



Regular Meeting Agenda

TUESDAY, JANUARY 24, 2023

8:30 AM

(District 1) Joel Arends
(District 2) Jim C. Jibben, Vice Chair
(District 3) Tiffani Landeen, Chair
(District 4) Michael Poppens
(District 5) Jim Schmidt

Commission Meeting Room

104 N. Main Street

Canton, SD

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PLEDGE OF ALLEGIANCE

ROUTINE BUSINESS:

- 1) Board action to approve Agenda.
- 2) Claims: \$479,587.33 Payroll: \$422,578.20
- 3) Reports:
 - a. Mileage reports
 - b. Hearing notice regarding an application for Conditional Use Permit to allow Light Manufacturing
 - c. December 2022 Clerk of Courts report
 - d. Handouts from the 01.19.2023 special meeting
- 4) Board action to approve Consent Agenda items.

CONSENT AGENDA:

- 1) Approve County Commission Minutes: 01.10.2023 & 01.19.2023
- 2) Approve step increase for the following individual in the Sheriff's Office effective the first day of the biweekly pay period following 01.05.2023: Brock Nelson - Deputy Sheriff Detective - SO 1/Step 11 - \$35.25/hour
- 3) Approve step increase for the following individual in the Sheriff's Office effective the first day of the biweekly pay period following 12.27.2022: Christopher Hogan - Civil Deputy - SO 1/Step 6 - \$31.14/hour
- 4) Approve step increase for the following individual in the Sheriff's Office effective the first day of the biweekly pay period following 01.4.2023: Gregri DeGrange - Deputy Sheriff - SO 1/Step 7 - \$31.93/hour
- 5) Approve the hire of Seth Rozeboom as full-time Deputy Sheriff in the Sheriff's Office at \$27.53/hr (SO1/Step 1) effective 01.16.2023.
- 6) Amend Resolution #2301-06 to include the Lincoln County Emergency Manager and the Board of County Commissioners for mileage.
- 7) Authorize Auditor to execute the Application for Replacement Warrant submitted by Stewart Title for the amount of \$2,111.04; original warrant number 031800 issued 08/09/2022.
- 8) Approve and authorize the Chair to execute the Agreement between Lincoln County, South Dakota, and Land Title Guaranty Company Regarding Use of County Property for creating a County Plant.
- 9) Approve and authorize the Chair to execute the Amendment to Professional Services Agreement with JLG Architects.
- 10) Promote/Reclassify Nichole Matzen from Paralegal to Victim's Witness Assistant in the State Attorney's Office at \$28.44/hour (Grade 108, Step 4) 01.09.2023.

- 11) Approve compromise of County Aid Liens lacking personal identifying information as follows (lien number, amount): 01-01804, \$75.00; 01-01801, \$2395.89; 01-01798, \$987.03; 01-01793, \$796.74; 01-01790, \$346.40; 01-01789, \$13.75; 01-01782, \$1949.21; 01-01777, \$519.68; 01-01769, \$179.82; 01-01758, \$200.00; 01-01750, \$8357.25; 01-01743, \$474.80; 01-01739, \$146.67; 01-01738, \$146.67; 01-01729, \$363.27; 01-01724, \$196.84; 01-01722, \$97.11; 01-00987, \$54.00; 01-01717, \$200.00; 01-01714, \$532.24; 01-01713, \$214.70; 01-01712, \$200.00; 01-01700, \$260.41; 01-01694, \$256.58; 01-01689, \$253.20; 01-01658, \$2376.86; 01-01653, \$60.21; 01-01620, \$101.72; 01-01618, \$155.38; 01-01616, \$898.00; 01-01587, \$397.85; 01-01584, \$100.00; 01-01576, \$41.10; 01-01575, \$73.00; 01-01554, \$506.78; 01-01540, \$361.91; 01-00749, \$106.25; 01-01813, \$204.28; 01-00104, \$7.29; 01-01685, \$746.49; 01-04231, \$291.37.
- 12) Approve 2023 Commercial Garbage Hauler/Recycling Collection Licenses for the following entities: Novak Sanitation Service, Waste Management, A-OK Sanitary Services, RBS Sanitation Inc, Herm's Sanitation.
- 13) Accept the termination of employment of Sandra Martinsen, Tax and License Clerk for the Treasurer's office, effective 1/17/2022.

REGULAR BUSINESS:

- 1) SECOND READING & PUBLIC HEARING for an Ordinance of Lincoln County, SD, rezoning Lot 2, Tempo Addition, N1/2 SW1/4, Section 24-T100N-R51W Delapre Township, from the "A-1" Agricultural District to the "C" Commercial District, and amending the Official Zoning Map of Lincoln County. The Planning Commission recommends approval (6-0). (Toby Brown)
- 2) SECOND READING & PUBLIC HEARING for an Ordinance of Lincoln County, SD, rezoning a portion (proposed Tract 1, Johnson Addition, approximately 4.25-acres) of the property legally described as W1/2 NE1/4 (Ex. RR Right of Way, Lots H-1 & H-2, Lewis Tract 1, that portion of the W1/2 NE1/4 lying North of RR Right of Way except the N33' deeded to the City of Canton), Section 22-T98N-R49W Canton Township, from the "A-1" Agricultural District to the "C" Commercial District, and amending the Official Zoning Map of Lincoln County. The Planning Commission recommends approval (6-0). (Toby Brown)
- 3) PUBLIC HEARING to consider an application for a Temporary On-Sale Malt Beverage License to operate outside of a municipality for the Lincoln County Fairgrounds Foundation located at 34.12 Acres in Northeast Quarter including Railroad Property 29-99.51, Lincoln County, South Dakota, for a fundraiser on March 25, 2023. Location: Lincoln County Fairgrounds parcel 099.51.29.1010. (Wendy Sweeter)
- 4) Notice of Lincoln County 4-H Shooting Sports Raffle per SDCL 22-25-25 (Wendy Sweeter)
- 5) Board action to approve the 2023 Employee Holiday Schedule (Traci Humphrey)
- 6) Board discussion and action regarding the new position of Airport Manager (Traci Humphrey)
- 7) Board discussion and action regarding the new position of Commission Administrative Officer. (Traci Humphrey)
- 8) Board action to reclassify a position in the Highway Department from a Heavy Equipment Specialist to a Diesel Mechanic. (Traci Humphrey)
- 9) Board action to authorize request for bids for a new vehicle (Terry Fluit)
- 10) Board action setting 2023 Spring Load Limits for Lincoln County Roads (Terry Fluit)
- 11) Board action authorizing Motor Carrier Services request for Lincoln County Roads (Terry Fluit)
- 12) Update on relocating the County Highway Superintendent to the Highway Shop. (John Rombough)

- 13) Board action to adopt a resolution establishing fees for property information in the office of the Director of Equalization (Karla Goossen)
- 14) FIRST READING for an Ordinance of Lincoln County, SD, rezoning the property legally described as Tract 1, Timmerman's Addition, SE 1/4, Section 17-T100N-R51W Delapre Township, from the "A-1" Agricultural District to the "PD" Planned Development District, and amending the Official Zoning Map of Lincoln County. The Planning Commission recommends denial (5-1).
- 15) Board action to approve a 2022 Contingency Transfer (Sheri Lund)
- 16) Board action to approve 2023 Budget adjustment (Sheri Lund)
- 17) Board action to approve lease of the Fairgrounds parking lot (William Golden)

OPPORTUNITY FOR PUBLIC COMMENT

COMMISSIONER REPORT (INFORMATIONAL ONLY)

EXECUTIVE SESSION:

- 1) Discussion and possible action regarding easement: Executive Session: Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters, SDCL 1-25-2(3).
- 2) Discussion and possible action regarding employee wages: Executive Session: Preparing for contract negotiations or negotiating with employees or employee representatives, SDCL 1-25-2(4).
- 3) Discussion and possible action regarding the Professional Services Agreement for the Lincoln County Comprehensive Plan: Executive Session: Preparing for contract negotiations or negotiating with employees or employee representatives, SDCL 1-25-2(4).
- 4) Discussion and possible action regarding the Professional Services Agreement for the Tea Stormwater Detention Feasibility Study: Executive Session: Preparing for contract negotiations or negotiating with employees or employee representatives, SDCL 1-25-2(4).
- 5) Department Head Evaluations: Executive Session: Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee. The term "employee" does not include any independent contractor, SDCL 1-25-2(1).

ADJOURNMENT