

THE LINCOLN COUNTY BOARD OF COMMISSIONERS was brought to order by the Chair, Tiffani Landeen, at 8:30 a.m. on December 5, 2023, with Commissioners Joel Arends, James C. Jibben, Michael Poppens, Jim Schmidt, present. Deputy Auditor Cristen Standley served as Clerk to the Board. Drew DeGroot, Chief Civil Deputy State's Attorney also present.

ROUTINE BUSINESS:

MOTION by Arends and seconded by Poppens to approve the agenda with item #11 moved from the Consent Agenda to the end of Regular Business and item #6 on Regular Business be removed. Arends: "Aye" Poppens: "Aye" Jibben: "Aye" Schmidt: "Aye" Landeen: "Aye". Motion carried.

MOTION by Schmidt and seconded by Jibben to approve the Consent Agenda. Arends: "Aye" Poppens: "Aye" Jibben: "Aye" Schmidt: "Aye" Landeen: "Aye". Motion carried.

CONSENT AGENDA:

MOTION by Schmidt and seconded by Jibben to approve County Commission Minutes: 11.28.2023. Arends: "Aye" Poppens: "Aye" Jibben: "Aye" Schmidt: "Aye" Landeen: "Aye". Motion carried.

RESOLUTION: BE IT RESOLVED to approve and authorize the Chair to execute an agreement with the City of Worthing for E-911 and Dispatching Services, this contract shall run for a term of three (3) years, commencing on the 1st day of January 2024 and ending on the 31st day of December 2026. MOTION by Schmidt and seconded by Jibben. Arends: "Aye" Poppens: "Aye" Jibben: "Aye" Schmidt: "Aye" Landeen: "Aye". Motion carried.

RESOLUTION: BE IT RESOLVED to approve the hire of Joshua Vanden Bosch as part-time Deputy Sheriff in the Sheriff's Office at \$30.38/hr. (Grade SO1/Step 5) effective 11.27.2023. MOTION by Schmidt and seconded by Jibben. Arends: "Aye" Poppens: "Aye" Jibben: "Aye" Schmidt: "Aye" Landeen: "Aye". Motion carried.

RESOLUTION: BE IT RESOLVED to approve the designation of Field Training Officer to Deputy Jordan Moses and apply the FTO adjustment of +\$0.50/hr. to hourly wage effective 10.19.2023. MOTION by Schmidt and seconded by Jibben. Arends: "Aye" Poppens: "Aye" Jibben: "Aye" Schmidt: "Aye" Landeen: "Aye". Motion carried.

RESOLUTION: BE IT RESOLVED to approve the promotion/reclassification of Waylon Wellman from Team Lead (109/10 \$35.27) to Operations Supervisor (111/6 \$36.94) effective 12.03.2023. MOTION by Schmidt and seconded by Jibben. Arends: "Aye" Poppens: "Aye" Jibben: "Aye" Schmidt: "Aye" Landeen: "Aye". Motion carried.

RESOLUTION: BE IT RESOLVED to approve the hire of Paul Anderson as full-time Assistant County Administrative Officer in the Commission Office at \$30.99/hr. (Grade 110/Step 2) effective 12.18.2023. MOTION by Schmidt and seconded by Jibben. Arends: "Aye" Poppens: "Aye" Jibben: "Aye" Schmidt: "Aye" Landeen: "Aye". Motion carried.

RESOLUTION: BE IT RESOLVED to approve the hire of Ryan Buckneberg as full-time Diesel Mechanic in the Highway Shop at \$31.21/hr. (Grade 109/Step 5) effective 12.04.2023. MOTION by Schmidt and seconded by Jibben. Arends: "Aye" Poppens: "Aye" Jibben: "Aye" Schmidt: "Aye" Landeen: "Aye". Motion carried.

RESOLUTION: BE IT RESOLVED to approve the hire of Taylor Kirkeby as full-time Tax & License Clerk in the Treasurer's Office at \$20.84/hr. (Grade 104/Step 2) effective 12.04.2023. MOTION by

Schmidt and seconded by Jibben. Arends: “Aye” Poppens: “Aye” Jibben: “Aye” Schmidt: “Aye” Landeen: “Aye”. Motion carried.

RESOLUTION: BE IT RESOLVED to authorize Auditor to execute the Application for Replacement Warrant submitted by Jessica Sommervold for the amount of \$36.78; original warrant number 117895 issued 08.08.2023. MOTION by Schmidt and seconded by Jibben. Arends: “Aye” Poppens: “Aye” Jibben: “Aye” Schmidt: “Aye” Landeen: “Aye”. Motion carried.

RESOLUTION: BE IT RESOLVED to authorize Auditor to execute the Application for Replacement Warrant submitted by Sanford Health Pathology Clinic for the amount of \$1,500.00; original warrant number 118616 issued 10.10.2023. MOTION by Schmidt and seconded by Jibben. Arends: “Aye” Poppens: “Aye” Jibben: “Aye” Schmidt: “Aye” Landeen: “Aye”. Motion carried.

REGULAR BUSINESS:

COMMISSIONER BRIEFING: Sheri Lund, Auditor, presented the information pertaining to the 2022 Audit and answered questions from the Board. Lund also discussed with the Board the assignment of the 2023 general cash fund which will be on the December 26, 2023, Agenda. None spoke in favor nor opposition.

RESOLUTION: BE IT RESOLVED to approve and authorize the Chair and the Auditor to execute the letter regarding the 2022 audit of the Lincoln County financial statements. MOTION by Schmidt and seconded by Arends. Arends: “Aye” Poppens: “Aye” Jibben: “Aye” Schmidt: “Aye” Landeen: “Aye”. Motion carried.

COMMISSIONER BRIEFING: Wendy Sweeter, speaking for the Lincoln County 4-H Shooting sports, presented notice of their raffle: The Lincoln County 4-H Shooting Sports plans to sell raffle tickets for \$10 each for the following items: \$550 – Milwaukee M18 4-Tool Cordless Combo Kit; \$240 Husqvarna 120 Gas Chainsaw – 16” length; 3/8” mini chain; \$150 Birchwood Casey Alpha Shooting Rest; 6 \$25 Scheels Gift Cards; 10 items totaling \$1,240. Drawing to occur on April 14, 2024 during 4-H Shooting Sports practice at the Lincoln County 4-H building. Need not be present to win. Sweeter also spoke on behalf of the Lincoln County Fairgrounds Foundation and Lincoln County 4-H Leaders Building Committee seeking the approval for two barns to be built at the Lincoln County Fairgrounds. None spoke in favor nor opposition.

RESOLUTION: BE IT RESOLVED to approve the building plans and permits for two 42-foot-by-60-foot barns for swine and cattle at the Lincoln County Fairgrounds. MOTION by Schmidt and seconded by Poppens. Arends: “Aye” Poppens: “Aye” Jibben: “Aye” Schmidt: “Aye” Landeen: “Aye”. Motion carried.

Commissioner Schmidt left at 8:38 a.m., returned at 8:44 a.m.

COMMISSIONER BRIEFING: Traci Humphrey, Human Resources Director, presented an overview of the reclassification and recategorization of the Planning and Zoning/and Geographical Information System Administrative Assistant to a Planner in the Planning and Zoning Department. None spoke in favor nor opposition.

RESOLUTION: BE IT RESOLVED to approve a reclassification and recategorization of the Planning and Zoning/ and Geographical Information System Administrative Assistant (Grade 105) to a Planner in the Planning and Zoning Department (Grade 109). MOTION by Poppens and seconded by Arends. Arends: “Aye” Poppens: “Aye” Jibben: “Aye” Schmidt: “Absent” Landeen: “Aye”. Motion carried.

COMMISSIONER BREIFING: Drew DeGroot, Chief Civil State's Attorney, requested the agreement with Henry Carlson Construction, LLC to serve as construction manager for the Lincoln County Justice Center be moved to the following agenda due to incorrect information in the agreement.

RESOLUTION: BE IT RESOLVED to approve the removal of this item to the next Agenda. MOTION by Poppens and seconded by Arends. Arends: "Aye" Poppens: "Aye" Jibben: "Aye" Schmidt: "Aye" Landeen: "Aye". Motion carried.

OPPORTUNITY FOR PUBLIC COMMENT:

No public comments were given.

COMMISSIONER REPORT (INFORMATIONAL ONLY):

Commissioner reports were given.

RESOLUTION: BE IT RESOLVED to enter into Executive Session at 8:51 a.m. For the following purposes: Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee. The term "employee" does not include any independent contractor. SDCL 1-25-2(1). Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters. SDCL 1-25-2(3). Preparing for contract negotiations or negotiating with employees or employee representatives. SDCL 1-25-2(4). MOTION by Arends and seconded by Schmidt. Arends: "Aye" Poppens: "Aye" Jibben: "Aye" Schmidt: "Aye" Landeen: "Aye". Motion carried.

RESOLUTION: BE IT RESOLVED to exit Executive Session at 9:25 a.m. MOTION by Jibben and seconded by Poppens. Arends: "Aye" Poppens: "Aye" Jibben: "Aye" Schmidt: "Aye" Landeen: "Aye". Motion carried.

ADJOURNMENT:

MOTION by Schmidt and seconded by Poppens to adjourn at 9:26 a.m. until 8:30 a.m. on December 12, 2023. Arends: "Aye" Poppens: "Aye" Jibben: "Aye" Schmidt: "Aye" Landeen: "Aye". Motion carried.

Lincoln County Board of Commissioners

Tiffani Landeen, Lincoln County Chair

Attest: _____
Cristen Standley, Deputy Auditor

Approved: December 12, 2023

Please publish the week of December 18, 2023.