

THE LINCOLN COUNTY BOARD OF COMMISSIONERS was brought to order by the Vice Chair, Jim Schmidt, at 8:30 a.m. on March 12, 2024, with Commissioners, Joel Arends, Tiffani Landeen, and Michael Poppens present, James C. Jibben joined via phone. Cristen Standley served as Clerk to the Board. Drew DeGroot, Chief Civil Deputy State's Attorney and Steve Rasmussen, Commission Administrative Officer, also present.

ROUTINE BUSINESS:

MOTION by Landeen and seconded by Jibben to approve the agenda. Arends: "Aye" Landeen: "Aye" Poppens: "Absent" Schmidt: "Aye" Jibben: "Aye". Motion carried.

Reports:

Feb 2024 Buildings & Grounds, Emergency Mgmt, Patrol Mileage, Dec 2023 & Jan, Feb 2024 Highway Mileage

The Register of Deeds report was presented in the amount of \$55,338.30.

East Dakota Water District submitted January and February 2024 minutes.

MOTION by Arends and seconded by Poppens to approve the consent agenda. Arends: "Aye" Landeen: "Aye" Poppens: "Aye" Schmidt: "Aye" Jibben: "Aye". Motion carried.

CONSENT AGENDA:

MOTION by Arends and seconded by Poppens to approve County Commission Minutes: 3.05.2024.

RESOLUTION: BE IT RESOLVED to approve Lincoln County Claims in the amount of \$2,344,848.37. GENERAL: New Century Press, Publishing \$718.97; Lennox Independent Llc, Publishing/Subscription \$1,911.16; Sioux Valley News Inc, Publishing \$988.00; Professional Development Academy Llc, Pda Training For Paul Anderson \$1,000.00; Mcleod's Printing, Elections Supplies \$3,319.95; Sioux Falls Rubber Stamp, Stamp \$682.10; Sdacc, Clerp 1st Quarter \$5,587.00; Myers Billion, Llp, Indigent Persons Contract – March \$17,500.00; Peterson, Stuart & Klentz, Prof Llc, Public Defender Contract – February \$73,489.42; Ash Law Office, Pllc, Crt Appt Atty \$1,857.78; Resolute Law Firm Pc, Crt Appt Atty \$5,186.15; Griesse Law Firm, Pc, Crt Appt Atty \$1,383.10; Knecht, Andrew J, Crt Appt Atty \$1,070.70; Eich Law Office Prof Llc, Crt Appt Atty \$1,096.70; Baloun Law, Pc, Crt Appt Atty – Juv \$30.75; Certified Languages International, Interpreter \$23.10; All Nations Interpreters, Inc, Interpreter \$169.92; Ciox Health, Med Records \$21.22; Sanford Health-Release Of Information, Med Records \$2.25; Johnson Pllc, Katie, Crt Appt Atty/Mi Board \$4,341.55; Ver Beek Law Prof Llc, Crt Appt Atty/Mi Board \$5,132.45; Beck, Pat, Gj Transcript \$841.00; Sechser, Jenna, Transcript \$136.50; Lundquist, Elizabeth H, Transcript \$407.25; Jurors, Fees/Mileage \$702.78; Us Bank, February Statement \$10,435.20; Sd State Treasurer, Sd State Treasurer \$2,426.51; Century Business Products, Copier Contract \$731.52; Dakota Data Shred, Shredded Documents \$100.11; Pmb 0112, Executive Mgmt Finance Office, Access Fees \$126.00; Thomson Reuters-West Publ Corp, Online Subscription/Library Plan \$873.55; Sd Dept Of Health, Lab Testing \$7,365.00; Turnwell Mental Health Of South Dakota, Pc, Evaluation – Beaudion \$3,240.00; Justice Fire & Safety Inc, Annual Fire Extinguisher Certification And Exch. \$1,718.00; A & B Pure Water Online Corp, Monthly Drinking Water Machine Contract \$207.80; G & R Controls Inc, Steam System Repair - Hr Office \$1,536.83; Maendel, Jayda, Post Event Cleanup \$120.00; Howe Heating & Plumbing Inc, Excise Tax \$160.70; Cintas (First Aid), First Aid Supplies \$219.26; Menards-West, Hardware \$206.93; Fm Acoustical Tile Inc, Replacement Ceiling Tiles \$223.58; Ford Signs Inc, Signage \$28.50; Xcel Energy, Electrical Utilities County Owned Buildings \$6,412.74; South Lincoln Rural Water, Water Utilities Fairgrounds And Event Center \$177.14; Novak Sanitary Svc Corp, Garbage And Refuse Collection - Ch & Ec \$518.73; City Of Canton, Water Utilites – Courthouse \$418.80; Chs Eastern Farmers, Propane Utilities - Event Center \$960.25; Midamerican Energy Co,

Natural Gas Utilities - Canton Sites \$2,277.30; Grainger, Safety Equipment \$1,275.70; Qualified Presort, 2024 Assessment Notices/ Postage \$17,631.22; Kirbside Car Wash, Kirbside Car Was - \$14.00; Riverside Technologies Inc, Cable Services/Licensing/Toner \$4,734.59; Us Bank, Supplies/Software/Training \$3,788.77; Tyler Technologies Inc, Ptm Maintenance \$41,364.00; Vanguard Appraisals Inc, Camavision \$16,486.00; Well365, Llc, Wellness \$2,225.00; Transunion Risk & Alternative, Feb Monthly Bill \$75.00; Mocic, 26-50 Membership \$200.00; Frantzen Reporting/Pgr8r Inc, Feb Reports \$97.50; Covert Track Group Inc, Renewal Device #357812098236810 \$623.35; Sioux Falls Area Humane Society, January Contract & After Hours \$897.12; Glass Doctor Of Sioux Falls, Chip Repair \$70.00; Harrisburg Ace Hardware, A17-De-Icer \$39.96; Fee, Don, 21-7 & 23-6 \$225.00; Auto Dynamics Inc, 23-3, 21-1, 21-2, 22-3, 21-7, 21-3, 22-1 \$4,913.67; Voyager Fleet Systems Inc, February Fuel \$594.13; Graham Tire Co Llc-Corp, 21-2. MOTION by Arends and seconded by Poppens. Arends: "Aye" Landeen: "Aye" Poppens: "Aye" Schmidt: "Aye" Jibben: "Aye". Motion carried.

RESOLUTION: BE IT RESOLVED to approve and authorize the auditor to sign the client agreement and authorization to debit/credit Lincoln Counties bank account for payroll. MOTION by Arends and seconded by Poppens. Arends: "Aye" Landeen: "Aye" Poppens: "Aye" Schmidt: "Aye" Jibben: "Aye". Motion carried.

RESOLUTION: BE IT RESOLVED to declare tax deed properties as surplus (Tax sale certificate #160220, Parcel No. 281.31.14.00B; Tax sale certificate #100484, Parcel No. 281.07.00.A100) and authorize the Chair to execute Quit Claim Deed to the City of Sioux Falls on said properties. MOTION by Arends and seconded by Poppens. Arends: "Aye" Landeen: "Aye" Poppens: "Aye" Schmidt: "Aye" Jibben: "Aye". Motion carried.

RESOLUTION: BE IT RESOLVED to approve the correction of salary for Roland Henry, Deputy State's Attorney, to 114/3, \$3,760.74 biweekly effective the pay period following 2/21/2024. MOTION by Arends and seconded by Poppens. Arends: "Aye" Landeen: "Aye" Poppens: "Aye" Schmidt: "Aye" Jibben: "Aye". Motion carried.

REGULAR BUSINESS:

COMMISSIONER BRIEFING: Terry Fluit, Highway Superintendent, presented the necessary facts regarding that Lincoln County Highway Department will be purchasing crack sealant and mastic sealant off the Yankton County bid. This is a budgeted item; purchases will not exceed \$115,000. This is exempt from public procurement process pursuant to SDCL 5-18A-22(3).

RESOLUTION: BE IT RESOLVED to approve the Highway Department to purchase crack sealant for \$.67/lb. and mastic sealant for \$.60/lb. off the Yankton County bid from White Cap (supplier). MOTION by Poppens and seconded by Arends. Arends: "Aye" Landeen: "Aye" Poppens: "Aye" Schmidt: "Aye" Jibben: "Aye". Motion carried.

COMMISSIONER BRIEFING: Traci Humphrey, Human Resources Director, advised the Board on required updates to the Employee Handbook, to sections 10.2 and 10.3 to conform language to new software protocols. No corporeal changes are occurring.

RESOLUTION: BE IT RESOLVED to approve the Employee Handbook update. MOTION by Arends and seconded by Landeen. Arends: "Aye" Landeen: "Aye" Poppens: "Aye" Schmidt: "Aye" Jibben: "Aye". Motion carried.

OPPORTUNITY FOR PUBLIC COMMENT:

Public comments were given.

COMMISSIONER REPORT (INFORMATIONAL ONLY):

Commissioner reports were given.

RESOLUTION: BE IT RESOLVED to enter into Executive Session at 8:42 a.m. For the following purposes: Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters. SDCL 1-25-2(3). Preparing for contract negotiations or negotiating with employees or employee representatives. SDCL 1-25-2(4) MOTION by Arends and seconded by Landeen. Arends: "Aye" Landeen: "Aye" Poppens: "Aye" Schmidt: "Aye" Jibben: "Aye". Motion passed.

Commissioner Jibben did not return after Executive Session.

RESOLUTION: BE IT RESOLVED to exit Executive Session at 9:22 a.m. MOTION by Arends and seconded by Landeen. Arends: "Aye" Landeen: "Aye" Poppens: "Aye" Schmidt: "Aye" Jibben: "Absent". Motion passed.

ADJOURNMENT:

MOTION by Arends and seconded by Landeen to adjourn at 9:22 a.m. until 8:30 a.m. on March 26, 2024. Arends: "Aye" Landeen: "Aye" Poppens: "Aye" Schmidt: "Aye" Jibben: "Absent". Motion passed.

Lincoln County Board of Commissioners

Jim Schmidt, Lincoln County Chair

Attest: _____
Cristen Standley, Deputy Auditor

Approved: April 2, 2024

Please publish the week of April 9, 2024