissioners, Joel Arends, Tiffani Landeen, Michael Poppens and Jim Schmidt present. Cristen Standley served as Clerk to the Board. Drew DeGroot, Chief Civil Deputy State's Attorney and Steve Rasmussen, Commission Administrative Officer, also present.

ROUTINE BUSINESS:

MOTION by Poppens and seconded by Arends to approve the agenda with removing item 2 (two) from regular business. Arends: "Aye" Landeen: "Aye" Poppens: "Aye" Schmidt: "Aye" Jibben: "Aye". Motion carried.

Payroll: \$443,976.23

Commissioner's \$14,269.11; FICA 794.98, Medicare 185.92, SDRS 505.71

Auditor's \$13,972.45; FICA 778.22, Medicare 182.00, SDRS 732.52

Treasurer's \$20,270.83; FICA 1,156.23, Medicare 270.41, SDRS 1,206.06

States Attorney's \$73,183.03; FICA 4,203.19, Medicare 983.00, SDRS 4,300.85

Gen Gov Bldg \$17,213.22; FICA 940.08, Medicare 219.86, SDRS 1,020.62

DOE \$41,240.19; FICA 2,353.83, Medicare 550.49, SDRS 2,404.43

ROD \$8,772.43; FICA 478.73, Medicare 111.96, SDRS 484.09

VSO \$2,518.72; FICA 148.28, Medicare 34.68, SDRS 151.12

GIS \$6,659.68; FICA 364.25, Medicare 85.19, SDRS 395.38

IT \$10,706.13; FICA 640.44, Medicare 149.78, SDRS 636.67

HR \$5,431.38; FICA 300.10, Medicare 70.19, SDRS 323.18

Sheriff's \$101,983.27; FICA 5,995.58, Medicare 1,402.19, SDRS 7,496.88

Jail \$20,025.77; FICA 1,241.60, Medicare 290.37, SDRS 1,258.61

WIC \$425.28; FICA 26.37, Medicare 6.17

County 4-H \$4,341.14; FICA 261.48, Medicare 61.15, SDRS 259.27

Weeds \$7,028.41; FICA 432.79, Medicare 101.22, SDRS 421.35

P & Z \$12,727.49; FICA 787.42, Medicare 184.15, SDRS 720.16

Highway \$43,153.02; FICA 2,475.07, Medicare 578.85, SDRS 2,517.35

Communications \$30,873.26; FICA 1,768.53, Medicare 413.61, SDRS 1,848.21

EM MGMT \$3,940.70; FICA 223.32, Medicare 52.23, SDRS 233.80

Airport \$2,756.28; FICA 170.89, Medicare 39.97, SDRS 165.38

24/7 \$2,484.44; FICA 154.04, Medicare 36.02, SDRS 198.75

Reports:

Mileage Reports Presented: April 2024 Emergency Management.

April 2024 Register of Deeds report totaling \$101,649.20.

MOTION by Poppens and seconded by Landeen to approve the consent agenda. Arends: "Aye" Landeen: "Aye" Poppens: "Aye" Schmidt: "Aye" Jibben: "Aye". Motion carried.

CONSENT AGENDA:

MOTION by Poppens and seconded by Landeen to approve County Commission Minutes: 4.23.2024 and 4.23.2024 Joint Meeting with City of Sioux Falls, 4.30.2024 Special Meeting, 04.30.2024 Board of Equalization Minutes. Arends: "Aye" Landeen: "Aye" Poppens: "Aye" Schmidt: "Aye" Jibben: "Aye". Motion carried.

RESOLUTION: BE IT RESOLVED to approve the 2024-2025 renewal of the Uniform Alcoholic Beverage License Applications for structures only submitted by the following: CHS, Inc, RB-2684, 19 98 50 Replat of Fodness TRS 1&2 NE ¼ Trl; Lenkota Country Club, RB-2767, 65.65 AC Lying w of Hwy 44 Ex RR & Tr In SE ¼ 31-99-51. Horsted Enterprises LLC, RB-25443, South 300' of the North 565' of

the East 632.3' of the West 1002.3' and the South 105' of the North 565' of the West 1002' all in Govt Lot 2 of the South quarter of section 19, Parcel 400.49.19.3020. MOTION by Poppens and seconded by Landeen. Arends: "Aye" Landeen: "Aye" Poppens: "Aye" Schmidt: "Aye" Jibben: "Aye". Motion carried.

RESOLUTION: BE IT RESOLVED to approve the Clerk and Treasurer oaths and bonds for the following Township: Delaware. MOTION by Poppens and seconded by Landeen. Arends: "Aye" Landeen: "Aye" Poppens: "Aye" Schmidt: "Aye" Jibben: "Aye". Motion carried.

RESOLUTION: BE IT RESOLVED to approve abatement of taxes for 2022 payable in 2023 in the amount of 65.78, on a property in LaValley Township, parcel 099.50.28.1020, taxed on incorrect acres. MOTION by Poppens and seconded by Landeen. Arends: "Aye" Landeen: "Aye" Poppens: "Aye" Schmidt: "Aye" Jibben: "Aye". Motion carried.

RESOLUTION: BE IT RESOLVED to approve termination of Ground Lease Agreement for Unit L3 with Dewayne Keiper and approve new agreement with Shane Leininger. MOTION by Poppens and seconded by Landeen. Arends: "Aye" Landeen: "Aye" Poppens: "Aye" Schmidt: "Aye" Jibben: "Aye". Motion carried.

RESOLUTION: BE IT RESOLVED to approve the hire of Kenneth Horton, as a seasonal Summer Highway Worker, in the Highway Office, at \$18/hr effective 5/6/2024 through 8/31/2024. MOTION by Poppens and seconded by Landeen. Arends: "Aye" Landeen: "Aye" Poppens: "Aye" Schmidt: "Aye" Jibben: "Aye". Motion carried.

RESOLUTION: BE IT RESOLVED to approve the hire of Brystol Bentz, as seasonal Office Assistant (Intern), in the Sheriff's Office, at \$20.95/hr effective 5/13/2024. MOTION by Poppens and seconded by Landeen. Arends: "Aye" Landeen: "Aye" Poppens: "Aye" Schmidt: "Aye" Jibben: "Aye". Motion carried.

RESOLUTION: BE IT RESOLVED to approve the hire of Vance Branton, as full-time Deputy Sheriff, in the Sheriff's Office, at \$29.46 at SO1/1 effective 05/20/24. MOTION by Poppens and seconded by Landeen. Arends: "Aye" Landeen: "Aye" Poppens: "Aye" Schmidt: "Aye" Jibben: "Aye". Motion carried.

RESOLUTION: BE IT RESOLVED to approve the hire of Amy Cravaack, as a full-time Finance Manager, in the Auditor's Office, at \$37.11 at 111/5 effective 5/20/2024. MOTION by Poppens and seconded by Landeen. Arends: "Aye" Landeen: "Aye" Poppens: "Aye" Schmidt: "Aye" Jibben: "Aye". Motion carried.

RESOLUTION: BE IT RESOLVED to approve a step increase for Terry Fluit, Highway Superintendent, in the Highway Office, effective the first day of the biweekly pay period following 4/10/2024, 113/15, \$4,598.74/biweekly. MOTION by Poppens and seconded by Landeen. Arends: "Aye" Landeen: "Aye" Poppens: "Aye" Schmidt: "Aye" Jibben: "Aye". Motion carried.

RESOLUTION: BE IT RESOLVED to approve a step increase for Jared Thompson, Equipment Operator, in the Highway Office, effective the first day of the biweekly pay period following 4/16/2024, 106/4, \$25.57/hr. MOTION by Poppens and seconded by Landeen. Arends: "Aye" Landeen: "Aye" Poppens: "Aye" Schmidt: "Aye" Jibben: "Aye". Motion carried.

RESOLUTION: BE IT RESOLVED to approve a step increase for April Farmer, Appraiser, in the Equalization Office, effective the first day of the biweekly pay period following 05/06/2024, 108/6,

\$30.79/hr. MOTION by Poppens and seconded by Landeen. Arends: “Aye” Landeen: “Aye” Poppens: “Aye” Schmidt: “Aye” Jibben: “Aye”. Motion carried.

RESOLUTION: BE IT RESOLVED to approve a step increase for Kaysee Nesmoe, Correctional Officer, in the Jail, effective the first day of the biweekly pay period following 04/22/2024, 106/8, \$28.23/hr. MOTION by Poppens and seconded by Landeen. Arends: “Aye” Landeen: “Aye” Poppens: “Aye” Schmidt: “Aye” Jibben: “Aye”. Motion carried.

RESOLUTION: BE IT RESOLVED to set the date and time for the FIRST READING to occur May 14, 2024, and the SECOND READING & PUBLIC HEARING to occur between 8:30 a.m. and adjournment of the May 28, 2024, Board of Commissioners Meeting for an Ordinance of Lincoln County, SD, rezoning Tract 1, Kwallek's Addition, NW1/4, Section 32-T100N-R50W Delapre Township from the A-1 Agricultural District to the I-1 Light Industrial District, and amending the Official Zoning Map of Lincoln County. MOTION by Poppens and seconded by Landeen. Arends: “Aye” Landeen: “Aye” Poppens: “Aye” Schmidt: “Aye” Jibben: “Aye”. Motion carried.

REGULAR BUSINESS:

COMMISSIONER BRIEFING: Paul Anderson, Assistant County Administrator, introduced Lori Morris, the new Human Services coordinator for MH/LC, she gave an update to the Commission regarding contracts with Human Services activities through Minnehaha County. No public input was heard.

COMMISSIONER BRIEFING: Cristen Standley, Deputy Auditor, informed the Board of needed action to declare as surplus, appoint an appraisal committee for, and authorize for online auction of the following items from the Sheriff's Department: 2017 Dodge Charger and a 2020 Dodge Durango. No public input was heard.

RESOLUTION: BE IT RESOLVED: 1. Declare as surplus and remove from inventory the following items from the Sheriff's Department: 2629, 2017 Dodge Charger, VIN 2C3CDXKT9HH596318, 148.784 Miles and a 2020 Dodge Durango, VIN 1C4SDJFT3LC287177, 146,132 miles. 2. Appoint Lincoln County landowners Steve Swenson, Chad Brown & Commissioner Joel Arends, as Appraisal Committee for the 2017 Dodge Charger and 2020 Dodge Durango. 3. Authorize the Auditor to advertise and proceed with the online auction of a 2017 Dodge Charger, VIN 2C3CDXKT9HH596318, 148.784 Miles and a 2020 Dodge Durango, VIN 1C4SDJFT3LC287177, 146,132 miles. MOTION by Arends and seconded by Poppens. Arends: “Aye” Landeen: “Aye” Poppens: “Aye” Schmidt: “Aye” Jibben: “Aye”. Motion carried.

COMMISSIONER BRIEFING: David Myers, Airport Manager, gave an update regarding the airport to include information from Helms Engineering, advising Lincoln County that the FAA has an opportunity for supplemental airport funding available in the amount of ±\$33 million nationwide. This is just an application for consideration and the awards will be announced within 90 days. If our application for consideration is selected, then we'll need to put a contract together and get a project advertised and bid. The actual application will be based on bids. No public input was heard.

COMMISSIONER BRIEFING: David Myers, Airport Manager, requested Board action to approve final periodic payment application for the North GA Apron Reconstruction at the Marv Skie / Lincoln County Airport. This amount is not budgeted but will be reimbursed through grants. No public input was heard.

RESOLUTION: BE IT RESOLVED to approve final periodic payment estimate #4 in the amount of \$35,403.96 to LT Companies, Inc. for AIP #3-46-0078-021-2023. MOTION by Poppens and seconded

by Schmidt. Arends: “Aye” Landeen: “Aye” Poppens: “Aye” Schmidt: “Aye” Jibben: “Aye”. Motion carried.

COMMISSIONER BRIEFING: David Myers, Airport Manager, informed the board that since November of 2023 there have been payments missed to Helms associates for work at the Marv Skie Airport. These amounts were not part of the budget, there will need to be a supplement, but this will be reimbursed through grants. Invoice 32629 from 11.27.2023 in the amount of 23,960.69; Invoice 33180 from 02.22.2024 in the amount of 84,940.00; Invoice 33169 from 02.22.2024 in the amount of 1,195.51 Invoice 33311 from 03.20.2024 in the amount of 2,179.01; Invoice 33443 from 04.23.2024 in the amount of 6,134.55; Invoice 33423 from 04.22.2024 in the amount of \$324.18. No public input was heard.

RESOLUTION: BE IT RESOLVED to approve payments to Helms Associates in the amount of \$118,733.94. MOTION by Poppens and seconded by Landeen. Arends: “Aye” Landeen: “Aye” Poppens: “Aye” Schmidt: “Aye” Jibben: “Aye”. Motion carried.

COMMISSIONER BRIEFING: Terry Fluit, Highway Superintendent, presented the two bidders for crushed surface gravel; Rechnagel Construction \$4.25/ton, pit location Fairview SD and LG Everist \$12.00/ton, pit location Rowena SD, approve and award the 2024 Crushed Surface Gravel bid to Rechnagel Construction for the amount \$4.25/ton. Planning to crush about 35,000 tons of gravel. This is a 2024 budgeted item up to \$210,000. No public input was heard.

RESOLUTION: BE IT RESOLVED to approve and award the 2024 Crushed Surface Gravel bid to Rechnagel Construction for the amount \$4.25/ton. MOTION by Schmidt and seconded by Poppens. Arends: “Aye” Landeen: “Abstain” Poppens: “Aye” Schmidt: “Aye” Jibben: “Aye”. Motion carried.

COMMISSIONER BRIEFING: Terry Fluit, Highway Superintendent, requested from the board approval to purchase from Butler Cat a compaction wheel to compact backfills when replacing culverts and resets. Other equipment purchases came in under budget, so we do have room in our equipment budget to make this purchase. No public input was heard.

RESOLUTION: BE IT RESOLVED to approve the purchase of an 18" compaction wheel for the mini excavator, in the amount of \$7,674.51. MOTION by Landeen and seconded by Schmidt. Arends: “Aye” Landeen: “Aye” Poppens: “Aye” Schmidt: “Aye” Jibben: “Aye”. Motion carried.

COMMISSIONER BRIEFING: Terry Fluit, Highway Superintendent, requested Board action to surplus, appraise and advertise to sell equipment at public auction two 2006 tandem axle dump trucks with plows and wings. We have just put two new trucks into service and are wanting to surplus a 1988 JCB backhoe as we have replaced this unit with a mini excavator that was purchased this year. No public input was heard.

RESOLUTION: BE IT RESOLVED 1. Declare as surplus and remove from inventory the following items from the Highway Department: Item 1541 2006 Sterling LT9500 Tandem Dump VIN 2FZHAZDE66AW84935, Item 1544 2006 Sterling LT9500 Tandem Dump VIN 2FZHAZDE86AW84936, Item 1274 1988 JCB 1400B Backhoe Serial Number 335543, Item 1560 2007 Monroe Truck Wing Serial Number 6086275, Item 1561 2007 Monroe Truck Wing Serial Number 6086279, Item 1543 2006 Monrow Snow Plow Serial Number 6081392, Item 1546 2006 Monrow Snow Plow Serial Number 6081322. 2. Appoint Lincoln County landowners Terry Fluit, Jared Narum & Commissioner Landeen as Appraisal Committee for the 2006 Sterling LT9500 Tandem Dump VIN 2FZHAZDE66AW84935, 2006 Sterling LT9500 Tandem Dump VIN 2FZHAZDE86AW84936, 1988 JCB 1400B Backhoe Serial Number 335543, 2007 Monroe Truck Wing Serial Number 6086275, 2007 Monroe Truck Wing Serial Number 6086279, 2006 Monrow Snowplow Serial Number 6081392, 2006

Monrow Snowplow Serial Number 6081322. 3. Authorize the Auditor to advertise and proceed with the online auction of the 2006 Sterling LT9500 Tandem Dump VIN 2FZHAZDE66AW84935, 2006 Sterling LT9500 Tandem Dump VIN 2FZHAZDE86AW84936, 1988 JCB 1400B Backhoe Serial Number 335543, 2007 Monroe Truck Wing Serial Number 6086275, 2007 Monroe Truck Wing Serial Number 6086279, 2006 Monrow Snowplow Serial Number 6081392, 2006 Monrow Snowplow Serial Number 6081322 MOTION by Schmidt and seconded by Landeen. Arends: “Aye” Landeen: “Aye” Poppens: “Aye” Schmidt: “Aye” Jibben: “Aye”. Motion carried.

COMMISSIONER BRIEFING: Sheri Lund, Auditor, Currently, items that are not under the road and bridge projects are loosely based on previous year's numbers with the exception of repair budgets. For road projects, it took last year's price and 4 or 5% increase. The timing issue for the highway budget is a little off. Budget decisions are made by October 1st for projects that will not go to bid until February. Proposed: Change to the process would be that we do a 4-year average on all the expenditures in the highway department. Unless there is a project that has been bid and the prices are set prior to the budget deadline. Then, by the first Tuesday in April of the current budget year, there would be an in-depth review of the projects that are bid for the current construction year and the proposed budget. At that point we would do a supplemental hearing (if need be) for the difference between the estimates and the bid projects. This would give more accurate numbers to the budget, due to the projects that would be completed would all be bid out, as well as revenue sources would be recognized ie. grants and cost sharing. The cash applied number will be more accurate. We currently have over 3,056,435.00 assigned to highway road and bridge purposes in the general fund. No public input was heard.

RESOLUTION: BE IT RESOLVED to approve a change in the budget process for the Highway Department based on a 4-year average for all expenditures starting in FY2025, and have a budget review and supplement hearing May 1st of the budget year. MOTION by Landeen and seconded by Schmidt. Arends: “Aye” Landeen: “Aye” Poppens: “Aye” Schmidt: “Aye” Jibben: “Aye”. Motion carried.

OPPORTUNITY FOR PUBLIC COMMENT:

Public comments were heard.

COMMISSIONER REPORT (INFORMATIONAL ONLY):

Commissioner reports were given.

ADJOURNMENT:

MOTION by Landeen and seconded by Arends to adjourn at 9:03 a.m. until 8:30 a.m. on May 14, 2024. Arends: “Aye” Landeen: “Aye” Poppens: “Aye” Schmidt: “Aye” Jibben: “Aye”. Motion passed.

Lincoln County Board of Commissioners

James C. Jibben, Lincoln County Chair

Attest: _____
Cristen Standley, Deputy Auditor

Approved: May 14, 2024

Please publish the week of May 20, 2024