

THE LINCOLN COUNTY BOARD OF COMMISSIONERS was brought to order by the Chair, Tiffani Landeen, at 8:30 a.m. on September 26, 2023, with Commissioners Joel Arends, James C Jibben, and Jim Schmidt present. Deputy Auditor Cristen Standley served as Clerk to the Board. Drew DeGroot, Chief Civil Deputy State's Attorney, Steve Rasmussen, Commission Administrative Officer, were also present.

ROUTINE BUSINESS:

MOTION by Arends and second by Schmidt to approve the agenda. Arends: "Aye" Jibben: "Aye" Schmidt "Aye" Landeen: "Aye". Motion carried.

Claims: \$199,562.54

GENERAL: Metlife, Employee Life Insurance \$454.30; Sd Dept Of Legislative Audit, County Audit \$66,604.50; Argus Leader/Multimedia Holding Inc., Publishing \$1,102.71; Midco, Internet/Video/Voice Services \$3,993.81; Eich Law Office Prof Llc, Crt Appt Atty \$267.50; Beck Law, Crt Appt Atty \$1,026.40; Brende & Meadors Llp, Crt Appt Atty \$3,991.70; Angel Law, Prof Llc, Crt Appt Atty \$1,938.12; Resolute Law Firm Pc, Crt Appt Atty \$1,713.50; Cranbrooks, Psyd Abpp Lp, Katheryn, Crt Appt Atty \$1,700.00; The Counseling Café, Psych Eval \$1,502.15; Certified Languages International, Interpreter \$8.25; Laughlin, Nicole, Crt Appt Atty - A&N \$3,022.10; Walton, Marcus L, Crt Appt Atty - A&N \$1,051.80; Ash Law Office, Pllc, Crt Appt Atty - A&N \$134.30; Active Data Systems Inc, Scanning September 2023 \$2,400.00; Jurors, Fees/Mileage \$962.50; Otis Elevator, Elevator Maintenance Contract \$1,229.73; Al's Motorsickle Shop Inc, New Tires - 6-Wheel Ranger \$997.70; Cintas, Rug Exchange And Cleaning \$269.93; Prochem Dynamics Llc, Custodial Supplies \$959.75; Active Data Systems Inc, Scanning Services \$6,053.24; Cdw-G Inc, Securitykey/Printer \$2,183.24; Century Business Products, Copier Contract \$26.74; Streicher's, Irritant: First Defense, Mk-9 \$541.99; Swenson, Steven, Airfare Reimbursement \$1,283.80; Espland, Jarid, Meal Reimbursement \$116.00; Steinberg, Andrew, Meal Reimbursement \$116.00; All State Window Tinting, 23-6, Window Tint \$240.00; Med-Star Paramedic Ambulance Inc, Transport \$450.00; Minnehaha Co Regional Jdc, Supervision/Housing \$19,121.84; Minnehaha Co Human Services, Poor Relief \$14,145.02; Sanford Health, Public Health Serv \$1,250.00; Anderson, Jennifer Marie, Mi Evals \$1,650.00; Thompson, Paige, Mi Evals \$220.00; Ringing Shield, Nichole, Mi Evals \$220.00; Gates, Laurie, Mi Board \$64.00; Johnson Pllc, Erin M, Mi Board \$1,958.10; Avera Mckennan Hospital, Mi Hold \$3,408.24; Menards-West, Maintenance Supplies And Hardware \$130.95; Cleary Building Corp, Building Repair Materials \$473.84; City Of Canton, Demolition Materials - Old 4-H Grounds \$100.00; Jfi Inc, Repair \$67.23; ROAD AND BRIDGE: Metlife, Employee Life Insurance \$46.80; Healthpartners, Cobra Health Insurance \$806.76; Butler Machinery Co, Repair/Parts \$2,284.73; Jfi Inc, Repair \$100.84; Transwest, Repair/Parts \$1,072.75; Deans Distributing, Supplies \$1,467.15; Canton Home & Farm Supply, Supplies \$44.67; Napa Auto & Truck Parts Of Sioux Falls, Parts/Supplies \$1,831.30; Midco, Internet/Video/Voice Services \$26.19; Verizon Connect Fleet Usa Llc, Fleet \$886.55; Presto-X, Pest Control \$160.46; Blackstrap, Inc, Materials \$9,299.41; Imeg Corp, Labor \$31,339.64; Knife River, Asphalt \$898.10; 911: Metlife, Employee Life Insurance \$37.44; Midco, Internet/Video/Voice Services \$149.19; EMERGENCY AND DISASTER: Metlife, Employee Life Insurance \$0.79; Timmerman, Harold, Gas And Door Prize For Conference \$233.72; Midco, Internet/Video/Voice Services \$83.95; AIRPORT: Metlife, Employee Life Insurance \$3.12; 24/7: Metlife, Employee Life Insurance \$3.12; Midco, Internet/Video/Voice Services \$33.49

The following reports were presented:

July and August 2023 Sheriff civil patrol mileage.

Department of Agriculture and Natural Resources – Surface Water Discharge Permit Public Notice

Notice from Minnehaha Commissioners regarding termination of Joint Powers Agreement for Juvenile Detention services.

MOTION by Arends and second by Schmidt to approve the Consent Agenda. Arends: “Aye” Jibben: “Aye” Schmidt “Aye” Landeen: “Aye”. Motion carried.

CONSENT AGENDA:

MOTION by Arends and second by Schmidt to approve the County Commission Minutes 09.19.2023. Arends: “Aye” Jibben: “Aye” Schmidt “Aye” Landeen: “Aye”. Motion carried.

RESOLUTION: BE IT RESOLVED to approve a step increase for the following individual in the Sheriff’s Office effective the first day of the biweekly pay period following 09.21.2023: Chloe Larsen – Deputy Sheriff– SO1/Step 2 - \$28.22/hr. MOTION by Arends and seconded by Schmidt. Arends: “Aye” Jibben: “Aye” Schmidt “Aye” Landeen: “Aye”. Motion carried.

RESOLUTION: BE IT RESOLVED to approve the hire of Tiffany Honerman as full-time Deputy Sheriff in the Sheriff’s Office at \$27.53/hr (Grade SO1/Step 1) effective 10.02.2023 MOTION by Arends and seconded by Schmidt. Arends: “Aye” Jibben: “Aye” Schmidt “Aye” Landeen: “Aye”. Motion carried.

RESOLUTION: BE IT RESOLVED to approve and authorize the Chair to execute the 2023 Pre-Application checklists for Marv Skie Lincoln County Airport. MOTION by Arends and seconded by Schmidt. Arends: “Aye” Jibben: “Aye” Schmidt “Aye” Landeen: “Aye”. Motion carried.

REGULAR BUSINESS:

COMMISSION BRIEFING: Mark Jensen and Zach Jensen from Jensen Insurance presented the Board with information regarding the insurance renewal quotes and factors for the rates. Non spoke in favor nor opposition.

RESOLUTION: BE IT RESOLVED to approve the renewal quote from Jensen Insurance/ EMC. MOTION by Arends and seconded by Schmidt. Arends: “Aye” Jibben: “Aye” Schmidt “Aye” Landeen: “Aye”. Motion carried.

COMMISSION BRIEFING: David Weidler South Dakota Department of Legislative Audit presented the information included in the engagement letter with Lincoln County. Non spoke in favor nor opposition.

RESOLUTION: BE IT RESOLVED to approve and authorize the Chair and Auditor to execute the letter of engagement with the South Dakota Department of Legislative Audit for the Audit covering the period of 01.01.2022 through 12.31.2022 billable at \$78.00/ hour. MOTION by Schmidt and seconded by Arends. Arends: “Aye” Jibben: “Aye” Schmidt “Aye” Landeen: “Aye”. Motion carried.

FIRST READING occurred for an Ordinance of Lincoln County, SD, amending the Revised Zoning Ordinance for Lincoln County by rezoning Tract 2, Slack’s Addition, N1/2 NE1/4, Section 9-T99N-R49W, Dayton Township, from the A-1 Agricultural District to the RR Rural Residential District. The Planning Commission recommends denial (5-0).

COMMISSIONER BRIEFING: Jake Oakland, Information Technology Director presented the necessary facts regarding the approval of to authorize the chair to execute an agreement with ADP for Human Resource/Payroll software. Steve Rassmussen answered questions regarding the product. Non spoke in favor nor opposition.

RESOLUTION: BE IT RESOLVED to authorize the chair to execute an agreement with ADP for Human Resources/Payroll software. MOTION by Jibben and second by Arends. Arends: “Aye” Jibben: “Aye” Schmidt: “Aye” Landeen: “Aye”. Motion carried.

OPPORTUNITY FOR PUBLIC COMMENT:

Public comments were heard.

COMMISSIONER REPORT (INFORMATIONAL ONLY):

Commissioner reports were given.

RESOLUTION: BE IT RESOLVED to enter into Executive Session at 9:08a.m. For the following purposes: Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee--the term "employee" does not include any independent contractor, SDCL 1-25-2(1). Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters, SDCL 1-25-2(3). Preparing for contract negotiations or negotiating with employees or employee representatives, SDCL 1-25-2(4). MOTION by Arends and second by Jibben. Arends: “Aye” Jibben: “Aye” Schmidt “Aye” Landeen: “Aye”. Motion carried.

RESOLUTION: BE IT RESOLVED to exit Executive Session at 9:28 a.m. MOTION by Arends and second by Schmidt. Jibben: “Aye” Schmidt “Aye” Landeen: “Aye”. Motion carried.

ADJOURNMENT:

MOTION by Arends and second by Jibben to adjourn at 9:28 a.m. until 8:30 a.m. on October 3, 2023. Arends: “Aye” Jibben: “Aye” Schmidt “Aye” Landeen: “Aye”. Motion carried.

Lincoln County Board of Commissioners

Tiffani Landeen, Lincoln County Chair

Attest: _____
Cristen Standley, Deputy Auditor

Approved: October 3, 2023

Please publish the week of October 9, 2023.